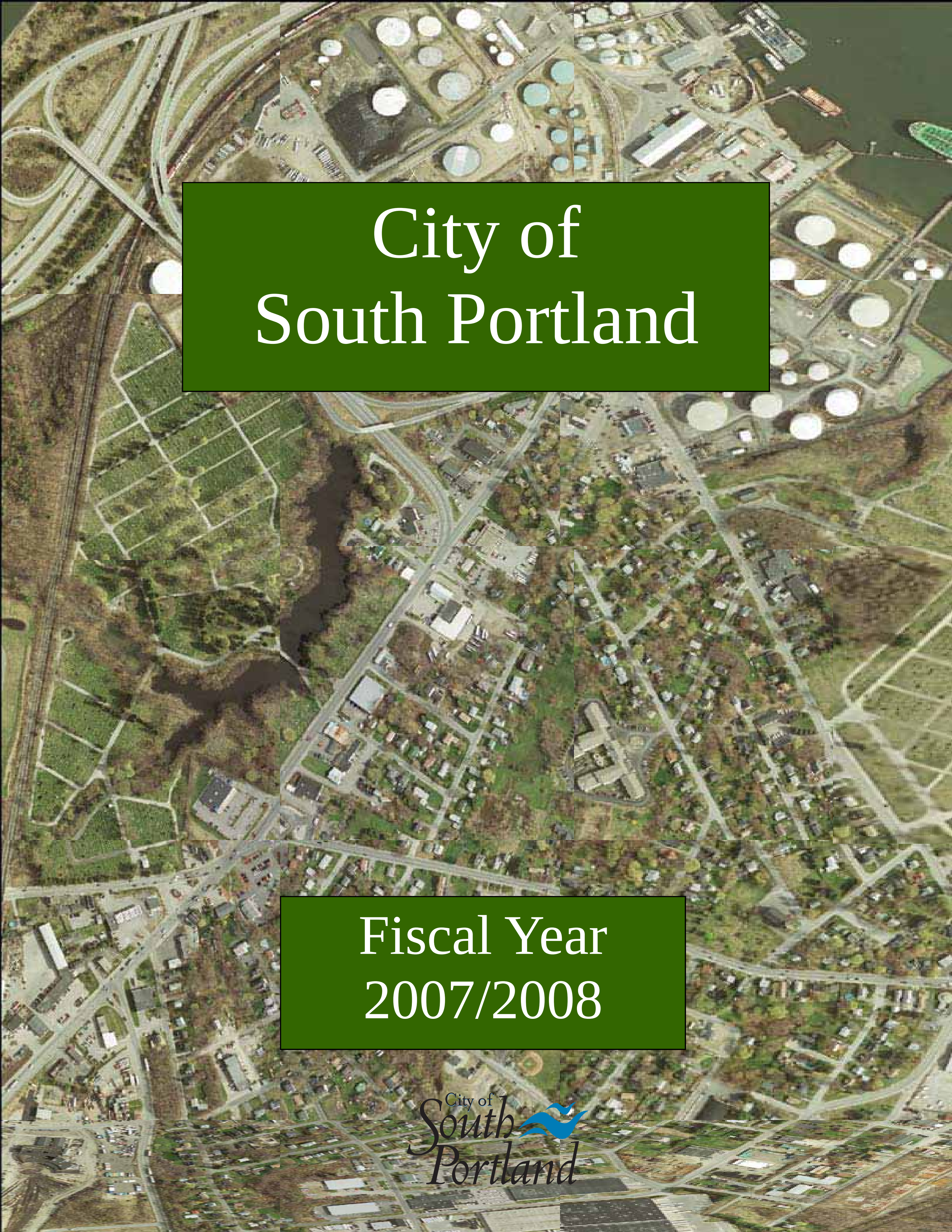
City of South Portland



Fiscal Year 2007/2008

City of South Portland

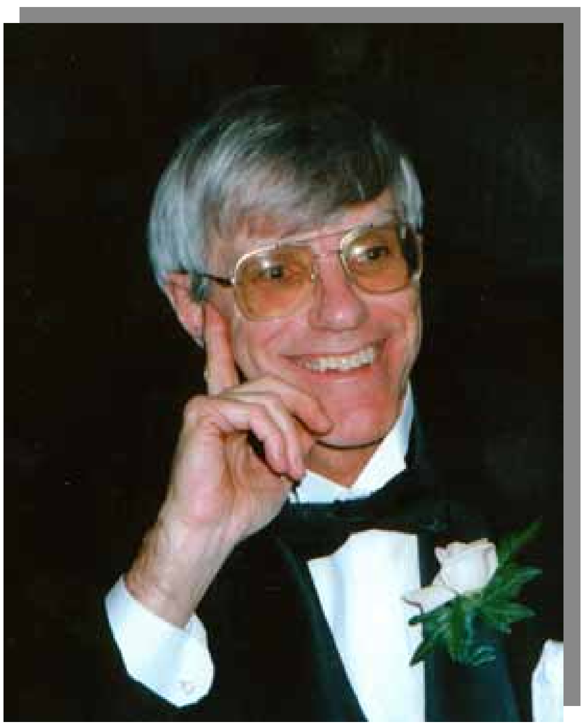
dedication

The City of South Portland would like to take this opportunity to formally dedicate this Fiscal Year 2007/2008 Annual Report to the memory of former City of South Portland Accountant William "Bill" Harris, who passed away August 11, 2008.

Bill worked for the city as an Accountant for 23 years before retiring in 2001. He also served on the South Portland School Board and was very involved in the local little league for over 35 years. In 2004 he was inducted into the Maine Baseball Hall of Fame. One of the local baseball fields is now named for him, as well as one of the teams, "The Harris Bulldogs".

In addition to sports being one of Bill's hobbies, he was also a member of the South Portland Rotary Club.

It is with great pleasure and fond remembrance that we are pleased to dedicate this Annual Report in Bill's memory.



William "Bill" Harris

Table of Contents

City Meetings Schedule

City Council
Meeting: 7:00 pm - Council Chambers
1st and 3rd
Mondays of each month.
Workshop: 6:30 pm - Community Ctr.
2nd and 4th
Mondays of each month.

Planning Board
7:00 pm - Council Chambers
2nd Tuesday of each month.
(4th Tuesday when necessary)

Board of Appeals
7:00 pm - Council Chambers
4th Wednesday of each month.

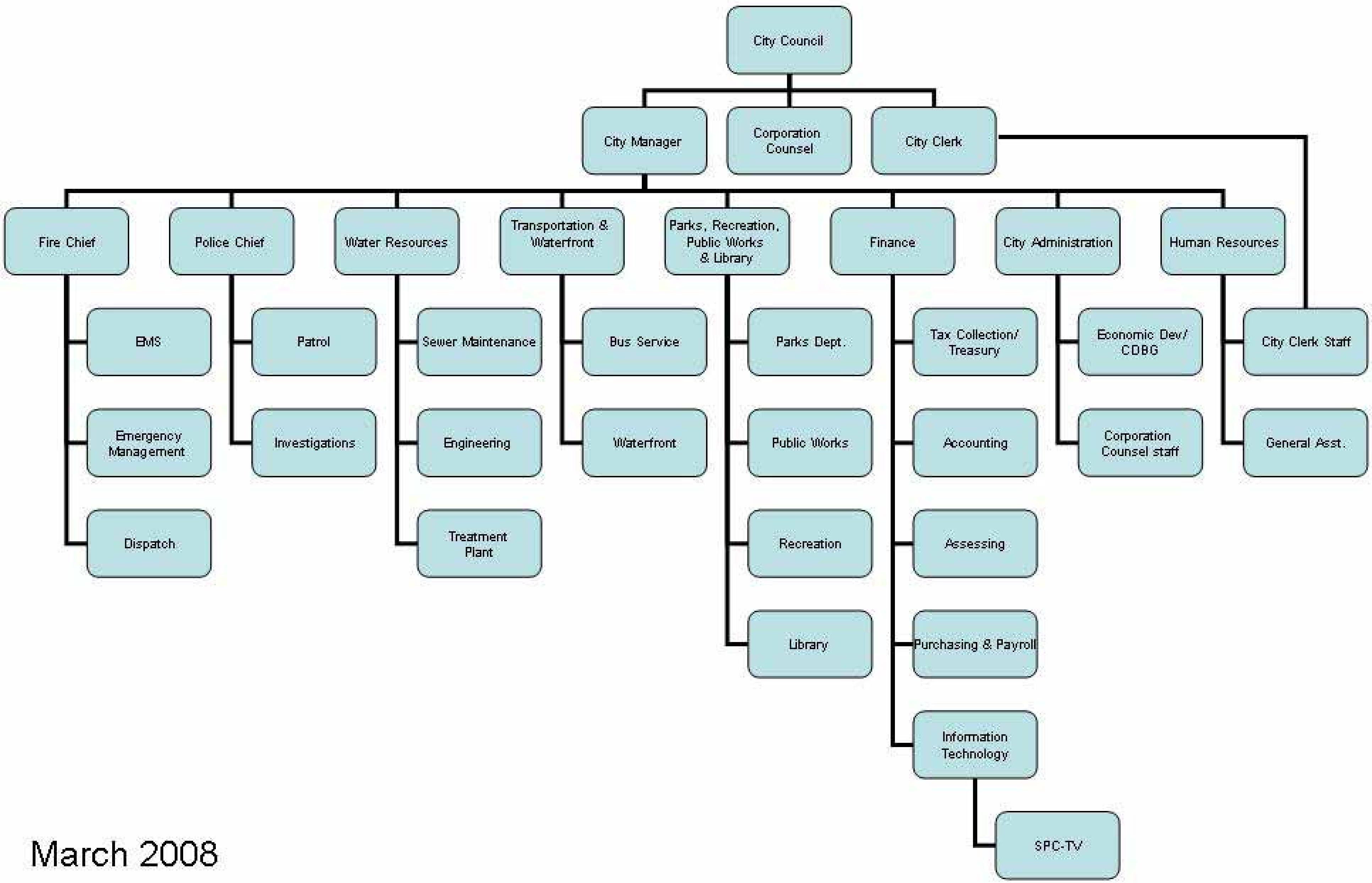
School Board
7:00 pm - Council Chambers
2nd Monday of the month.

Library Advisory Board
7:00 pm - Main Library
2nd Monday of the month.

Soldiers Monument

Special recognition is extended to Jennifer Scholz, Licensing Administrator in the City Clerk's Office, for designing and editing this publication.

Changing the Way We Do Business



March 2008

City of South Portland, Maine
Principal Executive Officers

City Council
(December 2007—December 2008)

James Soule, Mayor

Maxine Beecher

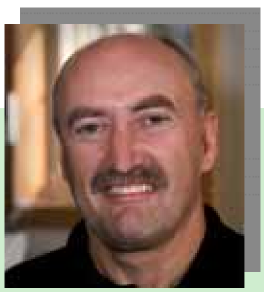
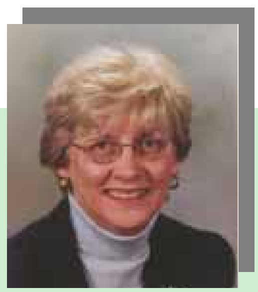
Linda Boudreau

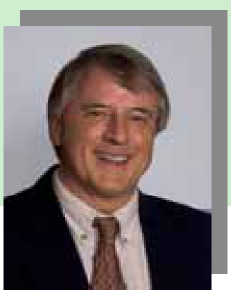
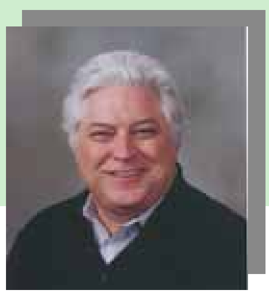
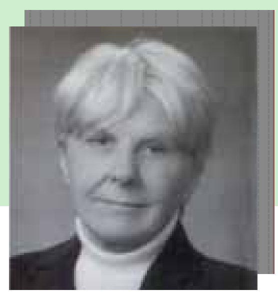
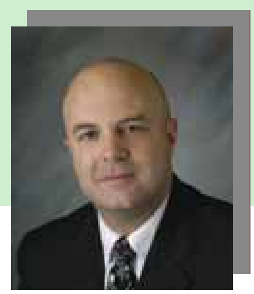
Thomas Blake

James Hughes

Katherine Loring

Claude V.Z. Morgan

City Staff

James Gailey, City Manager

Erik Carson, Asst. City Manager

Robert Coombs, Finance Director (through 11/21/08)

Mary Kahl, Corporation Counsel (through 03/07/08)

Susan Mooney, City Clerk

A Letter From The City Manager

It is with pleasure I present to the City Council and citizens of South Portland the annual report on the operations and financial conditions of the city government for the fiscal year from July 1, 2007 to June 30, 2008.

In November of 2007 I became South Portland's City Manager. As a lifelong resident of South Portland I was presented many opportunities from the city and schools. I am honored to be holding this position in which I can strengthen our community and be a part of making it a better community for all residents, businesses and visitors.

In February 2008 I instituted a new organizational structure. The new structure decreased the number of department heads and merged departments in hopes of fostering further collaboration and efficiencies among departments. A few of the more substantial mergers included placing the Library under Parks, Recreation & Public Works; combining Human Resources, City Clerk and Welfare; and placing Planning & Development under City Administration.

Important Accomplishments during Fiscal Year 2008

- Completion of the Exit 3 I-295 road and bridge and the Western Avenue widening projects.
- Continued to work towards "going green" in our community through energy efficient modifications to municipal building's lighting, furnaces (used oil), and programmable thermostats.
- Completed the construction of the conversion of the Memorial Middle School tennis court to a basketball and roller-hockey facility.
- Negotiated a settlement in the Wainwright Loam case benefiting both parties.
- The Long Creek Watershed Committee worked towards the "work plan" for the Watershed. The Conservation Law Foundation filed a petition with the EPA claiming the Watershed was out of compliance with the Federal Clean Water Act.
- The City Council accepted Mill Creek Park as the location for the Service Monument.
- The Zoning Committee continued working towards amending Chapter 24 Subdivisions and Chapter 27 Zoning.
- The City established the Willard Beach Task Force to find a balance for Willard Beach (dog vs. human).

cooperation community stewardship
inspiration accomplishment innovation
vitality empowerment creativity motivation

In 2008, finances in South Portland were strong, although we continue to monitor closely based on current budget constraints. In February I imposed spending and hiring freezes as a result of a projected shortfall. A combination of a weakening economy, a significant number of snow storms and twenty-two all-hands fires significantly put a strain on the budget. By imposing the freeze it allowed the City to finish the year under budget.

At the recommendation from our outside bonding company, our reserves and undesignated fund balance were increased in hopes of strengthening the City's AA1 bond rating. We will continue to explore ways of protecting this bond rating on an annual basis.

The City Council gave the School Board and City Manager budget guidance of 4.60%, which was the estimate at the time of this year's cap under Question #1A (LD 1). The proposed municipal budget submitted by former manager Thaddeus Jankowski and myself missed the budget guidance, due to the need to continue the level and quality of services the public has come to expect.

The City had total net assets of $149,317,779 at the end of FY 2008. With a general fund total assessed value of approximately $3.736 billion in FY 2007, South Portland had a relatively low tax rate of $13.69 for the size of our community and the services provided. Keeping the tax rate down is a challenge every year for staff and the City Council. In a short time, South Portland will find itself in need of major institutional changes, which will be forced by the requirements set forth under LD 1. The rebirth of South Portland and how we do things will need to be looked at in hopes of providing the same level of service, while at the same time reducing costs through efficiency.

FY2008 was the year of transportation projects. The widening of Western Avenue from two to five lanes made a significant impact along the corridor. The road and bridge work completed along the Exit 3 I-295 corridor was substantial and addressed a historical choking point creating unsafe conditions for visitors entering and exiting the City and the mall district.

I have mentioned only a few accomplishments this great city experienced over the last year. I encourage you to read this annual report and learn more about our community.

I would like to take an opportunity to express my sincere thanks to the South Portland City Council for its cooperation, assistance, and confidence they have given me during 2007/2008, and to the state's most talented department heads and employees of the City for their exceptional commitment to further the mission of our organization.

Respectfully submitted,

James H. Gailey

James H. Gailey, City Manager

City Clerk's Office

Susan Mooney
City Clerk

25 Cottage Road
767-7601

Records

The Clerks Office maintains the schedule for all municipal meetings, keeps records and minutes of all City Council proceedings and uploads all of the information to the city web site.

The City Clerks Office took on the task of compiling an Annual Report for the first time in many years. Licensing Administrator, Jennifer Scholz collected, formatted and organized the printing of the 2006/2007 annual report and received the Excellence Award from Maine Municipal Association Municipal Report Competition. The report placed third in its population group.

Elections

The Clerks Office ran three elections in 2007/2008, a general municipal and state election in November 2007, a School Budget referendum in May 2008 and the Primary Election in June of 2008.

SOUTH PORTLAND ELECTION RESULTS

November 6, 2007 Referendum Election

Registered Voters - 18,614
6495 Voters
35% Turnout

MUNICIPAL BALLOT		
At Large - City Council Vote for Two	Blake, Thomas E.	3617
	Boudreau, Linda R.	3235
	Legere, Donald C.	2006
	Maietta, Louis B. Jr.	1474
District 1 Board of Education	Carter, Richard L.	4982
At Large - Board of Education Vote for Two (to fill an unexpired term)	Baxter, Ralph C, Jr.	3994
	Callaghan, Karen U.	3816
District 2 Board of Education	Goldberg, Sara B.	4861

In the November 2007 election, voters turned down a South Portland High School Renovation project estimated at $56,000,000.

With a 35% turnout, 4,726 residents voted against the project and 1,564 voted for the project. Wardens and Ward Clerks were elected to serve three years terms in each of the five voting districts.

The May School Budget referendum was the first of such elections mandated by the Essential Programs and Services Funding Act. The School Budget passed by a vote of 753 *yes* votes and 717 *no* votes with a 9% turnout of registered voters. The City Council passed an Order in December 2007 allowing all special elections to be held at one polling place in anticipation of the annual school budget referendum. The school budget must pass by a majority vote. Had the budget not passed, the Board of Education would continue to bring forward revised budgets until the voters passed a budget. The South Portland Community Center will be the only polling location for all special elections, saving the City several thousand dollars each special election.

The June State Primary Election had a 22% turnout with 3,706 voters.

New voting booth curtains and enclosures were purchased and installed to replace the old canvas panels, which were well beyond their useful life. Additionally a black ballot box and memory card was purchased for the spare voting machine in preparation for the Presidential Election in November of 2008.

Licenses

The City Clerks Office issues marriages licenses, birth and death certificates, dog licenses, business licenses and passports. Dog licenses increased by about 159 dogs 2007/2008 for a total of 1,873 licensed dogs in the community.

lawful advice

The South Portland Legal Department is currently staffed by one secretary with legal counsel being provided by Sally Daggett of Jensen Baird Gardner & Henry of Portland, ME.

For approximately 30 years, the City utilized an in-house attorney for legal services. Additional funding was also provided for outside counsel, hired by the City Council in circumstances where particular expertise is required or Corporation Counsel had a conflict of time or interest. Following the resignation of Corporation Counsel, Mary Kahl in March of 2008, the Council explored the possibility of maintaining the current approach for legal services or to utilize a large firm who could provide a full range of legal services. These services include but are not limited to: tax laws, land use, employment law, litigation, environmental, tax increment financing, along with general municipal practice.

Activities in the Legal Department can be divided into approximately three equal parts: litigation, City Council issues (for example advising the Council at meetings and drafting ordinances), and advising other City departments as questions arise. While the Legal Department does not deal directly with members of the public as a significant portion of its activities, it does attempt to be user-friendly and responsive to citizen questions and concerns. For example, the Legal Secretary is the liaison between the City and its insurers, and spends many hours each week on claims, including those presented by citizens for such problems as sewer back-ups and potholes. The Legal Department is the central location where all legal issues before the City are managed and overseen. The Legal Secretary also acts as a liaison between City staff and outside legal council to ensure tracking of new and existing litigation.

Legal Secretary Mary Perry

Corporation Counsel

Mary Kahl
Corporation Counsel
(through March 2008)

Sally Daggett
Jensen, Baird, Gardner & Henry
(October 2008—present)

Mary Perry
Legal Secretary

25 Cottage Road
767-3201

Finance Department

The main responsibilities of the Finance Department and the major indicators of the City's financial condition are presented below and in the following pages.

The Finance Department is responsible for four major functional areas:

Accounting and Financial Reporting Division

- Processes 27,842 invoices and issues 10,319 accounts payable checks for all municipal and school departments
- Processes and issues 188 1099's
- Records all financial transactions
- Produces monthly, quarterly, and year-end financial and budgetary reports
- Reconciles withholding and agency accounts, taxes and accounts receivables, and bank statements
- Performs internal audits
- Processes and issues 42,965 payroll checks/direct deposit advices and 1,573 W2's for all municipal and school department employees in weekly, biweekly, monthly, and quarterly payroll cycles
- Remits and accounts for federal and state income taxes, social security and Medicare taxes, and multiple retirement plans and other payroll withholding remittances
- Handles risk and insurance analysis and purchasing
- Serves as the depository for municipal contracts

Treasury and Tax Collection Division

⇒ Collects real and personal property taxes from 10,000 accounts four time per year
⇒ Collects excise taxes and registers 23,000 automobiles and 1,000 boats while serving as a full state motor vehicle agent processing both automobile re-registrations and new registrations
⇒ Collects sewer user and parking ticket fees, as well as miscellaneous accounts receivable
⇒ Responds to 25 to 50 telephone calls per day from closing companies, mortgage companies and citizens
⇒ Collects over $80 million in revenues annually while serving as the central depository for all funds from municipal and school departments
⇒ Manages cash and investments
⇒ Responsible for debt issuance and reporting

Purchasing Division

- Handles the purchasing or contracting for all supplies, contractual services and improvements needed by all municipal or school departments
- Processes 3,576 paper purchase orders totaling $10,818,448 and 11,400 credit card purchases totaling $1,459,0982
- Assists municipal and school department with the development of bid specifications
- Issues formal bids for purchasing or contracting for supplies, services, and improvements costing more than $10,000
- Administers purchasing card program for all municipal and school departments

Finance Department

Robert Coombs
Finance Director
(through 11/21/2008)

Elizabeth Sawyer
Assessor

Colleen Selberg
Purchasing Agent

Susan Borelli
Office Manager

25 Cottage Road
767-7601

41 Thomas Street
767-7604

Assessor's Division

- Responsible for the valuation of approximately 9,700 residential and commercial real estate accounts and 1,500 personal property accounts with a combined state assessed valuation of $3,844,400,000
- Maintains records of property ownership
- Processes tax exemptions for veterans, veteran's windows, the blind, and homestead properties
- Assists residents with completing the application for the Property Tax and Rent Refund program
- Provides contract assessing services to the City of Westbrook including the valuation of approximately 6,200 residential and commercial real estate accounts and 850 personal property accounts

Major indicators of the City's financial condition:

Fund Balance

The key indicator of the City's financial condition is the size of its unreserved, undesignated fund balance. South Portland's "General Fund - Unreserved, undesignated - City" fund balance as of June 30, 2008 was $9,540,277. This represents a $2,494,679 increase over last year's balance. The increase was caused primarily by higher than projected excise tax due to enterprise and interest.

The City's continuing solid financial condition is the result of prudent budgeting and monitoring of expenditures; along with actual revenues exceeding the estimated amounts. The ending fund balance provides the City with adequate coverage for various liabilities, accounts receivable, and unforeseen expenses or shortfalls in revenues.

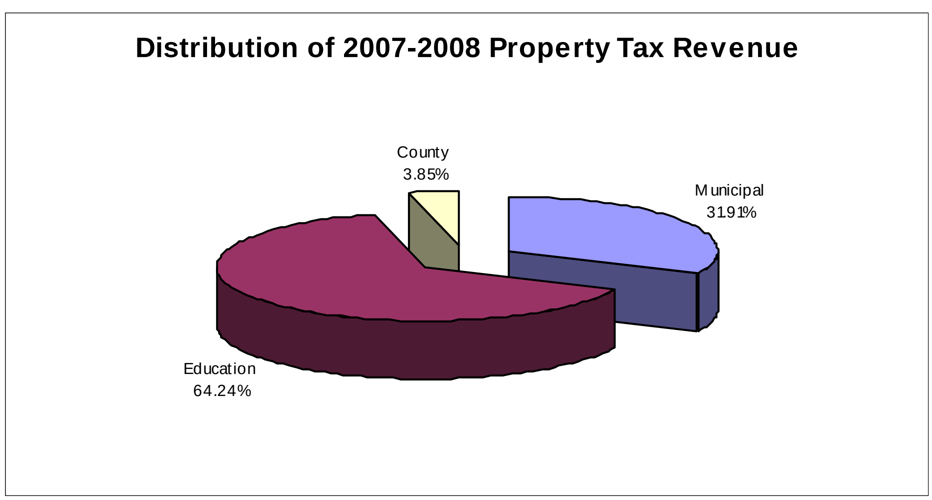
The fund balance should not be understood, however, as cash on hand or a pure "surplus". There are a number of encumbrances against fund balance, such as reserves for receivables (unpaid taxes), and a recommended minimum cash reserve to cover potential emergencies.

Tax Rate

The property tax rate for fiscal year 2008-09 is $14.00 per thousand dollars of valuation. This represents a 2.3% increase over the prior year's rate of $13.69 per thousand. The components of the tax rate for fiscal years 2007-08 and 2008-09 are as follows:

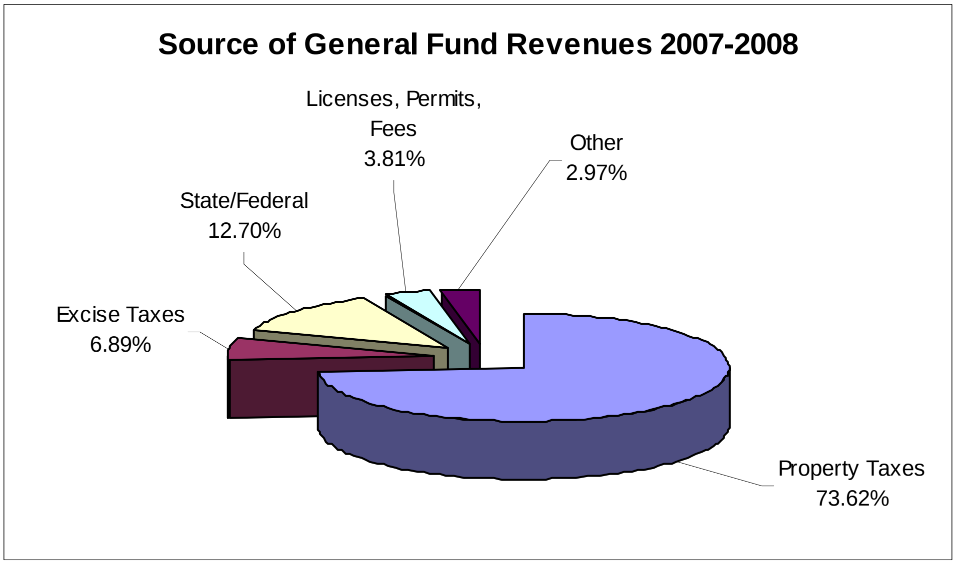
	2007–08	**2008-09**
Education	$ 8.71	$ 9.16
Municipal	$ 4.46	$ 4.30
County	$ 0.52	$ 0.54
Total	$13.69	$14.00

In fiscal year 2007-08, educational services accounted for 64.24% of your property tax dollars, while municipal and county services required 31.91% and 3.85% respectively. Therefore, for every tax dollar paid in 2007-08, 64.24 cents paid for educational services, 31.91 cents paid for municipal services, and 3.85 cents paid for county services.



In fiscal year 2008-09, educational services account for 65.43% of your property tax dollars, while municipal and county services require 30.71% and 3.86% respectively.

Like other municipalities, South Portland continues to rely heavily on property taxes for the support of municipal services. For the fiscal year ending June 30, 2008, property taxes accounted for almost 74% of total general fund revenues.



The City's tax collection rate remained high during 2007-08. Collected taxes for the year ending June 30, 2008 were 98.65% of the City's total tax commitment. This continued high collection rate reflects the ongoing strength of the local economy.

Debt Service

During fiscal year 2007-08, the City retired $1,615,000 in long-term from 1998 Dispatch Facility.

The City is subject to a statutory limitation, by the State of Maine, of its general long-term debt equal to 15% of the State's valuation of the City. At June 30, 2008, the statutory limit for the City was $576,660,000. The City's outstanding long-term debt of $26,650,000 at June 30, 2008 was equal to 0.69% of valuation or $550,010,000 less than the statutory limit. The City's debt/ valuation ratio of 0.69% is also well below the 3-5% generally accepted maximum debt level that prudently should be carried.

Credit Rating

Municipal credit ratings are based on a number of factors, including fiscal management, debt levels, reserve fund balances, capital funding requirements, long-range planning and economic outlook.

As part of the City's borrowing process, the City has its credit rating periodically reviewed by two major credit rating agencies, Moody's Investors Service and Standard & Poor's. We are pleased to report that in 2007, the City maintained its high 'AA' rating from Moody's due to "the City's mature tax base with a strong commercial and industrial presence, resident income levels that slightly exceed state medians, healthy financial position augmented by a substantial capital projects fund and modest debt burden." This ratings place South Portland in the top 3% nationally.

In 2007 the City had its credit rating review by Standard & Poor's for the first time. From this initial review, the City received a high 'AA' rating from Standard & Poor's that reflects the City's "strong economic position in the Portland MSA, and high market value per capita."

Additional Information

The financial statements on the following pages provide additional information on the City's financial condition.
For a complete analysis of the City's financial position, the City's comprehensive annual financial report and budget documents may be found on the City's web site at www.southportland.org, at the South Portland Public Library, or at the Finance Department in South Portland City Hall.

Report of the Assessor

The Assessing Office is responsible for the appraisal of all South Portland properties for *ad valorem* (according to value) tax purposes. The assessing office maintains a repository of information about real and personal property, including property records, deeds and maps.

Properties as of April 1, 2007, were classified as follows:

Summary: Taxable and Exempt Property

Type	Number of Parcels	Assessed Value ($)
Residential	7755	1,736328,710,800
Commercial	628	1,152,593,800
Industrial/Utility	156	336,682,000
Exempt	431	420,838,500
Total Real Estate	**9,854**	**3,974,988,200**
Personal Property	1394	507,143,200
Grand Total	**11,248**	**4,482,131,400**

Summary: Exempt Property:

Type	Number of Parcels	Assessed Value ($)
Homestead	5599	72,787,000
Veterans	753	3,862,000
Blind	25	100,000
Parsonages	7	140,000
United States	3	8,861,900
Municipal	270	135,402,500
Portland Jetport	5	102,458,900
State of Maine	34	79,836,500
Charitable/Literary& Scientific	27	19,297,600
Veteran Organizations	2	1,683,400
Religious	17	18,220,000
Cemeteries	15	16,328,000
Portland Water District	20	878,000
Housing Authority	22	24,198,200
Total		**484,054,000**

The tax rate was set at $13.69 per thousand of valuation with an assessment ratio of 100%. Interest on overdue taxes for 2007-08 is 12.00% per annum.

Department employees are Elizabeth Sawyer, Assessor; Appraisers Andrew Kriger CMA, Dean Prindle CMA, Robert Tripp CMA, and Nanette Cobbett, Assistant. to the Assessor. Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. Our telephone number is 767-7604, and we invite citizens to visit us on the web and view property information at www.southportland.org.

Elizabeth Sawyer, CMA
Assessor

Acknowledgements:

Staff

The department is comprised of a dedicated staff of 16 full-time and 3 permanent part-time employees, all of whom strive to maintain an attitude of friendly service to the citizens despite the high volume of activity that the department experiences. Special thanks go to the staff for their hard work and dedication throughout the year. It is through their efforts that the City remains in solid financial condition.

CITY OF SOUTH PORTLAND, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
For the years ended June 30, 2008 and 2007

Business-type Activities - Enterprise Funds			
		Sewer	
		2008	2007
Operating revenues:			
Charges for services	$	4,778,024	4,664,695
Interest and penalties		917	244
Licenses		50,500	47,647
Miscellaneous		1,003	70
Total operating revenues		4,830,444	4,712,656
Operating expenses:			
Personnel services		1,725,522	1,676,301
Contractual services		1,153,237	1,234,320
Supplies and materials		341,404	348,989
Fixed charges		56,785	3,040
Capital outlay		260,195	68,673
Depreciation		1,659,765	1,619,015
Total operating expenses		5,196,908	4,950,338
Operating loss		(366,464)	(237,682)
Nonoperating revenues (expenses):			
Interest revenue		110,957	149,093
Interest expense		(72,335)	(89,385)
Total nonoperating revenues (expenses)		38,622	59,708
Loss before transfers and capital contributions		(327,842)	(177,974)
Capital contributions		175,000	-
Transfers in		377,083	1,542,803
Transfer out		(424,233)	(1,102,776)
Total transfers and capital contributions		127,850	440,027
Change in net assets		(199,992)	262,053
Net assets, beginning of year		54,550,879	54,288,826
Net assets, end of year	**$**	**54,350,887**	**54,550,879**

See accompanying notes to financial statements.

Financial Report for
the Year Ending June 30, 2008

The following excerpts have been extracted from the Comprehensive Annual Financial Report of the City of South Portland, Maine for the fiscal year ended June 30, 2008, a complete copy of which is available for inspection at the City Finance Office. The excerpts included herein are:

Statement 1

CITY OF SOUTH PORTLAND, MAINE
Statement of Net Assets
June 30, 2008

		Governmental Activities	Business-type Activities	Total
ASSETS				
Cash and cash equivalents	$	37,516,525	-	37,516,525
Investments		14,338,828	-	14,338,828
Receivables, net of allow. of $687,684 and $74,329		1,418,278	375,541	1,793,819
Taxes receivable		1,005,094	-	1,005,094
Tax liens and acquired property		106,975	-	106,975
Prepaid expenses		6,502	7,027	13,529
Inventory		19,361	-	19,361
Internal balances		(8,015,318)	8,015,318	-
Restricted assets, cash		50,000	-	50,000
Capital assets, not being depreciated		10,128,677	1,565,046	11,693,723
Capital assets, net of accumulated depreciation		71,511,285	45,963,709	117,474,994
Total assets		128,086,207	55,926,641	184,012,848
LIABILITIES				
Accounts payable		913,561	82,614	996,175
Accrued liabilities		490,167	9,332	499,499
Accrued interest		287,203	22,957	310,160
Accrued workers' compensation		125,000	-	125,000
Accrued teachers' summer salaries		2,652,393	-	2,652,393
Non-current liabilities:				
Due within one year		3,691,640	368,039	4,059,679
Due in more than one year		24,959,351	1,092,812	26,052,163
Total liabilities		33,119,315	1,575,754	34,695,069
NET ASSETS				
Invested in capital assets, net of related debt		61,842,283	46,308,755	108,151,038
Restricted for:				
Permanent Funds - Nonexpendable principal		173,799	-	173,799
Permanent Funds - Expendable		80,652	-	80,652
Tax Increment Financing		4,038,060	-	4,038,060
Capital		1,325,454	59,260	1,384,714
Unrestricted		27,506,644	7,982,872	35,489,516
Total net assets	**$**	**94,966,892**	**54,350,887**	**149,317,779**

See accompanying notes to financial statements.

CITY OF SOUTH PORTLAND, MAINE
Statement of Activities
For the year ended June 30, 2008

			Program Revenues		Net (expense) revenue and changes in net assets		
					Primary Government		
Functions/programs	**Expenses**	**Charges for services**	**Operating grants and contributions**	**Capital grants and contributions**	**Governmental activities**	**Business-type activities**	**Total**
Primary government:							
Governmental activities:							
General government	$ 8,025,759	258,940	292,825	-	(7,473,994)	-	(7,473,994)
Public safety	9,716,648	1,464,384	519,738	-	(7,732,526)	-	(7,732,526)
Public works	8,471,162	134,959	602,573	-	(7,733,630)	-	(7,733,630)
Culture and recreation	4,385,614	166,204	-	-	(4,219,410)	-	(4,219,410)
Transportation and waterfront	1,206,499	202,205	290,619	-	(713,675)	-	(713,675)
Health, welfare and social services	365,874	-	114,320	-	(251,554)	-	(251,554)
Education	41,218,178	-	10,733,491	-	(30,484,687)	-	(30,484,687)
School lunch program	1,508,487	677,501	408,443	-	(422,543)	-	(422,543)
Intergovernmental	1,941,542	-	-	-	(1,941,542)	-	(1,941,542)
Other	95,030	-	-	-	(95,030)	-	(95,030)
Interest on debt service	385,520	-	-	-	(385,520)	-	(385,520)
Total governmental activities	77,320,313	2,904,193	12,962,009	-	(61,454,111)	-	(61,454,111)
Business-type activities:							
Sewer	5,269,243	4,830,444	-	175,000	-	(263,799)	(263,799)
Total business-type activities	5,269,243	4,830,444	-	175,000	-	(263,799)	(263,799)
Total primary government	**$ 82,589,556**	**7,734,637**	**12,962,009**	**175,000**	**(61,454,111)**	**(263,799)**	**(61,717,910)**
General revenues:							
Property taxes, levied for general purposes					$ 54,792,790	-	54,792,790
Motor vehicle excise taxes					4,778,818	-	4,778,818
Cable television franchise					167,000	-	167,000
Grants and contributions not restricted to specific programs:							
State Revenue Sharing					2,291,242	-	2,291,242
Homestead exemption					498,227	-	498,227
Other State aid					9,752	-	9,752
Rent and leases					252,128	-	252,128
Sale of surplus property					2,000	-	2,000
Unrestricted investment earnings					2,077,877	110,957	2,188,834
Miscellaneous					2,045,559	-	2,045,559
Transfers					47,150	(47,150)	-
Transfers from fiduciary funds					18,883	-	18,883
Total general revenues and transfers					66,981,426	63,807	67,045,233
Change in net assets					5,527,315	(199,992)	5,327,323
Net assets - beginning					89,439,577	54,550,879	143,990,456
Net assets - ending					**$ 94,966,892**	**54,350,887**	**149,317,779**

See accompanying notes to financial statements.

CITY OF SOUTH PORTLAND, MAINE
Balance Sheet
Governmental Funds
June 30, 2008

		General	Tax Increment Financing	Capital Projects	Other Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	$	21,025,921	4,079,931	12,410,673	-	37,516,525
Investments		14,013,460	-	67,174	258,194	14,338,828
Due from other governments		251,405	-	40,625	749,520	1,041,550
Accounts receivable, net of allowance of $687,684		268,446	-	-	63,174	331,620
Taxes receivable		1,005,094	-	-	-	1,005,094
Tax liens and tax acquired property		106,975	-	-	-	106,975
Prepaid expenditures		4,902	-	-	1,600	6,502
Interfund loans receivable		-	-	-	3,202,568	3,202,568
Inventory		-	-	-	19,361	19,361
Restricted assets, cash		50,000	-	-	-	50,000
Total assets	**$**	**36,726,203**	**4,079,931**	**12,518,472**	**4,294,417**	**57,619,023**
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable		566,777	41,871	140,090	164,823	913,561
Accrued liabilities		454,487	-	-	35,680	490,167
Interfund loans payable		11,172,778	-	-	-	11,172,778
Deferred tax revenue		861,782	-	-	-	861,782
Accrued workers' compensation		125,000	-	-	-	125,000
Accrued teachers' summer salaries		2,536,514	-	-	115,879	2,652,393
Total liabilities		15,717,338	41,871	140,090	316,382	16,215,681
Fund balances:						
Reserved for:						
Encumbrances		75,761	1,345	1,325,454	162,075	1,564,635
Nonexpendable principal		-	-	-	173,799	173,799
Inventory		-	-	-	19,361	19,361
Unreserved, reported in:						
General fund - designated - Education		2,887,833	-	-	-	2,887,833
General fund - designated - City		4,936,562	-	-	-	4,936,562
General fund - undesignated - Education		3,568,432	-	-	-	3,568,432
General fund - undesignated - City		9,540,277	-	-	-	9,540,277
Special revenues		-	4,036,715	-	3,542,148	7,578,863
Capital projects		-	-	11,052,928	-	11,052,928
Permanent funds		-	-	-	80,652	80,652
Total fund balances		21,008,865	4,038,060	12,378,382	3,978,035	41,403,342
Total liabilities and fund balances	**$**	**36,726,203**	**4,079,931**	**12,518,472**	**4,294,417**	

Amounts reported for governmental activities in the statement of net assets are different because	
Capital assets used in governmental activities are not financial resources and, therefore are not reported in the funds	81,639,962
Other long-term assets are not available to pay for current period expenditure and, therefore, are deferred in the funds	861,782
Long-term liabilities that are not due and payable in the curren period and therefore are not reported in the funds	
Accrued compensated absences	(3,112,924)
Accrued interest	(287,203)
Landfill closure	(70,388)
Capital leases	(37,679)
Bonds payable	(25,430,000)
Net assets of governmental activities	**$ 94,966,892**

See accompanying notes to financial statements.

Statement 4

CITY OF SOUTH PORTLAND, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2008

		General	Tax Increment Financing	Capital Projects	Other Governmental Funds	Total Governmental Funds
Revenues:						
Taxes	$	56,236,204	3,467,185	-	-	59,703,389
Intergovernmental		12,458,777	-	-	3,302,453	15,761,230
Licenses, permits, fees and fines		1,034,769	-	-	-	1,034,769
Charges for services		1,611,051	-	-	677,501	2,288,552
Unclassified		247,995	-	-	1,799,564	2,047,559
Interest earned		1,665,736	140,419	251,472	20,250	2,077,877
Total revenues		73,254,532	3,607,604	251,472	5,799,768	82,913,376
Expenditures:						
Current:						
General government		6,966,612	-	-	630,747	7,597,359
Public safety		8,741,216	-	-	569,164	9,310,380
Public works		4,291,943	2,582,502	-	283,999	7,158,444
Culture and recreation		3,026,408	-	-	860,373	3,886,781
Transportation and waterfront		955,858	-	-	126,563	1,082,421
Health, welfare and social services		365,874	-	-	-	365,874
Education		39,562,396	-	-	1,782,404	41,344,800
School lunch program		-	-	-	1,508,487	1,508,487
Intergovernmental		1,941,542	-	-	-	1,941,542
Other		39,876	-	-	970	40,846
Debt service (excluding education)		1,721,426	-	-	-	1,721,426
Capital expenditures		568,373	-	2,631,973	-	3,200,346
Total expenditures		68,181,524	2,582,502	2,631,973	5,762,707	79,158,706
Excess (deficiency) of revenues over (under) expenditures		5,073,008	1,025,102	(2,380,501)	37,061	3,754,670
Other financing sources (uses):						
Transfers in		538,163	-	3,589,009	188,012	4,315,184
Transfers out		(1,318,326)	(2,553,742)	-	-	(3,872,068)
Total other financing sources (uses)		(780,163)	(2,553,742)	3,589,009	188,012	443,116
Net change in fund balances		4,292,845	(1,528,640)	1,208,508	225,073	4,197,786
Fund balances, beginning of year		16,716,020	5,566,700	11,169,874	3,752,962	37,205,556
Fund balances, end of year	**$**	**21,008,865**	**4,038,060**	**12,378,382**	**3,978,035**	**41,403,342**

See accompanying notes to financial statements.

Statement 5

CITY OF SOUTH PORTLAND, MAINE
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the year ended June 30, 2008

Net change in fund balances - total governmental funds (from Statement 4)	$	4,197,786
Amounts reported for governmental activities in the statement of activities (Statement 2) are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense ($3,966,077) and loss on disposal of assets ($143,952) exceeded capital expenditures ($2,762,178).		(1,347,851)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This represents the change in deferred revenues.		(131,781)
Capital lease proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount of repayments.		114,108
Change in accruals are recorded on the statement of net assets, but not on the governmental fund balance sheet - accrued compensated absences ($173,989) and accrued interest ($27,141).		(146,848)
Changes in long-term liabilities on the statement of net assets, are expenditures in the governmental funds. This is the change of the landfill closure liability.		6,901
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount of repayments.		2,835,000
Change in net assets of governmental activities (see Statement 2)	$	**5,527,315**

See accompanying notes to financial statements.

CITY OF SOUTH PORTLAND, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - General Fund and TIF Funds
For the year ended June 30, 2008

	General Fund				TIF Funds			
	Budget Original	Budget Final	Actual	Variance with final budget positive (negative)	Budget Original	Budget Final	Actual	Variance with final budget positive (negative)
Revenues:								
Taxes	$ 55,213,449	55,213,449	56,236,204	1,022,755	3,467,179	3,467,179	3,467,185	6
Intergovernmental	8,418,242	8,418,242	8,815,487	397,245	-	-	-	-
Licenses, permits, fees and fines	1,040,758	1,040,758	1,034,769	(5,989)	-	-	-	-
Charges for services	1,590,689	1,590,689	1,611,051	20,362	-	-	-	-
Unclassified	103,000	103,000	130,447	27,447	-	-	-	-
Interest earned	1,058,460	1,058,460	1,567,098	508,638	-	-	140,419	140,419
Total revenues	67,424,598	67,424,598	69,395,056	1,970,458	3,467,179	3,467,179	3,607,604	140,425
Expenditures:								
Current:								
General government	7,582,144	7,586,056	6,969,045	617,011	-	-	-	-
Public safety	8,790,116	8,792,337	8,744,288	48,049	-	-	-	-
Public works	4,130,850	4,135,139	4,294,401	(159,262)	3,409,298	3,409,298	2,582,502	826,796
Culture and recreation	3,121,526	3,140,873	3,031,086	109,787	-	-	-	-
Transportation and waterfront	944,310	944,310	955,858	(11,548)	-	-	-	-
Health, welfare and social services	332,736	332,736	365,874	(33,138)	-	-	-	-
Education	38,620,696	37,948,440	35,982,029	1,966,411	-	-	-	-
Intergovernmental	1,941,542	1,941,542	1,941,542	-	-	-	-	-
Other	627,145	627,145	40,073	587,072	-	-	-	-
Debt service (excluding education)	1,726,977	1,726,977	1,721,426	5,551	-	-	-	-
Total expenditures	67,818,042	67,175,555	64,045,622	3,129,933	3,409,298	3,409,298	2,582,502	826,796
Excess (deficiency) of revenues over (under) expenditures	(393,444)	249,043	5,349,434	5,100,391	57,881	57,881	1,025,102	967,221
Other financing sources (uses):								
Use of reserved balances	-	47,904	-	(47,904)	-	-	-	-
Budgeted use of surplus - City	-	443,651	-	(443,651)	-	-	-	-
Budgeted use of surplus - School	784,786	784,786	-	(784,786)	-	-	-	-
Transfer in	270,211	413,721	538,163	124,442	-	-	-	-
Transfers out	(661,553)	(1,939,105)	(2,124,144)	(185,039)	(57,881)	(57,881)	(2,553,742)	(2,495,861)
Total other financing sources (uses)	393,444	(249,043)	(1,585,981)	(1,336,938)	(57,881)	(57,881)	(2,553,742)	(2,495,861)
Net change in fund balance - budgetary basis	-	-	3,763,453	3,763,453	-	-	(1,528,640)	(1,528,640)
Reconciliation to GAAP basis:								
Add back: encumbrances expended in budgetary - City			12,838				-	
Add back: encumbrances expended in budgetary - School			62,923				-	
Change in reserves			453,631				-	
Net change in fund balance - GAAP basis			4,292,845				(1,528,640)	
Fund balance, beginning of year			16,716,020				5,566,700	
Fund balance, end of year	$		**21,008,865**				**4,038,060**	

See accompanying notes to financial statements

Statement 7

CITY OF SOUTH PORTLAND, MAINE
Statement of Net Assets
Proprietary Funds
June 30, 2008 and 2007

Business-type Activities - Enterprise Funds

		Sewer	
		2008	**2007**
ASSETS			
Current assets:			
Receivables, net of allowance of $74,329 and $89,289, respectively	$	368,707	458,335
Sewer liens		6,834	7,923
Prepaid expenses		7,027	6,252
Interfund loan receivables		8,015,318	7,359,161
Total current assets		8,397,886	7,831,671
Noncurrent assets:			
Capital assets, not being depreciated		1,565,046	3,657,253
Capital assets		78,663,929	76,036,898
Accumulated depreciation		(32,700,220)	(31,094,648)
Total noncurrent assets		47,528,755	48,599,503
Total assets		**55,926,641**	**56,431,174**
LIABILITIES			
Current liabilities:			
Accounts payable		82,614	75,153
Accrued wages		9,332	3,320
Accrued interest		22,957	28,607
Current portion of noncurrent liabilities:			
Compensated absences		63,039	63,184
Bonds payable		305,000	305,000
Total current liabilities		482,942	475,264
Noncurrent liabilities:			
Compensated absences		177,812	185,031
Bonds payable		915,000	1,220,000
Total noncurrent liabilities		1,092,812	1,405,031
Total liabilities		**1,575,754**	**1,880,295**
NET ASSETS			
Invested in capital assets, net of related debt		46,308,755	47,074,503
Restricted for capital		59,260	16,387
Unrestricted		7,982,872	7,459,989
Total net assets	**$**	**54,350,887**	**54,550,879**

See accompanying notes to financial statements.

Statement 8

CITY OF SOUTH PORTLAND, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
For the years ended June 30, 2008 and 2007

Business-type Activities - Enterprise Funds

		Sewer	
		2008	**2007**
Operating revenues:			
Charges for services	$	4,778,024	4,664,695
Interest and penalties		917	244
Licenses		50,500	47,647
Miscellaneous		1,003	70
Total operating revenues		4,830,444	4,712,656
Operating expenses:			
Personnel services		1,725,522	1,676,301
Contractual services		1,153,237	1,234,320
Supplies and materials		341,404	348,989
Fixed charges		56,785	3,040
Capital outlay		260,195	68,673
Depreciation		1,659,765	1,619,015
Total operating expenses		5,196,908	4,950,338
Operating loss		(366,464)	(237,682)
Nonoperating revenues (expenses):			
Interest revenue		110,957	149,093
Interest expense		(72,335)	(89,385)
Total nonoperating revenues (expenses)		38,622	59,708
Loss before transfers and capital contributions		(327,842)	(177,974)
Capital contributions		175,000	-
Transfers in		377,083	1,542,803
Transfer out		(424,233)	(1,102,776)
Total transfers and capital contributions		127,850	440,027
Change in net assets		(199,992)	262,053
Net assets, beginning of year		54,550,879	54,288,826
Net assets, end of year	$	**54,350,887**	**54,550,879**

See accompanying notes to financial statements.

safety first

Chief Kevin Guimond
Deputy Chief Miles Haskell
Deputy Chief Martin Toderico

The South Portland Fire Department just completed its' busiest year responding to fires in over two decades. During fiscal 2008 the department responded to over four thousand emergency calls. Twenty two of these calls for service were for structure fires. The fire companies did a remarkable job in FY 2008 handling this number of fires. In an average year we usually respond to ten structure fires.

A new computer system was introduced in January as part of the dispatch merger with the City of Portland. This has expanded our resource, personnel, and incident tracking systems. During fiscal 2009 this system will be expanded further to encompass EMS, and the tracking of mobile units in the field. The radio systems will also be upgraded and integrated to provide responders greater safety and interoperability.

The South Portland Fire Department currently has sixty-four full-time Firefighters and Paramedics supported by fifty paid on call Firefighters. The department currently operates out of three fully staffed stations, Central Station located at 684 Broadway, Cash Corner at 360 Main Street, and the new Western Ave Station which opened January 1, 2003. The four call companies operate out of Willard Square, Ferry Village, Cash Corner and Union Street. The department also staffs two ambulances that annually respond to over three thousand medical calls.

The department began operations in 1892 as an all volunteer organization. The first full-time company started in 1924 and was housed at Central Station in the Knightville neighborhood. The modern fire department has shifted focus to take an "All hazards approach to the delivery of emergency services".

The South Portland Fire Department faces many unique hazards. The city is home to one of the largest oil ports on the east coast with seven terminals, the largest rail yard in New England, a chemical storage facility, two semiconductor plants and the

Fire Department

Kevin Guimond
Fire Chief

Miles Haskell
Deputy Fire Chief

Martin Toderico
Deputy Fire Chief

Main Fire Station,
Broadway
799-3311

Cash Corner Station
767-7983

West End Station
767-7981 / 767-7982

largest retail complex north of Boston. The Maine Mall hosts over 13 million people annually. The department is also responsible for first response to the Portland International Jetport with the City of Portland. In recent years the city has seen a rapid growth in the residential population on the west end of our city as well as the commercial business base. Another new challenge this past year was the introduction of Ethanol shipments into Portland Harbor. This product requires a new and different approach to firefighting as well as pollution control. The department has taken an aggressive approach to confront this new hazard and with the cooperation of our oil terminals and the State we are well prepared.

The demand for medical services delivered by the Fire Department continues to grow. We pride ourselves in delivering the highest quality of emergency care possible in the field. Many of our paramedics have additional training in Advanced Cardiac Life Support, Pediatric Life Support, and Prehospital Trauma Life Support.

TRAINING

On an annual basis the department conducts over 10,000 hours of training. Each month the full time units as well as the part time units cover topics including Fire response, Emergency Medical Services as well as equipment operation. All full time firefighters in the city are trained to the Hazardous Materials Technician level which includes WMD (weapons of mass destruction) response. This component is funded by the Department of Homeland Security. Thirty-two of the full time firefighters are licensed at the Paramedic level which requires considerable additional training. This allows the department to provide the best possible emergency medical care 24 hours a day. Annually the department sends several individuals to national schools for the most advanced training offered in the United States. This past year we have sent firefighters to the following schools:

- Texas A&M Oil Firefighting
- Anniston Alabama for Haz-Mat Homeland Security classes
- Nevada with the military's civil support team for Haz-Mat command
- New Hampshire Fire Academy for aircraft firefighting
- Atlanta Georgia for command and control classes
- National Fire Academy Emmitsburg Maryland

The Department has also teamed up with Cape Elizabeth to conduct an annual rookie school for our new call company firefighters as well as the City of Portland and Fairchild Semiconductor to conduct our annual Haz Mat requirements.

FIRE PREVETION AND PUBLIC EDUCATION

The South Portland Fire Department on a daily basis takes an active role in our community to educate the public and prevent emergencies. Prevention is often difficult to measure; however we have seen a remarkable decrease in major fires over the past twenty years through prevention activities and increased code enforcement. We focus on several areas in an attempt to prevent injuries and accidents in our community. The first is training of our employees, to be prepared to handle all types of emergencies. The second is through public education in our community. This includes a regional juvenile fire setter program. Five years ago the department introduced the Risk Watch program to our school system. This is a child safety program developed by the National Fire Protection Association allows us to put firefighters into every first and third grade class in the city. The focus of this program is on making good, safe decisions.

Annually the department inspects every commercial building as well as every three unit and larger apartment complex in the city. All have been required to install and maintain working hard wired smoke detectors. The Deputy Fire Chief in charge of fire prevention also reviews and approves all new construction plans in the city and makes recommendations on all aspects of the construction process.

The South Portland Fire Department has evolved into an Emergency Response Team ready to handle any hazard. We have been able to take the department in several directions because of our well trained firefighters and paramedics. Due to the dedication of our staff and the continued support of our community the South Portland Fire Department is ranked by ISO (Insurance Services Office) as one of the top departments in New England.

RESPONSE FY 2008

The South Portland Fire Department responded to over four thousand call for service last year. The greatest increase has been consistently in the EMS field. The Department responds to fires, auto accidents, hazardous materials spills, confined space rescue, as well as medical calls within the city.

Fiscal year 2008

Emergency Calls for Service		4185
Rescue calls		3056
Fire Calls		1129
Haz Mat (misc service calls)		37
Response out of town		
	EMS	57
	Fire	53
Additional aid requested into South Portland from other communities:		
	EMS	112
	Fire	43

We have strong mutual aid agreements with our surrounding departments as well as with the State of Maine through Maine Emergency Management. This cooperative effort benefits all communities in the region. On an almost daily basis we share EMS resources with Portland and Scarborough.

HISTORICAL CALL VOLUME

Year	Fire	EMS	Total
1970	982	716	1698
1975	1041	931	1972
1980	1104	1289	2021
1985	1144	1665	2809
1990	1121	1956	3077
1995	1151	2138	3289
2000	1236	2615	4072
2005	1152	2896	4048

for your benefit

The Human Resources Department provides organizational leadership for the City of South Portland in all areas of personnel management. The Department endeavors to create a positive and productive workplace for all City employees.

The Department's responsibilities include the management of the City's compensation and benefit systems, classification structures, recruitment, employee development and training, performance management, policy compliance, and labor/employee relations. These functions are performed for approximately 300 regular and permanent part time employees and nearly 520 seasonal, temporary and call employees.

For fiscal year 2007/2008, the Human Resources Department engaged in multiple initiatives. Some of our major accomplishments included the following:

Changing the way we do business

In March of 2008, City Manager James Gailey announced a reorganization of City departments through a collapsing of the City departmental organizational chart. The goal of the City Manager is to increase collaboration among City departments and to look at ways of creating efficiency and capacity throughout the organization. Subsequently, Human Resources merged with the City Welfare Department and staff from the City Clerk's Department to develop cross training opportunities.

Measuring employee performance and contributions to the organization

Beginning January 1, 2008, Human Resources with direction from the City Manager made a concerted effort to have all City employees' performance appraised regardless of their eligibility status for merit step increases. In the past, the City had not reviewed an employee's performance once that employee reached the top of their pay scale. The performance appraisal is a continuous process whereby an employee should understand the City's goals while their progress toward contributing to them is measured.

Encouraging healthier employee choices

The City's Employee Wellness Committee was reestablished this year after a long hiatus. The Committee was charged with developing an effective workplace wellness program that encourages employees to choose healthier eating habits and promote more physical activity. The long term goals of the program will include slowing the increase in related health care costs, reducing the rate of absenteeism, and improving employee morale through healthier lifestyle choices.

Promoting positive employee/management relations

The Human Resources Department successfully negotiated collective bargaining agreements with the South Portland Police Patrol Association and the South Portland Police Command and Supervisory Unit. The agreements established the working conditions, wages and benefits for police officers through June 30, 2010. The new agreements addressed concerns voiced by the Mayor's Committee on Police Hiring & Retention through enhanced pay and benefit packages for all police officers.

Human Resources

John McGough
Director

Pamela St. John
Personnel Assistant

Karla Giglio
Human Resource Specialist

25 Cottage Road
767-7618

The Human Resource Department is currently engaged in contract negotiations with the South Portland Department of Libraries Unit. The City and representatives from the Library recently entered into mediation through the Maine Labor Relations Board to reach consensus on a new collective bargaining agreement.

Recruiting experienced and knowledgeable employees

The Human Resources Department strives to recruit the most experienced and knowledgeable candidates for open positions in the City. In the last fiscal year, due to employee turnover and retirements, the City filled 21 full-time and 5 part-time positions. The HR Department typically advertises for positions on the City's website, **www.southportland.org**, the Maine Municipal Association website, **www.memun.org**, and **www.jobsinme.com**.

Creating a safe working environment

Workplace safety is of the highest priority at the City of South Portland. In the past year, the Human Resources Department coordinated the following safety training sessions for City employees: Hazard Communication, Lockout/Tagout, Confined Space, Personal Protective Equipment, and Trenching & Excavation. In addition, the City's Safety Advisory Board led the effort to conduct property surveys of all City buildings to address any potential safety concerns.

Administrating benefits

Finally, eight City employees took advantage of the Family Medical Leave Act to care for themselves or family members for fiscal year 2007/2008. Federal law allows eligible employees the opportunity to take up to twelve workweeks of unpaid leave per year for the birth and care of a newborn child of the employee; for placement with the employee of a son or daughter for adoption or foster care; to care for an immediate family member (spouse, child, or parent) with a serious health condition; or to take medical leave when the employee is unable to work because of a serious health condition.

Karla Giglio, Human Resource Specialist

information at your fingertips

The City of South Portland Information Technology Department consists of a four-person team that supports:

⇒ 250 handset Phone System
⇒ 275 Voicemail accounts
⇒ Gigabit routed network providing 11 municipal buildings with fiber connectivity
⇒ Multiple permanent VPN tunnels to provide connectivity to the school department and other city buildings.
⇒ Provides City employees the ability to perform additional work from home on the City network
⇒ Multiple Firewalls throughout city departments and buildings
⇒ Wireless Network Access in multiple city buildings
⇒ More than 250 computers
⇒ More than 30 Servers consisting of:
  - file and print Servers
  - Terminal Servers
  - E-mail Server
  - Voicemail Server
  - Phone System Servers
  - Database Servers
  - Application Servers

⇒ Over 40 applications to provide departments the tools they need to complete their work.
⇒ More then 30 Network printers and photocopiers
⇒ E-mail for 301 account
⇒ A Private RF network to provide public safety access to city servers from vehicles
⇒ Miscellaneous peripherals including scanners, digital cameras and barcode readers

In 2008 the following major projects were completed:

- ✔ Replaced the Phone system in Public Safety
- ✔ Merged South Portland and Portland Dispatch, Fire, and Police onto a single soft ware platform
- ✔ Provided Fire and EMS the ability to access data from the field
- ✔ Implemented a network management solution
- ✔ Moved our Financials to SQL , decreasing yearly support costs
- ✔ Expanded our virtualization efforts in an effort to be more “green” and create cost savings
- ✔ Implemented a training requirement for IT staff, we avoid outside consulting cost by continuing to keep our staff trained to meet the ever changing needs of the City.

Information Technology

Shawn Pennington
IT Director

Tom Carrellas
Data Administrator

Jim Gormley
Help Desk

25 Cottage Road
767-3201

fostering community

Both of the South Portland Public Library locations continue to experience increases in business, both in terms of the number of visitors as well as the number of items borrowed. For FY 07/08, use of library materials increased 8% over the previous year, with over 246,000 items borrowed during more than 200,000 visits from users.

About 68% of the library items used are print materials (books) while 32% of the circulation is non-print (music, audio books and video programs). Circulation is split almost exactly even between adult and children's material.

The library's Outreach Librarian, Lisa Joyce, working with volunteers, delivers library materials to homebound library users. This year, approximately 4,000 items were delivered to patrons unable to visit the library in person.

The library's website, www.SouthPortlandLibrary.com hosts approximately 5,000 visitors a month. At the site, visitors are able to browse library holdings (as well as those of other Minerva partner libraries), request items and check the status of their library account.

The library presented or hosted nearly 600 programs and special events during the past year, attended by well over 10,000 citizens. More than 700 children in South Portland participated in the annual Summer Reading Program, a new record for participation.

In January, the library entered into a partnership with Literacy Volunteers of Greater Portland. The Library now serves as a host spot for volunteer tutors to meet with literacy learners. In addition, the library has begun to develop a "literacy learners" collection of materials to not only support the efforts of Literacy Volunteers, but which is also usable by all library visitors.

Many tasks at both library locations are accomplished through the generous contribution of time from a team of dedicated volunteers. For the year, volunteers gave over 1,300 hours of their time, extending the library's ability to provide services to the citizens of South Portland.

The Main Library had an automatic door opener installed at its primary entrance, improving access to the building.

Former Branch Library Manager Kevin Davis was appointed Library Director in February.

A statistical summery of the year's activities is listed below.

Registered Card Holders: 10,309

Visits to Library

Main Library:	120,709
Branch Library:	18,759
Total:	139,468

Number of Items in Collection

Main Library:	93,469
Branch Library:	21,275
Total:	114,744

Circulation of Items

Main Library:	209,153
Branch Library:	40,070
Total:	256,623

Interlibrary Loan

The library lent 14,168 items to other libraries in the Minerva network, while borrowing 17,594 items from other libraries for use by our patrons.

Library

Kevin Davis
Library Director

Main Library
482 Broadway
767-7675

Branch Library
155 Wescott Road
775-1835

maintaining the greenery

The Parks Division is responsible for grounds maintenance and upkeep of all city parks, the Municipal Golf Course, Wainwright Recreation Complex, school athletic complexes and grounds, and Spring Point Shoreway. This division is also responsible for all shade trees along city streets and in the parks. Since consolidating in January, 2004, Parks has worked closely with the Public Works Division.

During winter months, Parks personnel assisted the Public Works Division with snowplowing emergencies and maintained skating areas at Mill Creek Park. In addition, all grounds maintenance equipment and Parks equipment was overhauled.

For the holiday season, the Parks crew installed over 11,000 new, energy-efficient LED decorative lights in Mill Creek Park and Willard Park. These "green" bulbs provided an estimated 83% energy savings over standard Christmas bulbs.

Athletic field maintenance was performed on all school athletic complexes throughout the City. This included the striping of 25 different athletic fields throughout the year and a total grounds maintenance schedule performed for all city parks, large and small. This includes a fertilizing and airifying program for the heavily used fields. The Parks Division maintains the Fish Pier floats, located at the end of Portland Street, and the public Boat Ramp floats at Buglight Park.

In June, Wainwright Athletic Complex played host, along with Bowdoin College and Falmouth High School, to the U.S. Region 1 (East) soccer championships. More than 5,000 soccer players - 248 teams - from 15 states converged on the greater Portland area to compete for the U.S. regional title.

The Parks Division utilizes the City Greenhouse to grow all the annual flowers for the flower beds throughout the City, as well as the lettered bed at the Meeting House Hill Monument. In addition, Poinsettias were grown for all City offices at Christmas.

Equipment purchases in the Parks Division included a replacement pickup truck, electrical vehicle (bucket truck) and a tractor.

Forestry activities in the Parks Division continued with street tree pruning and the removal of 45 dead or diseased trees. This work is performed by Parks personnel and a contractual tree service. Pruning was completed on over 73 residential requests and 72 new trees were planted throughout the City. A total of 53 stumps were also removed.

Willard Park renovations continued, with the installation of a new playscape, fence, and walkways, as well as landscaping.

In observance of Arbor Day, all fifth grade students in the City received tree seedlings and an informational lecture about trees and their care. South Portland was also awarded the designation of Tree City USA for the 27th consecutive year. The Parks Division uses a tree inventory data system to manage South Portland's urban forest.

Parks Department

Dana Anderson
Director

John Switzer
Parks Superintendant

Golf Course: 775-0005
Pool: 767-7650
Wainwright Complex: 767-7506

progress and preparation

The mission of our Department is to provide quality planning and development services toward a safe, attractive, and prosperous South Portland. Staff include:

- Cathy Counts, Code Sectary
- Patricia Doucette, Deputy Planning & Development Director and Code Enforcement Officer
- Charles (Tex) Haeuser, Planning & Development Director
- David Kasik, Engineering Inspector
- Steven Puleo, Community Planner
- Richard Steller, Building & Plumbing Inspector
- Adin Wolfgram, Planning Secretary

This period saw the retirements of two long-serving and valued staff members: Peter Stead, Health Inspector (14 years of service) and Jim LaChapelle, Electrical Inspector (35 years of service). Matthew LeConte was hired as the new Health Inspector.

Highlights

Highlights of FY2008 include:

◊ **Census**
Provided Census Bureau with all new residential dwellings and updated the GIS system with new roads built since last census. The information will be used for the 2010 census.

◊ **Archives**
Improved organization of the Planning Dead Files for easy access to approved projects. Scanned over 3,000 engineering plans and street plats for digital safe keeping.

◊ **Street Openings and GIS**
Worked with new GIS system to establish a program to track street openings. Maintained and updated Water Resources' watershed and storm water info.

◊ **Zoning Map**
Created a new, digital zoning map as a layer in the GIS system.

◊ **Performance Guarantees**
Brought all performance guarantees up to date. Information on older performance guarantees were verified and the guarantees released.

◊ **Street Lights**
The Department's internal Street Light Committee worked on researching the usage and billing of street lights in the City with a goal of our becoming more efficient with energy and cost.

◊ **Wetlands Ordinance**
Through the Zoning Improvements Committee, brought forward a local Wetlands Protection Ordinance which was adopted by the City Council. Also assisted with upcoming ordinances related to Shoreland Zoning, Floodplain Protection, and Stormwater Management.

Planning & Development

Tex Haeuser
Director

Pat Doucette
Dep. Director
Code Enforcement Dir.

Rich Steller
Building/Plumb. Inspector

Dave Kasik
Engineering Inspector

Michele Sturgeon
Health Inspector

Steve Puleo
Planner

62 E Street
767-7603

◊ **New Development**

Oversaw the review and approval of several significant new projects, including the 100 Waterman Drive office building in Knightville, the redevelopment of the former Cap'n Newicks site in Mill Creek, and the Congregation Bet Ha'am synagogue expansion in Thornton Heights.

◊ **Urban Agriculture**

During this period the City Council adopted ordinances, written by the Planning & Code, for allowing and regulating both chickens and bees.

◊ **Long Creek Watershed**

Continued assistance to the Water Resource Protection Department through work on the Steering, Technical, and Models & Outreach Committees of the Long Creek Watershed Planning Project.

◊ **Transportation**

Provided continued assistance on the Western Avenue and I-295 Exit 3 improvement projects. Continued service on the PACTS Policy and Planning Committees.

◊ **Economic Development**

Participated as one of the four members of the Greater Portland Economic Development Working Group. Also helped to usher in the new Economic Development Committee and, through TIFs brought forward in the previous period, the position of the Economic Development Director.

◊ **Comprehensive Planning**

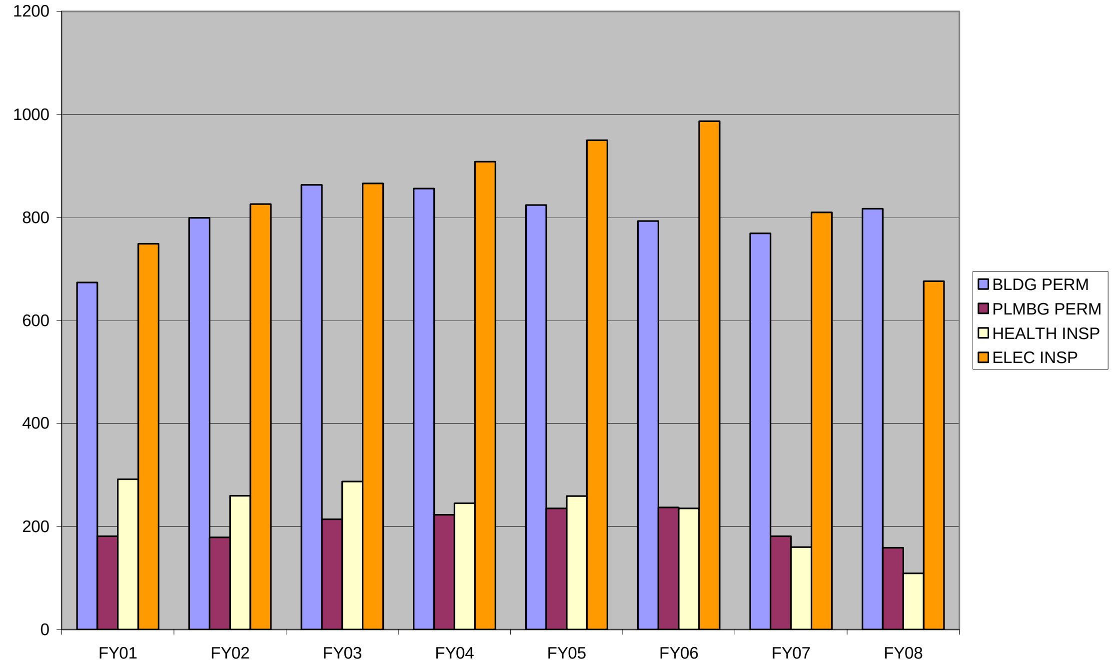
With the South Portland Planning Board, began preparatory work for the upcoming new Comprehensive Plan. Made a particular study of Transit Oriented Development (TOD).

Code Enforcement Statistics

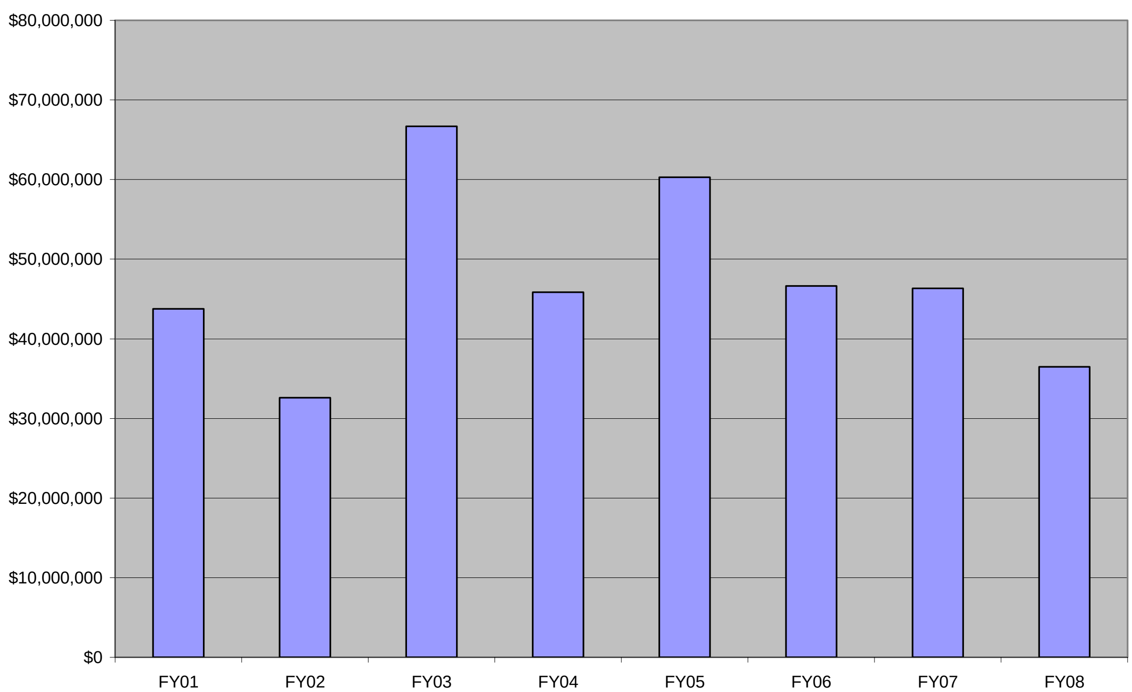
Code Enforcement Permits/Inspections and Board of Appeals Actions								
FISCAL PERIOD		TOTAL # PERMITS	TOTAL EST COST	PLMBG PERM #	HEALTH INSP#	ELEC INSP#	VARI-ANCES DECIDED	OTHER BOARD OF AP-PEALS ACTIONS
7/1/00	6/30/01	674	$43,754,026	181	292	749	33	10
7/1/01	6/30/02	799	$32,605,293	179	260	826	44	8
7/1/02	6/30/03	863	$66,691,885	214	287	866	36	11
7/1/03	6/30/04	856	$45,854,272	223	245	908	59	7
7/1/04	6/30/05	824	$60,284,536	235	259	950	45	16
7/1/05	6/30/06	793	$46,655,739	237	235	987	37	40
7/1/06	6/30/07	769	$46,324,089	181	160	810	51	14
7/1/07	6/30/08	817	$36,489,381	159	109	676	18	0
	TOTAL	6395	$378,659,221	1609	1847	6772	323	106
	AVERAGE	799	$47,332,403	201	231	847	40	13

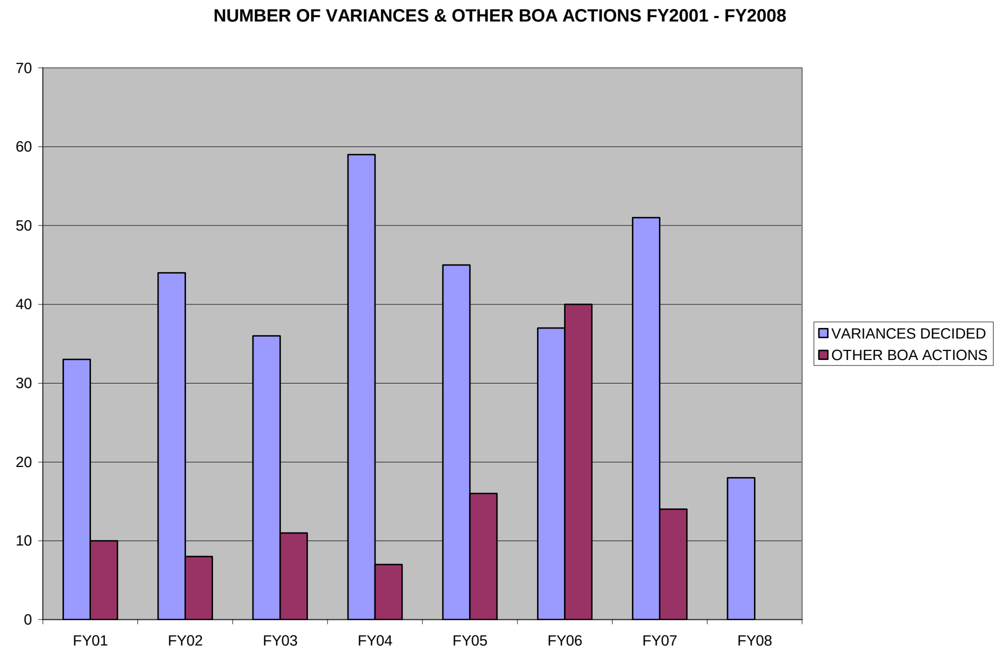
(OTHER BOARD ACTIONS INCLUDE MISCELLANEOUS & ADMINISTRATIVE APPEALS, TABLINGS, RECONSIDERATIONS, WITHDRAWALS, REMANDS, OR OTHER DECISIONS; 2007-08 HEALTH ROUTINE INSPECTIONS COUNT IS DOWN DUE TO CHANGEOVER OF INSPECTORS & TRAINING.)

NUMBER OF CODE PERMITS FY2001 - FY2008



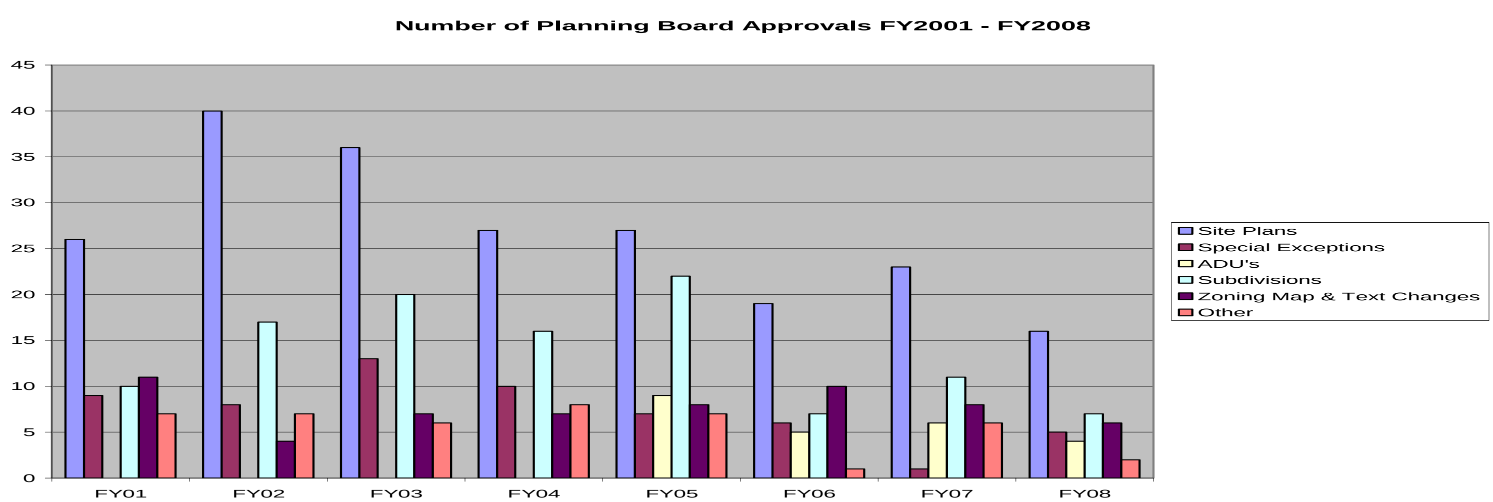
TOTAL ESTIMATED COST OF PROJECTS RECEIVING BUILDING PERMITS





Planning Statistics

Planning Board Actions 2000 – 2008							
		SITE PLANS (Including Amended)	**SPECIAL EXCEPTIONS**	**ADU'S**	**SUBDIVISIONS** (Preliminary, Final, Minor, Amended)	**ZONING MAP & TEXT CHANGES**	**OTHER** (Street Vacations & Discontinuances, Sale of City Owned Property, Etc.)
7/1/00	**6/30/01**	**26**	**9**	**0**	**10**	**11**	**7**
7/1/01	**6/30/02**	**40**	**8**	**0**	**17**	**4**	**7**
7/1/02	**6/30/03**	**36**	**13**	**0**	**20**	**7**	**6**
7/1/03	**6/30/04**	**27**	**10**	**0**	**16**	**7**	**8**
7/1/04	**6/30/05**	**27**	**7**	**9**	**22**	**8**	**7**
7/1/05	**6/30/06**	**19**	**6**	**5**	**7**	**10**	**1**
7/1/06	**6/30/07**	**23**	**1**	**6**	**11**	**8**	**6**
7/1/07	**6/30/08**	**16**	**5**	**4**	**7**	**6**	**2**
	Total	**214**	**59**	**24**	**110**	**61**	**44**
	Average	**27**	**7**	**3**	**14**	**8**	**6**



to protect and to serve

This is submitted as the FY 2007/2008 Annual Report for the South Portland Police Department. The department's Mission Statement reads, "*The Mission of the South Portland Police Department is to work cooperatively with all citizens to protect life and property, preserve peace, enforce laws and maintain civil rights through proper and responsive community based service.*" I am extremely proud of the work completed by the men and women of this department during the past year. Their commitment to the department's mission, the community, the city and the profession is second to none.

The department experienced a 3% increase in calls for service during the past year, and consistent with national trends, the City of South Portland continues to experience increases in drug activity and the property and violent crime related to it. The following statistics synopsize a portion of the department's 2007 activity:

Police Department

Activity/Status:

Calls for Service:	34,572
Incident Reports:	4,801
Physical Arrests:	795
Criminal Summonses:	1,001
Traffic Stops:	5,101
Traffic Citations:	779
Paperwork Service:	912
Officer Uses of Force:	130
Outstanding Arrest Warrants:	841

Call Types (Misc):

911 hang-ups:	930
Alarms:	1,010
Domestic Disputes:	319
Criminal Threatening:	96
Missing Persons:	124
Suicidal/Mental Health:	208
Drug Overdose:	36
Disorderly/Fights in Progress:	933
Suspicious Activity:	1,878
Arrest Warrant Service:	157
Animals Calls:	1,270
House Calls:	1,889

Crime Reports (Misc):

Murder:	0
Robbery:	10
Aggravated Assault:	18
Assault:	173
Sex Crimes:	20
Arson:	5
Burglary:	114
Burglary to Motor Vehicle:	168
Drug Offenses:	173
Thefts:	734
Forgery/Counterfeiting:	42
Fraud:	79
Weapon Offenses:	17
Vandalism:	279
OUI:	130
Cocaine Seized:	45.8 GM
Crack Seized:	100.3 GM
Heroin Seized:	0
Marijuana Seized:	1118.4 GM &
Property Stolen:	$742,088
Property Recovered:	$249,642
Property Damaged:	$278,046

Edward Googins
Police Chief

Amy Berry
Deputy Chief

30 Anthoine Street
767-5511

During 2007, the department's authorized strength was fifty-two (52) sworn personnel, including the Chief, Command and Supervisory staff, investigative and support personnel and patrol officers. In an effort to reduce violent crime, the department assigned an officer to the Southern Maine Violent Crime Task Force. The department continues to have an investigator assigned to the Maine Drug Enforcement Agency (MDEA). Again this year, the department obtained grant funding to conduct impaired driving (OUI) roadblocks, targeted seat belt enforcement and speed enforcement details.

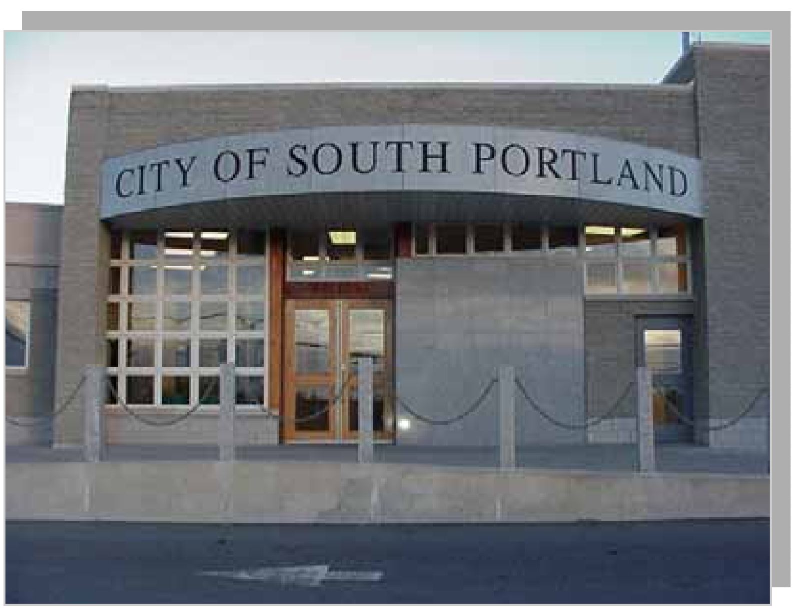
The Mayor's Expanding, Hiring and Retaining Committee Report was released in November and included the following recommendations: Hire three (3) additional sworn officers by 2010; resolve to offer competitive salary and benefits (to include allowing experienced officers to start at a higher step); streamline the hiring process to identify and attract qualified candidates; change ordinance language to allow lateral entry (for experienced law enforcement officers); and allow flexibility for scheduling options. These recommendations have begun to be acted upon and are intended to provide the framework for addressing the department's staffing issues.

During 2007, Sgt. David Smith, Officer Everett Moulton and Officer Howard Bagley all retired with more than 25 years of service to the city. Officers Andrew Nelson, Richard Mearn, Erin Curry, Brian McCarthy and Kevin Sager were hired and have since completed the 18-week academy, an 8 week field training period at the department, and are now patrolling the streets. Officer David Stailing, whose father previously retired from the South Portland Police Department, also joined the force after serving the Town of Freeport for several years.

I would also like to thank our residents, business owners and other city staff for their ongoing support of the department and our community policing efforts.

Respectfully submitted,

Edward J. Googins
Chief of Police



services: seasonal & year-round

Public Works Department

This Division is responsible for all street and sidewalk maintenance, daily trash pickup, the transfer facility operation, and repair and maintenance of all equipment assigned to this division. All street sign installation and replacement and line striping are functions of this division as well.

Snowplowing and sanding/salting are major components of the Public Works Division's winter operations. There were 22 plowable storms this past year, during which 120 miles of streets were kept plowed and sanded. In addition, 4,400 tons of salt and 2,600 tons of sand were spread to keep the streets safe. Sidewalk plows cleared 82 miles of sidewalks during each storm. A new 5,000 gallon tank was purchased to house ice ban additive for street salt applications.

The total amount of trash collected from January 2007 to December 2007 was 6,583 tons. During this same time, the amount of recycled material collected by our contractor was 1,819 tons. Approximately 300 tons of recycling was disposed of in our "silver bullet" receptacles. Beginning in July, 2008, automated trash pickup will be contracted.

PW collected 171 cell phones, 41 laser cartridges, 200 inkjet cartridges, and thousands of household batteries that were recycled, as well as provided 105 discounted, backyard composting bins to both residents and non-residents.

The transfer station allows citizens to dispose of household items. Included in this list are wood, shingles, sheetrock, metal, tires, universal waste, as well as a Salvation Army box for donation of useable clothes & shoes. South Portland residents discarded in excess of 4,200 tons of refuse. The facility also makes unscreened compost available to the public which, is composed from leaves, ground brush, and yard clippings, disposed there by residents.

The Public Works Division operates an aggressive street sweeping program. This task is performed during the spring and summer months. A total of 943 tons of street debris was swept during the past season. This program has significantly decreased the amount of sediment filtering through the Waterman Drive treatment plant.

The paving program was in full swing with the paving of 29 streets and numerous sections of sidewalks totaling over 12,000 feet. Additionally, over 12,000 feet of bituminous curb work was replaced due to plow damage. Esplanades in 140 locations were repaired. The Public Works crew paved and repaired over 250 driveway aprons as well as ground and paved 4,000 feet of trenches.

In accordance with the contract for street line striping, all center lines throughout the city were repainted. The Public Works crew also completed new turn arrows, letters, stop bars and crosswalks through the city.

Dana Anderson
Public Works Director

Tim Gato
Dep. Director

Joe Colucci
Supervisor

John Switzer
Superintendaent

42 O'Neil Street
767-7635

Transfer Facility
929 Highland Ave.

it's all fun & games

The Community Center serves as a focal point of activity for a variety of youth, adult, and senior recreation activities and special events throughout the year. The Growing Years/On Our Way pre-school program serves 90 children. A variety of popular adult enrichment, health and exercise programs were offered including yoga, open gyms, Red Sox trip, painting, women's basketball league, body flex, quilting and aerobic dance. The Teen Center provided after-school drop in activities including video games and big screen TV. Special teen events offered include paintball trips and teen take-over night at the center. The seniors were also very busy with many activities including line dance, stretch and step, lunch and learn, monthly movies and a variety of interesting local trips. Youth programs offered include vacation camps, mad science, basketball, tennis and dodge ball. The National Night Out event was co-sponsored in August with South Portland Police and Fire Departments and Target. This event was designed to strengthen neighborhoods through public safety awareness. Over 35,000 people used the indoor track at the Community Center in 2007.

The Swimming pool provided a variety of aquatic activities including general swims, youth learn to swim, water aerobics and water safety classes. Over 1,000 children participated in the learn to swim program.

The Redbank Community Center on the west end of the city provided an active after school program as many youth sports games and practices.

East and West Recreation Camps, Middle School Camp, and Kinder Camp provided a busy summer of organized and safe activities for over 500 children in the community. Summer sports camps were also offered in basketball, baseball, soccer, lacrosse, tennis and cross-country. Willard Beach provided lifeguard coverage and an active water quality testing program for the safety, health and enjoyment of all beach users. The popular Mill Creek Park Summer Concert program provided hours of musical enjoyment to the public. The 28th Annual Art in the Park show was also held at Mill Creek Park.

The Municipal Golf Course experienced another busy season, over 18,000 people paying greens fees to play. It provides an excellent golf experience for golfers of all ages and ability.

The Wainwright Recreation Complex served as the focal point for outdoor recreation in the community. Over 30 teams played in the Adult Co-ed and Church Softball Leagues. Senior and Junior Little League, Babe Ruth and Men's Over 30 Baseball utilized the two baseball fields throughout the summer. Little League and Travel Team Softball also played on the youth softball field. Ultimate Frisbee played twice a week at the facility. A variety of youth sports camps and programs used the facility as well as travel soccer teams and lacrosse teams. Wainwright hosted several weekends of softball, soccer, and lacrosse tournaments and events.

Recreation Department

Dana Anderson
Recreation Director

William Cary
Recreation Superintendant

21 Nelson Road
767-7650

Municipal Pool
767-7650

the children are our future

School Department

Suzanne Godin
School Superintendant

Wescott Road
871-0555

School Transportation
767-7714

Our mission, "Enriching Lives through Quality Learning for All," is grounded in four basic beliefs. Following are some of the highlights from the 2007-2008 school year.

All children are capable of learning: Our work continues to be targeted toward ensuring that all students have opportunities to engage in high levels of learning. To do so, we focused our attention on issues vital for ensuring the success of each student. Among the areas we targeted was student attendance. A student is considered truant at the elementary level after five consecutive days of unexcused absence or the equivalent of seven cumulative days of unexcused absence. At the middle and high school levels a student with seven consecutive days or the equivalent of ten cumulative days unexcused absence is considered truant. With approximately 18 % of the students in South Portland considered truant annually, we identified this as a significant problem. Students are not engaged in high levels of learning if they aren't in school. In fact, research has shown that missing 10% of school has a cumulative negative impact on student achievement resulting in eventual student retention, course failure and dropout.

To address this issue, our school psychologists spent time researching and exploring the issue of school refusal. We have formed two School Refusal Committees that have embraced the task of determining structures and strategies for supporting students struggling with school refusal issues. Working with teachers, guidance counselors, administrators, parents and students to address truancy and school refusal issues continues to be a priority for our district.

Teaching will reflect the best of what we know through research about how learning occurs: The district is committed to a culture of Professional Learning Communities, where groups of teachers work together to improve instruction. The Professional Learning Leadership Team (PPLT), comprised of 45 teacher leaders and 17 administrators, plan the use of staff development days and early release times to focus on looking at student work to improve instruction and student achievement. Federal Grant funding of our No Child Left Behind plan supported a team of elementary administrators attending the "Model Schools Conference this past summer. The latest research on learning will be shared throughout the district as teams of teachers work together to improve their teaching practices.

The high school focus on school reform has resulted in the formation of 9th and 10th grade teams designed to provide a personalized environment for all students entering the high school. In an effort to expand learning opportunities for students, South Portland High School in collaboration with Cape Elizabeth High School, has implemented on-line learning courses for students to stretch their learning. The "Virtual High School" program offers students over 130 courses such as American Foreign Policy, Anatomy & Physiology, Marketing and the Internet, and a wide variety of Advance Placement offerings.

Mahoney Middle School and Memorial Middle School have been working together to align beliefs, structures and practices toward a shared middle school vision. Their work on personalizing the curriculum to meet individual student needs continues. In March of 2007 the Related Arts Task Force began the work of envisioning a new related arts program at the two middle schools. After a year of research, visits and discussions, a 5year plan for revising our Middle School Related Arts Program was accepted by the Board of Education. The cornerstone of the plan is the vision: "All courses offered to our middle school students will be integrated, challenging, relevant and purposeful. The Related Arts curriculum will provide opportunities for learning through interaction, exploration, creation, exhibition, and performance, in order to produce healthy, fulfilled and participating citizens."

South Portland's Schools

Elementary	Middle
Dyer	*Mahoney*
Brown	*Memorial*
Small	

High School

South Portland High School

Our elementary schools continue working to develop flexible groupings which allow students to move in and out of supportive services as needed. Much attention has been given to developing support for students identified as being "at-risk" of not being successful in school. These supports coupled with identifying the essential learning necessary at each grade level in each content area has helped to determine individual student needs.

Schools will prepare all students for the challenges and opportunities of the 21st Century: We know that all students need some further education or training beyond high school, in order to find satisfying careers that will provide a living wage. We're pleased to report that our high school and middle schools secured a MELMAC Education Foundation Grant to provide opportunities for middle and high school students to explore school- and community-based programs designed to increase students' aspirations for higher education.

Additionally, incorporating the Rigor/Relevance/Relationship Framework presented by the International Center for Leadership in Education at the Model Schools Conference, teachers and administrators at elementary, middle and high school have met to develop action plans that guide curriculum, instruction and assessment, professional development and programmatic planning for the next five years.

The community values quality education: The Board appointed Secondary Schools Facilities Committee has been working since 2004 to develop plans for the renovation and capital improvement of South Portland High School, Mahoney Middle School and Memorial Middle School. All three schools require improvements due to major health and safety needs, ADA compliance upgrades and mechanical, electrical and structural systems upgrades necessary to ensure the health and safety of students and staff, make the buildings more energy efficient and increase their life span as educational facilities.

A November 2007 referendum project for renovation and new construction at South Portland High School was soundly defeated by the community as "too expensive for the economic climate." In response to this message from the community, the Secondary Schools Facilities Committee developed a 1-3-5 year capital improvement plan for each of the three buildings, as well as a reworked renovation and new construction project at South Portland High School. Our aging secondary facilities will continue to be a priority area of need for the South Portland community.

The continued need for balancing enrollments across the five elementary schools and the two middle schools led to a redistricting plan that provided for spirited input and debate from the community. After numerous long evenings reviewing projections and district lines, a plan was accepted by the Board of Education. All of our schools embraced their "new" students, and thanks to their warm welcome and the transition activities incorporated by the building administrators, most of the families are voicing their acceptance and, in many cases, enthusiasm for the adventures of moving to a new building.

The FY2009 budget process called for voters to approve the School Department budget through a budget validation referendum. Additionally, state subsidy was reduced by $550,000. This reduction was compounded by other reductions in Special Education revenue and projected increases in the costs of operating our schools. The budget passed by the voters represented the loss of 9.2 positions district wide and increases only in the areas of salaries and benefits, fuel and insurance. This fall, Governor Baldacci's supplemental budget further reduced subsidy to South Portland by $874,260. The development of the FY2010 budget promises to be equally difficult.

Overall, 2007-2008 was an exceptionally challenging year. Our outstanding, dedicated staff continues to work diligently to provide quality educational programming for the students of South Portland. We have seen clear evidence of significant improvements in teaching, learning and student academic growth. We remain firm in our commitment to South Portland students and believe strong community support is critical to providing an educational foundation for the youth of South Portland. Thank you for your continued support.

community through technology

2008 saw SPC-TV continuing to lead Maine's local access community with our depth and breadth of programming. Through ongoing collaboration with our local producers and sister stations throughout Maine, as well as with regional and national sources of online distributed content, we were able to bring many new shows to viewers in South Portland and Cape Elizabeth. We served the voting public during the weeks before the November election by airing numerous candidate forums, roundtables, and campaign programs that brought the political issues home to our viewers. As part of our ongoing effort to bring the astoundingly rich variety of locally and regionally produced shows to South Portland residents, several new ongoing series have been added to our roster:

- *Expedition New England* focuses on the diversity of wildlife in our region
- *Explore Maine* picks up where *People and Places in Maine* (sadly no longer in production) left off. It features trips to fun places and interviews with interesting people.
- *The Mark & Tim Show* also focuses on exciting people and places in our region.
- The Humble Farmer brings his unique humor and old-time jazz to our viewers with *Chicken Poop for the Soil*.
- *Dance Today in Maine* features interviews and performances by Maine's best ballet and contemporary dancers.

SPC-TV picked up some new ongoing national and international shows in 2008 as well:

- *Bushvisions Australia* explores life in rural Australia and is exclusive to SPC-TV in the Maine market. Ever wondered what access TV looks like down under? Here's your chance to find out!
- *Explore!* is part of the nationally distributed Link TV family of shows. It has an international humanitarian focus.
- *Peak Moment* comes to us from the west coast. It focuses on energy efficiency, sustainability, and contemporary policy issues.
- *The National Gallery of Art* is a series of very high quality shows about art and artists.

SPC-TV also ran many 'one-off' shows in 2008. We particularly focused on energy issues in response to the dramatic rise in oil prices. *DIY Solar Photovoltaic Panel Installation* and *Preparing Our Region for a Sustainable Energy Future* (which was brought to us by Tex Haueser) are two of these programs. Several exciting local events were captured by SPC-TV's cameras as well. Dedications at *Cushing's Point* and the *Maine Military Museum* played alongside the *South Portland Land Trust's West End Trail Opening* and the *Memorial Day Parade*.

South Portland's local access producers began or finished production of many new shows in 2008. Judy Faust's *Angels of Austria* joined the film festival circuit. Josiah Pitchforth's no-budget horror movie *Tell the Tale of Googly Knox* began production. Calvin Muse brought us *Bridges of Peace*, a series of interviews with antiwar protestors along the Casco Bay Bridge. John Fairweather taped several civic events for the viewing public, and our group of young filmmakers continued to grow in both numbers and productions. Their program, *Kritizism TV Presents* features dynamic and fresh short films in a wide range of styles. Going forward into 2009, SPC-TV is well positioned to actively seek out and create programming which reflects the diverse interests of the citizens of South Portland. We will continue to bring municipal meetings and city events into our residents' living rooms so that they can remain aware of and engaged with their local government.

SPC-TV

Tony Vigue
SPC-TV Manager

Moe Amaral
Media Specialist

25 Cottage Road
767-7615

An Explanation of the Charts

SPC-TV's programming consists of several basic 'types' that come from a variety of sources. We categorize our programming by noting what type it is and where it came from using the following categories:

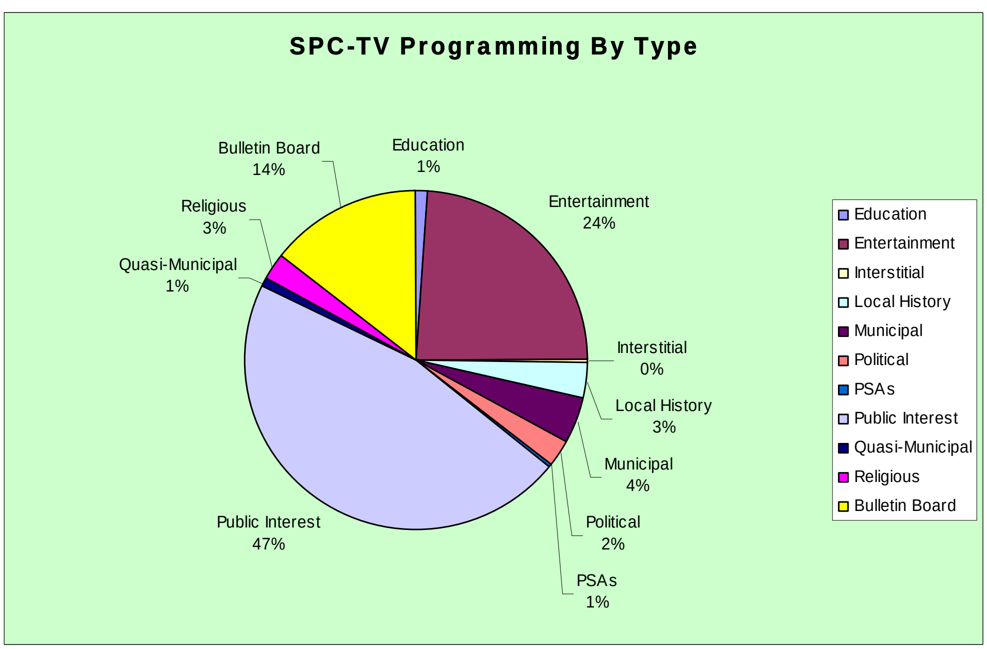
Types of Shows:

Educational:	Shows that teach
Entertainment:	Shows that entertain
Interstitial:	Station IDs
Local History:	Shows about local history
Political:	Shows with a political agenda, or that focus on a political topic
PSA:	Public service announcements
Public Interest:	Shows about various issues, topics & events
Quasi-Municipal:	Shows about city-sponsored and/or endorsed events
Religious:	Shows for and about religions and cults

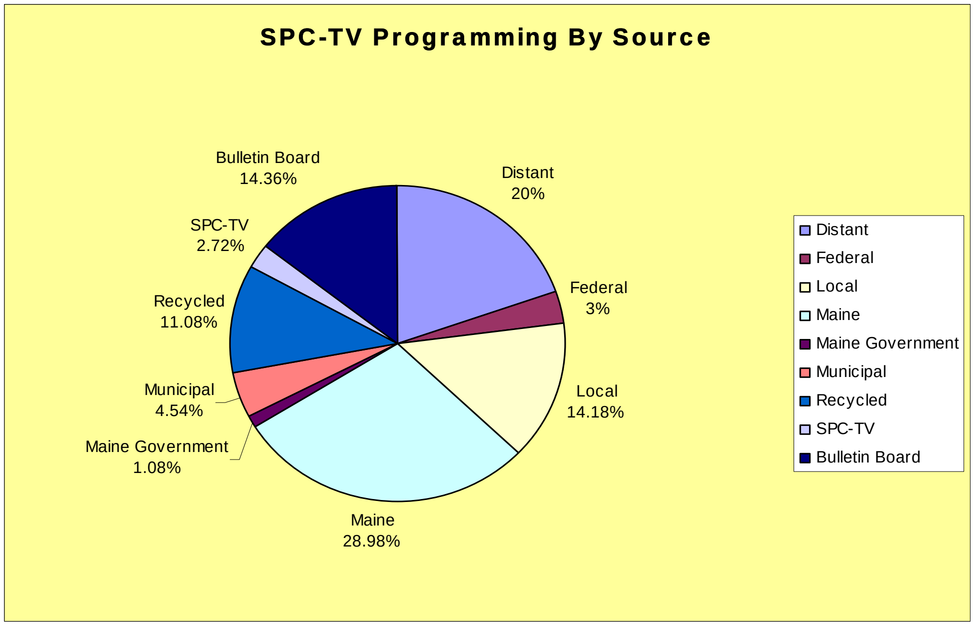
Where They Came From

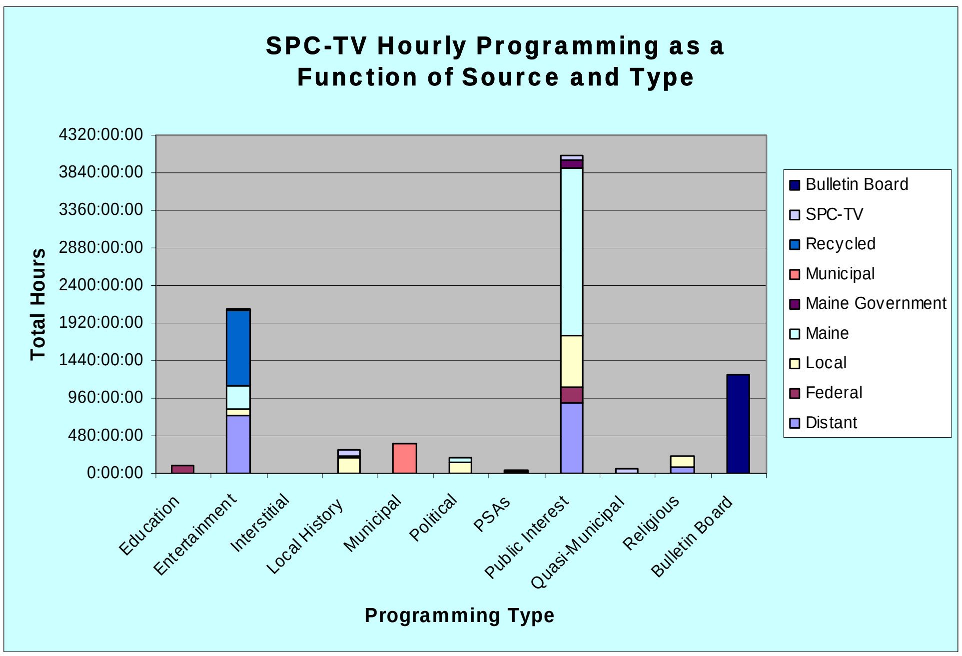
Distant:	Produced outside Maine
Federal Government:	Produced by the Federal Government
Local:	Produced by South Portland residents & nonprofits
Maine:	Produced by Maine residents & nonprofits
Maine Government:	Produced by Maine State Government
Municipal Government:	Produced by the City of South Portland
Recycled:	Public-domain content from a variety of sources
SPC-TV:	Produced by SPC-TV

The three charts display this information in different ways. The first, *SPC-TV Programming by Type* displays what types of shows SPC-TV programmed during 2008. The top three types of shows are Public Interest, (46.27%) Entertainment (23.91%) and Bulletin Board (14.36%). *SPC-TV Programming by Source* gives a little detail into where our shows come from. We like to have around 50% of our programming come from South Portland and Maine. The chart shows that the 2008 total for the categories Local and Maine was 43.16% which is pretty good, but could stand some improvement. The chart, *SPC-TV Hourly Programming as a Function of Source and Type* combines these data. It gives a more detailed perspective on the relationship between the types of shows we program and where they come from.



We currently provide video production and announcement services to more than 350 non-profit organizations in Southern Maine in addition to the public and municipal departments of the city.





Web streaming available soon! For those residents who don't have cable TV, SPC-TV will soon be available via the internet. Our programming will be available for downloading by the Spring of this year and soon after, we will be 24/7 live on the Net. One important feature that we plan to implement is the ability to search meetings and view or download a single agenda item without the requirement of watching or downloading the entire meeting. Also, some of our more popular shows will be available on our archive for viewers to watch at any time. Watch the city web page for future announcements!

SPC-TV is always looking for new producers and new programming. If you have a topic you would like to share with the community, but have been intimidated by the video creation process, come see us. We can take the mystery out of making video for you.

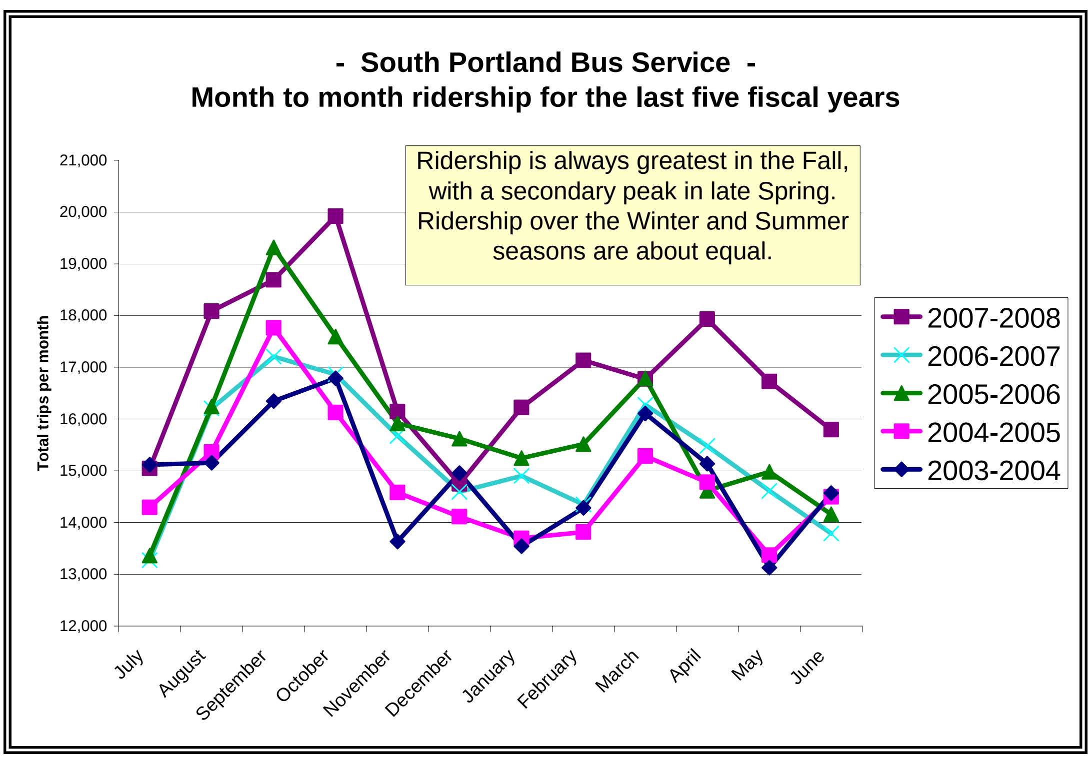
Questions or suggestions? E-mail us at spctv@southportland.org or send a note to:

SPC-TV
P.O. Box 9422
South Portland, Maine 04116-9422

keeping us moving

Community Outreach: **T**he Bus Service conducted numerous outreach and training sessions throughout the community. The primary purpose is to give people who have not taken public transportation recently the basic information they need to do it, plus give them the confidence and courage to try it. We have provided orientation at colleges, high school, middle schools, senior citizen programs, service organizations, etc. which often includes planning a trip and taking one. We also offer separate orientation for customers who are developmentally disabled or visually impaired, as well as training for dogs undergoing seeing-eye training.

Providing increased mobility: **W**e provided 203,204 passenger trips in FY08, a whopping 10.9% increase in ridership over the previous fiscal year. Ridership in April and June of 2008 was over 15% greater than last year! These totals do not include over 5200 complementary paratransit trips provided by RTP for disabled residents who are unable to use the regular city buses (which are handicapped accessible). Complementary paratransit is available at the same time as fixed route services: 17 hours Monday thru Friday and 12 hours on Saturdays and Holidays.



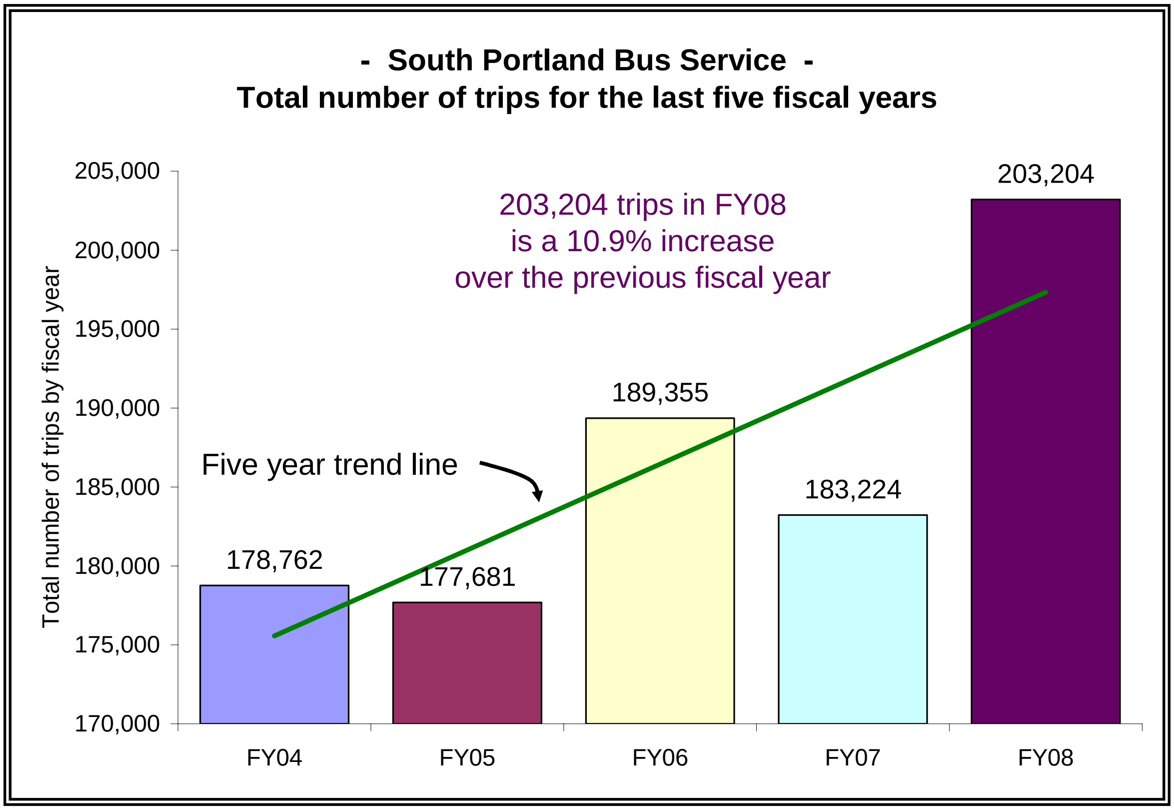
Transportation & Waterfront

Tom Meyers
Director

Rick Sargent
Operations Supervisor

Anthony Corey
Maintenance Staff

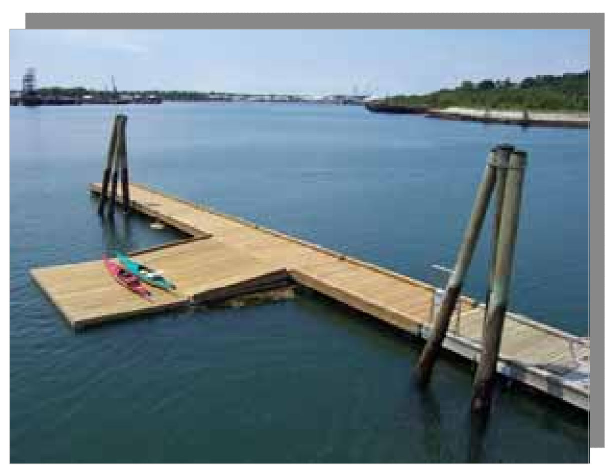
46 O'Neil Street
767-5556



City receives "Transit Bonus:" - **I**n fiscal year 2008 the city received an extra $130,700 to apply to local road maintenance as an incentive for its continued commitment to public transit. Since 2004, the Maine Department of Transportation has rewarded cities who increase their investment in public transportation by giving them a "Transit Bonus." In the last five years, South Portland has received a bonus of over $461,000 to improve our local roads!

Study completed that recommends service changes: **I**mprovements to transit services have not kept pace with the growing and rapidly changing demand for service in the area. The Bus Service, in conjunction with the Shuttlebus – ZOOM, completed an intensive study of our service areas with an eye to identifying improvements that reflect current and future needs. The study, conducted by Jacobs, Edwards and Kelsey, recommended changes designed to simplify service and make it much easier to use: direct service requiring fewer route deviations and transfers; simpler service; more frequent service, service at "clockface" times (i.e., bus stops at the same time past the hour every hour); better timing of transfers between routes. Recommendations from the study will be used for future adjustments in our routes without impacting the municipal budget. A "Transit Hub" behind City Hall will be a key component in simplifying routes through Knightville and Mill Creek.

Knightville Landing completed: **T**he final phase of the pier and municipal boat landing at Thomas Knight Park was finished with the addition of 100 linear feet of floats, plus a low profile float for fishing and small boats such as canoes and kayaks. The seasonal facility includes a boat sewage pumpout station and fresh water connection.



Treatment Systems Division

The Treatment Division is responsible for the daily operations and maintenance of the Wastewater Treatment Plant at 111 Waterman Drive. The Industrial Compliance section also works under the Treatment Division. The following is a summary of some of the events during this fiscal year.

- **Daily Flow**
  Average flow this past year was 7.14 million gallons per day. This is almost exactly the same as last year (7.17) but is historically less that what we treated in previous years. March 2008 was the wettest month during which we treated an average of 11.95 million gallons per day. September of 2007 was our driest month with only 4.57 million gallons as the monthly average. For the year we treated over 2.6 billion gallons of wastewater.

- **Sludge Disposal**
  We continued with our contract for sludge disposal with New England Organics. Current disposal costs are $58.76 per ton and we produced 6,026 tons during this year. Total disposal costs for the year were $347,921.

- **Industrial Compliance**
  The Industrial Compliance section renewed 1 industrial discharge permit this year. Personnel performed thirteen formal industrial inspections while conducting 24 separate sampling events to check for industrial discharge compliance. Industrial compliance was excellent this year with no industrial discharge violations being recorded. Significant industrial user flow for the year averaged 1 million gallons per day or 14% of the total flow to the treatment plant. Some major additions and modiications to the City's pretreatment ordinance, Section 29, were developed this year. These modifications, which were required by State and Federal regulators, updated the ordinance to incorporated EPA's new "streamlining" regulations. Ordinance changes were submitted to the City Council and were approved on May 19, 2008.

- **Treatment Plant**
  Treatment for the most of the year was excellent. Biological oxygen demand (BOD) averaged 12 mg/l for the year. Total suspended solids (TSS) averaged 9.1 mg/l. These values are well below our current license limits of 30 mg/l.
  In June we signed a contract with Weston and Sampson Construction Company to egin work on the fine bubble aeration system phase II upgrade. This work will be completed before the end of 2008 and will increase the capacity of the treatment plant by about 30%.

Finally this year we began participating in an EPA developed benchmarking tool which helps us track our energy use and allows us to compare our performance with other waste water treatment plants in the nation. Initial results have been encouraging. An energy per flow (kBtu/gallon per day) calculation was performed on the treatment plant. For our facility a value of 3.5180 kBtu/GPD was obtained which was the fourth lowest value in New England. Values for this benchmarking parameter ranged from 2.8 to slightly over 40 kBTU/GPD. We plan on continuing to utilize this benchmarking tool to establish an energy use baseline which will make it easier for us to track our energy improvements over time.

The treatment division continues to strive with providing the City with excellent, cost effective wastewater treatment services.

Water Resource Protection

Patrick Cloutier
WRP Director

Waterman Drive
767-7675

Collection Systems Division

The Collection Systems Division is responsible for the operation and maintenance of the City's sewer and storm drainage infrastructure, 28 wastewater pumping stations and the management of the City's stormwater program. This division also has the responsibility to maintain the Departments motor vehicles and construction equipment fleet.

Motor vehicles maintenance: The motor vehicle mechanic performed over 600 work orders on 43 pieces of equipment through the year. Our maintenance of all our equipment is tracked and documented through a municipal equipment data base. This allows us to identifying pieces that need to be replaced in future CIP budgets.

Catchbasin Cleaning Program: Each year all the City's catchbasin are cleaned and a stencil is painted next to the structure to make the residents aware of our "no dumping" campaign. This year over 348 tons of sand and debris are removed.

Sewer Line cleaning program: Over the past year the division cleaned over 100,000 feet of sanitary sewer line through-out the city. This is done with the division's high pressure sewer and vacuum truck.

Closed Circuit Television Inspection Program: Over the past year the CCTV Program televised 38,000 feet of sewer and storm drainage. This information is used to determine the condition of the infrastructure and identify future replacement projects.

Pump Station Maintenance: Each of the City's 28 wastewater pump station is inspected three times a week to ensure no loss of pumping capabilities. During these checks, maintenance items are preformed on the equipment. Over the last year, 222 work orders were issued and completed. Additionally 98.2 toms of sand and sediment were removed from these systems. The division also performs routine maintenance on all of the departments 15 generators this year.

Dig Safe Request: during 07-08 the Collection Systems Division responded to 1282
Excavation notices to locate any of the city's sewer and storm drains pipes and structures within a proposed area.

Constructions Projects: 95 work orders were completed over this period. The projects ranged from manhole adjustment to support the city's paving program to small separation projects and sewer and stormwater pipe replacement projects.

Stormwater Management: The City submitted year five stormwater report to the Maine Department of Environmental Protection Agency. This city has continued to work with the Cumberland County Soil and Water Conservation District to meet the requirements of our permit. Several water quality improvement plans have been developed to be implemented in the Long Creek area.

Water Resource Protection, Waterman Drive

Engineering Division

In January2008, the Water Resource Protection Department hired engineer Brad Weeks, and became a member of ASCE (American Society Civil Engineers) and the WEF (Water Environmental Federation).

The Engineering Department is pleased to list the following accomplishments over the past year:

- **West High and Front Street Pump Stations – Emergency Generator Upgrade:** The West High Pump Station does not have a generator and the Front Street Pump Station generator is undersized. The upgrades were required as part of the existing CSO Facilities Planning. Plans and specifications were developed with assistance from Wright-Pierce Engineers. The project was bid and awarded to Apex Construction, Inc for $379,000.
- **Treatment Plant – Fine Bubble Aeration System Upgrade Phase II:** This project completes the aeration system which will allow increased flows and loads to be treated from growth and development. The plans and specifications developed last year were reviewed and revised. The project was bid, awarded ($612,000) and Is now under construction by Weston & Sampson CMR, Inc.
- **Ottowa Road Pump Station:** This pump station is owned by Cape Elizabeth, operated by the Portland Water District, and has combined wastewater flows from both South Portland and Cape Elizabeth. On going meetings with all the parties, including DEP, continue in an effort to mitigate combined-sewer-overflows at the pump station.
- **Main Street Pump Station Upgrade:** There are two force mains that exit the pump station. One of the force mains failed. After further evaluation, a redesign of the existing force main system ensued which entailed relocation of the forcemains and valves. For construction, a design/build approach with the sewer maintenance team was used to correct the issue. The project is complete.
- **Pump Station Telemetry:** Only six pump station out of thirty two are on the SCADA system. Equipment and Instrumentation information from each pump station is transmitted via phone lines to the SCADA system at the Treatment Plant which is very expensive. We are in pursuit of incorporating a wireless telemetry system (radio) to capture the operating information from all of the pump stations.
- **Pump Station Record Drawings:** The record drawings for all the pumps stations have been scattered out amongst different divisions within the City. We have gathered, collated, categorized, and filed each pump station record drawing at the Treatment Plant.
- **Pump Station Master Plans:** With all the existing record drawing of various projects done at each pump station now in hand, we have started processing the record drawing information into one Master Set of Plans for each pump station. Each pump station will have an on going, updated, electronic copy of the current information.
- **CAD Development:** To develop the Master Set of Plans, the existing CAD (computer added drafting) software needed to be upgraded along with supplemental training to staff. A new laptop was purchased to handle the new CAD software requirements.
- **Willard Beach Stormwater Chamber:** This structure has a tendency to blow off the cover and create a washed out area on the beach. We have developed a work plan for this project. The first step is to conduct a study which is currently underway.
- **Broadway Sewer Extension:** Business owners on outer Broadway have hired Sebago Technics to design and inspect a low pressure forcemain that would capture about ten properties and tie into the gravity sewer at the end of Sokokis Road. We have reviewed and commented the plans along with meeting with the owner to discuss the project in detail.
- **CSO Flow Monitoring System:** A new state of the art flow monitoring system was purchased and installed in March at six locations. This equipment and monitoring is necessary for analyzing and recording of CSO events. This information is submitted annually to DEP.
- **CSO Facility Plan:** Wright-Pierce is currently developing a CSO Facility Plan. Numerous meetings, phone calls, emails, data gathering have been conducted to provide them with the information necessary to produce the best possible facility plan for the City.
- **CSO Annual Report:** The 2007 CSO Annual Report has been electronically developed. A standard procedure has been developed since multiple parties contribute information for this comprehensive report.
- **GIS System:** The City has been in the development stage of their GIS system. To continue the expanse of the WRP groups system in an effort to make it usable, a master plan was developed to determine our immediate needs as well as our long term goals. A GIS consultant, Tom Burns, was hired this year to complete these tasks as well as other needs of the City.

- **GIS Architecture:** With great help from the City's IT department we were able to get the GIS system onto all the desktops in the WRP group. We now have a working system that everyone in the group is using.
- **Engineering Intern:** To gather more information for the GIS system, we hired an engineering intern, Jonathan Swiger. His role was to take the City's global position system out in the field to capture more information about our storm water system. Over 1,200 features were captured which improves our mapping of the storm water system immensely.
- **Sewer Services:** Now that the sewer system is mapped on GIS and the storm water system is being developed, we continued our development to incorporate the sewer services on GIS from programming provided by Ransom Engineering.
- **WRP Computer System Architecture:** We reviewed the internal computer system and how it functioned for the WRP group. A workshop was held to determine needs, integration, sharing of resources, and equipment. Two pages of work was prioritized and presented to the IT department. Working closely with the IT department all of the items have been completed to date.
- **Electronic Filing System:** An electronic filing system was created for the engineering department to work towards a paperless system.

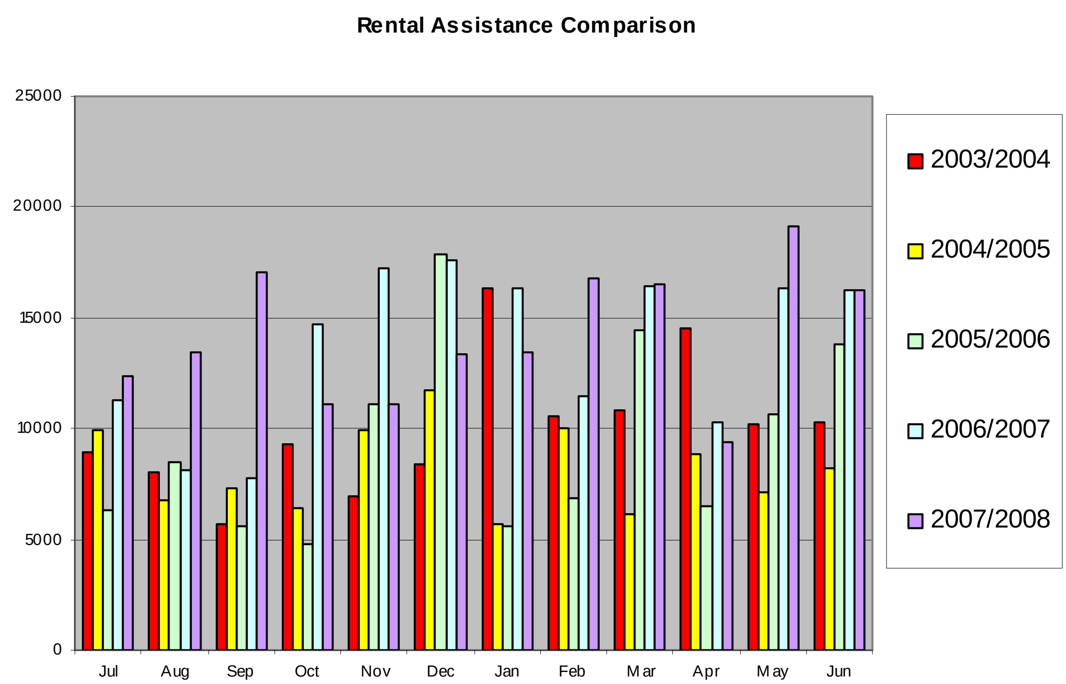
a helping hand

The City of South Portland has a statutory responsibility, per *M.R.S.A. 22, part 5 Chapter1161*, to provide general assistance to its neediest citizens. This charge is carried out by the Welfare Department, which has its office in City Hall. The department is staffed by the director, and a half time administrative secretary/ caseworker.

Assistance is available for basic necessities as defined by local ordinance and state statutes. Eligible applicants are either assisted through vouchers or payments made directly to specific vendors. Administrative costs for the program are paid by the community. General Assistance costs are reimbursed by the State at a 50% rate. For the current reporting year $207,305 was issued to eligible recipients prior to reimbursement. Families not assisted financially are referred to a myriad of local resources appropriate to their need.

The General Assistance caseload continues to show an influx of families from other parts of the country, and we have a large immigrant population residing in the City. South Portland has become a true metropolitan community in its own right, with a number of diverse cultures living side by side. The largest concentration of diversity is on the western end of the City near the Maine Mall. In all there are 15 foreign languages that are the first language with 15 of those being the most common.

Welfare Department



Jack Roberts
Director

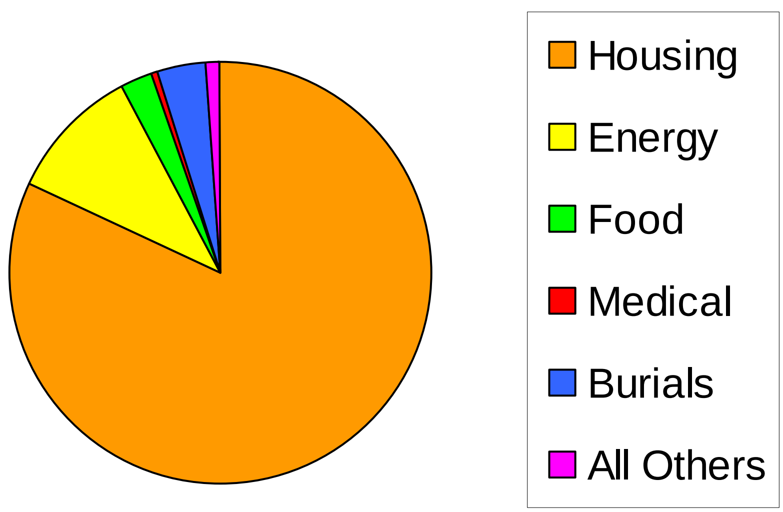
Brenda True
Assistant

25 Cottage Road
767-7617

Total Assistance Comparison Sheet

Month	2006 Applicants	2006 Total Assistance	2007 Applicants	2007 Total Assistance	2008 Applicants	2008 Total Assistance
January	52	6,977.54	101	18,309.57	86	17,657.61
February	59	8,375.84	63	14,576.19	71	18,855.17
March	52	15,957.53	77	20,055.45	77	18,254.58
April	33	9,289.83	69	12,176.43	52	12,426.11
May	64	12,529.63	92	19,828.26	75	21,101.60
June	68	15,568.21	73	20,077.92	87	23,942.31
July	70	14,588.07	79	13,700.94	85	13,607.77
August	54	10,552.28	63	15,197.64	71	17,406.22
September	58	9,546.76	63	20,326.31	67	14,969.60
October	86	16,971.00	57	13,568.97	91	16,869.97
November	67	19,779.03	74	15,787.24	75	21,113.68
December	78	19,316.94	83	16,486.62	95	22,275.10

2007/2008 Welfare Expenses



Activity Chart Caseload Comparison

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2005/06	63	63	38	51	58	71	52	59	52	33	64	68
2006/07	70	54	58	86	67	78	101	63	77	69	92	73
2007/08	79	63	63	57	74	83	86	71	77	52	75	87

STATE OF MAINE

HOUSE OF REPRESENTATIVES
CLERK'S OFFICE
2 State House Station
Augusta, Maine 04333-0002

District: 122

State Representative: Hon. Terry K. Morrison
Home Address: 18 B Street
South Portland, Maine 04106

Residence: (207) 831-0828
Cell Phone: (207) 831-0828

E-Mail: tmorrison16@msn.com

Capitol Address:
House of Representatives
2 State House Station
Augusta, ME 04333-0002

State House Telephone:
(207) 287-1400 (Voice)
(207) 287-4469 (TTY)

District: 123

State Representative: Hon. Jane E. Eberle
Home Address: 187 Pilgrim Road
South Portland, Maine
04106
Phone: (207) 776-3783

E-Mail: eberleja@earthlink.net
State House E-Mail:
RepJane.Eberle@legislature.maine.gov

Year-Round Toll Free House of Representatives Message Center
1-800-423-2900

Maine Legislative Internet Web Site - http://www.maine.gov/legis/house

District: 124

State Representative: Hon. Bryan Kaenrath
Contact Address: PO Box 2168
South Portland, ME 04116
Phone: (207) 409-7137
E-mail: BryanKaenrath@verizon.net

a look back - a hundred years ago

The City Clerk has long been considered the official "keeper of the records". This includes not only such vital records as births, deaths and marriages, but also those pertaining to the city itself. All of the past City Council records going back as far as the 1700's are stored there as well as past Annual Reports.

It is interesting to look back and see how much the city has changed over the years and to also see what sorts of issues the city was dealing with at that time. The following information was taken from the City of South Portland's "Eighth Annual Report" for the year 1906-1907. Enjoy this look into the past.

Mayor, George H. Weeks

ALDERMAN

Ward 1	**Edwin D. Thompson**
Ward 2	**Harry Wood**
Ward 3	**Winfield S. Small**
Ward 4	**William L. Keith**
Ward 5	**George M. Stanwood**
Ward 6	**John E. Marden**
Ward 7	**Wilbur F. Dresser**

The Mayor's letter addressed what he considered to be the most important matters facing the Council in the coming year. Among those addressed were the steady growth of the city, the building inspector had reported that thirty-two new dwellings had been erected during the past year, and with the addition of each new piece of taxable property comes the requests for improvements in the streets and sidewalks as well as the introduction of more street lights . The mayor continued to state that the City should and will do all in its power to continue to encourage the building up of the city while keeping prominently in mind those who have been paying the taxes for years past and not neglecting them in the work of improvements.

During the last two years, a large sum of money had been expended in the construction of new sewers. During the previous years Inauguration of the City Government, the question of how Vaughan's Bridge should be built was undecided, and since which time, by an act of Legislature, the Portland Bridge District was formed, consisting of both the city of Portland and South Portland, for the purpose of constructing and maintaining the bridge.

It was noted that the schools appeared to be in about the same condition as the previous year, and a large sum of money had been expended in improvements upon the various school buildings. The foundation for a new building at Pleasantdale had been laid in the fall and the construction was intended to be strictly modern and compliment the western section of the city nicely. A report from the School Board in regards to the school building on E Street, which the Mayor himself deemed unfit as there is no cellar under it, causing it "great dampness and not being provided with the necessary and proper sanitation arrangements." The Mayor's wish was to either remedy those situations, or abandon the building entirely.

The Mayor went on to congratulate the citizens of South Portland upon their selections of the new Board of Alderman, and stated, "I trust that all political considerations will be laid aside and that all matters will be considered strictly upon their merits, and from the character of the men before me I feel that such will be pursued."

Here is a look back at some of the receipts and expenditures from the City of South Portland from February 1, 1906 to February 1, 1907.

Appropriation Bill, 1906-1907

State Tax	$6,965.24
County Tax	$2,369.92
	$9,335.16

Dog Licenses

Received from City Clerk for licenses issued during 1906; $376.00

Election Expenses

Balance form 1905-06	$ 1.24
Appropriation	$500.00
Proceeds of Note #60	$113.76
	$615.00

Contingent

Balance from 1905-06	$376.00
Appropriation	$800.00
Refund State Treasurer, 1905 Dog License	$280.48
Received from State Treasurer, account Railroad & Telegraph Tax	$ 55.94
Refund State Treasurer, account damage to chickens of Mary Richardson	$ 5.00
Cash, sale of old desk	$ 5.00
Collector's Fees for 1906-07	$663.07
Proceeds of Note #60	$ 75.71
	$2,261.23

Drains And Sewers

Balance from 1905-06	$ 6.68
Appropriation	$1,000.00
Proceeds of Note #60	$ 48.39
	$1,055.25

Fire Department

Balance from 1905-06	$218.71
Appropriation	$500.00
	$718.71

(some of the Fire expenditures)

Bradford Fire	$ 32.00
Brush Fire	$ 7.50
Pleasant St. School Fire	$ 13.00
Grain Store Fire	$105.75

Interest On City Debt

Appropriation,	$3,300.00
Interest earned on deposits,	$ 116.88
" " " " tax deeds,	$ 10.25
" " " " 1902 taxes	$ 3.49
" " " " 1903 taxes	$ 8.63
" " " " 1904 taxes	$ 22.76
" " " " 1905 taxes	$ 910.30
" " " " 1906 taxes	$ 30.67
Proceeds of Note #60	$ 964.00
	$5,366.98

New Streets And Sidewalks

Have built Bean Street from Pickett Street to East High Street. 3,601 feet of cement sidewalks built, 800' of State road built.

Street Commissioner

(lists of city property)

1	Stonecrusher	$1,000.00	1 Gravel Screen	$ 3.00
1	Road Machine	$ 75.00	1 Ditch Pump	$ 8.00
1	Plow	$ 15.00	1 Post Hole Auger	$ 2.00
2	Stone hammers	$ 1.50	1 Nail Hammer	$ .65
1	Hand Roller	$ 6.00	4 Street Brooms	$ 1.50
5	Picks	$ 2.00	650' Sewer Hose	$ 150.00
12	Shovels	$ 4.80	100' 3-4 in hose	$ 8.00
2	Wheelbarrows	$ 2.50	1 one horse scoop	$ 2.00
1	Blasting Chain	$ 5.00	4 pr Rubber Boots	$ 12.00
6	Lanterns	$ 3.90	1 Rake	$ .50
2	Crowbars	$ 1.25	12 Snow Shovels	$ .50
1	Wood Saws	$ 1.00	1 Sewer Spoon	$ .50