



FY2022 CITY BUDGET

July 1, 2021 - June 30, 2022



Approved July 6, 2021

CITY OF SOUTH PORTLAND

Adopted FY 2022 Budget

City Council

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July 6, 2021

**CITY OF SOUTH PORTLAND
ADOPTED FY 2022 BUDGET
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GENERAL FUND

City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure Summary By Department

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
CITY COUNCIL	\$169,867	\$198,575	\$223,491	\$303,700	\$253,843	\$298,843
EXECUTIVE DEPARTMENT	\$273,858	\$280,072	\$306,769	\$340,194	\$306,688	\$312,546
CITY CLERK	\$260,937	\$244,844	\$299,835	\$304,095	\$299,726	\$300,703
CORPORATION COUNSEL	\$193,886	\$281,051	\$223,095	\$280,482	\$278,004	\$278,490
FINANCE DEPARTMENT	\$1,065,220	\$1,114,764	\$1,124,909	\$1,158,265	\$1,126,684	\$1,145,473
INFORMATION TECHNOLOGY	\$460,666	\$519,370	\$516,254	\$617,904	\$531,587	\$534,461
PLANNING DEPARTMENT	\$328,536	\$289,283	\$341,042	\$374,532	\$297,324	\$345,500
SUSTAINABILITY	\$142,523	\$163,716	\$186,266	\$251,677	\$228,131	\$230,801
HUMAN RESOURCES	\$369,755	\$378,135	\$391,934	\$402,099	\$390,224	\$393,417
FACILITIES	\$661,407	\$734,231	\$694,118	\$715,424	\$698,013	\$698,469
INSURANCE	\$8,008,633	\$7,710,388	\$8,167,255	\$8,435,315	\$8,080,860	\$8,262,384
GENERAL GOVERNMENT	\$11,935,286	\$11,914,429	\$12,474,968	\$13,183,687	\$12,491,084	\$12,801,087
POLICE DEPARTMENT	\$4,940,565	\$4,917,090	\$5,195,146	\$5,369,336	\$5,128,376	\$5,130,800
FIRE DEPARTMENT	\$5,753,080	\$6,018,477	\$5,907,477	\$6,064,589	\$5,934,527	\$5,940,415
PUBLIC SAFETY COMMUNICATIONS	\$1,005,746	\$1,074,693	\$1,161,357	\$1,268,581	\$1,265,266	\$1,265,266
CODE ENFORCEMENT DEPARTMENT	\$444,499	\$477,123	\$549,052	\$594,597	\$541,720	\$574,165
CIVIL SERVICE	\$10,342	\$8,672	\$18,020	\$17,745	\$17,745	\$17,745
PUBLIC SAFETY	\$12,154,233	\$12,496,056	\$12,831,052	\$13,314,848	\$12,887,634	\$12,928,391
PUBLIC WORKS	\$5,285,607	\$4,718,867	\$5,295,421	\$5,437,501	\$5,200,739	\$5,203,415
PUBLIC WORKS	\$5,285,607	\$4,718,867	\$5,295,421	\$5,437,501	\$5,200,739	\$5,203,415
PUBLIC LIBRARY	\$719,564	\$659,955	\$796,333	\$806,357	\$770,692	\$802,759

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure Summary By Department**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PARKS & RECREATION	\$2,534,468	\$2,477,585	\$2,782,979	\$2,870,664	\$2,780,982	\$2,809,818
CULTURE & RECREATION	\$3,254,033	\$3,137,540	\$3,579,312	\$3,677,021	\$3,551,674	\$3,612,577
BUS SERVICE	\$1,403,200	\$1,354,194	\$1,592,170	\$1,602,676	\$1,587,806	\$1,617,439
WATERFRONT	\$40,000	\$54,000	\$57,557	\$57,557	\$57,557	\$55,557
TRANSPORTATION AND WATERFRONT	\$1,443,200	\$1,408,194	\$1,649,727	\$1,660,233	\$1,645,363	\$1,672,996
GENERAL ASSISTANCE DEPARTMENT	\$676,353	\$735,326	\$801,004	\$877,842	\$924,899	\$874,805
HEALTH	\$8,500	\$0	\$19,000	\$139,000	\$109,000	\$19,000
HEALTH, WELFARE & SOCIAL SERVICES	\$684,853	\$735,326	\$820,004	\$1,016,842	\$1,033,899	\$893,805
GENERAL OBLIGATION DEBT	\$1,237,262	\$1,460,981	\$1,435,261	\$1,814,667	\$1,814,667	\$1,814,667
PENSION OBLIGATION	\$0	\$0	\$0	\$0	\$0	\$0
DEBT	\$1,237,262	\$1,460,981	\$1,435,261	\$1,814,667	\$1,814,667	\$1,814,667
CONTINGENCY ABATEMENT RESERVE	\$111,447	\$61,688	\$112,000	\$112,000	\$120,000	\$120,000
MUNICIPAL FACILITIES	\$20,000	\$20,270	\$47,700	\$20,000	\$20,000	\$20,000
CONTINGENCY ABATEMENT RESERVE	\$131,447	\$81,958	\$159,700	\$132,000	\$140,000	\$140,000
 TOTAL MUNICIPAL BUDGET	 \$36,125,922	 \$35,953,352	 39,245,913	 \$40,236,799	 \$38,765,060	 \$39,066,938
 COUNTY TAX	 \$2,952,578	 \$3,084,423	 \$3,084,423	 \$3,138,137	 \$3,119,820	 \$3,119,820
 TOTAL GENERAL FUND	 \$39,078,500	 \$39,037,775	 \$41,329,868	 \$43,374,936	 \$41,884,880	 \$42,186,758

**City of South Portland
2021/2022 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
DOG LICENSES	\$1,869	\$1,867	\$1,700	\$1,600	\$1,600	\$1,600
MARRIAGE LICENSES	\$6,084	\$6,484	\$6,500	\$6,500	\$6,500	\$6,500
FISHING/HUNTING LICENSES	\$437	\$442	\$750	\$500	\$500	\$500
BUSINESS LICENSES	\$141,205	\$199,508	\$170,000	\$170,000	\$170,000	\$170,000
SHORT TERM RENTAL FEE	\$2,780	\$7,740	\$10,000	\$5,000	\$5,000	\$5,000
ADVERTISING	\$1,015	\$1,880	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$19,764	\$21,696	\$20,000	\$20,000	\$20,000	\$20,000
CITY CLERK	\$173,154	\$239,616	\$208,950	\$203,600	\$203,600	\$203,600
FINES & FEES	\$54	\$696	\$0	\$0	\$0	\$0
CORPORATION COUNSEL	\$54	\$696	\$0	\$0	\$0	\$0
AUTOMOBILE EXCISE TAX	\$6,114,557	\$7,026,373	\$6,000,000	\$6,750,000	\$6,750,000	\$6,750,000
BOAT EXCISE TAX	\$21,098	\$26,317	\$25,000	\$22,000	\$22,000	\$22,000
AIRCRAFT EXCISE TAX	\$11,389	\$11,389	\$11,350	\$10,500	\$10,500	\$10,500
INTEREST & PENALTIES	\$87,388	\$102,335	\$85,000	\$65,000	\$65,000	\$65,000
VET EXEMPT REIMBURSEMENT	\$11,579	\$10,369	\$14,000	\$11,000	\$11,000	\$11,000
INVESTMENT INCOME	\$891,027	\$627,875	\$300,000	\$300,000	\$300,000	\$300,000
PASSPORT	\$7,304	\$0	\$6,500	\$3,500	\$3,500	\$0
LICENSE TABS	\$87,884	\$122,448	\$57,000	\$70,000	\$70,000	\$80,000
WESTBROOK ASSESSING	\$63,706	\$0	\$2,700	\$2,700	\$2,700	\$2,700
STATE SNOWMOBILE FEES	\$1,125	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
MISCELLANEOUS REVENUE	\$11,757	\$17,143	\$12,000	\$12,000	\$12,000	\$12,000
FINANCE DEPARTMENT	\$7,308,815	\$7,945,250	\$6,514,550	\$7,247,700	\$7,247,700	\$7,254,200
SCHOOL IT SERVICES	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
INFORMATION TECHNOLOGY	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
SUBDIVISIONS	\$23,850	\$12,755	\$10,000	\$8,000	\$8,000	\$8,000
SITE PLANS	\$19,775	\$24,375	\$6,500	\$9,000	\$9,000	\$9,000
ZONE CHANGES	\$3,000	\$2,000	\$1,500	\$2,000	\$2,000	\$2,000
SPECIAL EXCEPTIONS	\$900	\$3,550	\$2,000	\$1,000	\$1,000	\$1,000
DE MINIMUS PLANNING CHANGE	\$3,700	\$5,250	\$1,500	\$2,500	\$2,500	\$2,500
NONCONFORMING LOT OF RECO	\$2,250	\$4,500	\$1,500	\$3,000	\$3,000	\$3,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Revenue Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
ACCESSORY DWELLING UNIT	\$1,650	\$2,100	\$1,000	\$1,000	\$1,000	\$1,000
MARIJUANA ESTABLISHMENT	\$10,983	\$11,050	\$1,500	\$1,500	\$1,500	\$1,500
OTHER PLAN REVENUE	\$9,222	\$13,651	\$1,500	\$8,500	\$8,500	\$8,500
PRE APPLICATION FEES	\$11,000	\$13,400	\$3,000	\$10,000	\$10,000	\$10,000
MISCELLANEOUS REVENUE	\$2,504	\$25	\$4,000	\$1,000	\$1,000	\$1,000
PLANNING DEPARTMENT	\$88,834	\$92,656	\$34,000	\$47,500	\$47,500	\$47,500
TRANSFERS IN	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0
INSURANCE	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0
MAINE DRUG ENFORCMENT AGE	\$92,096	\$112,187	\$95,000	\$95,000	\$95,000	\$95,000
COURT FEES & FINES	\$11,467	\$13,878	\$6,000	\$8,000	\$8,000	\$8,000
FALSE ALARMS	\$21,743	\$26,297	\$23,000	\$21,000	\$21,000	\$21,000
PARKING TICKETS	\$27,615	\$14,334	\$20,000	\$25,000	\$25,000	\$25,000
ANIMAL CONTROL	\$4,541	\$3,796	\$4,500	\$4,500	\$4,500	\$4,500
ANIMAL IMPOUND FEES	\$120	\$360	\$0	\$0	\$0	\$0
ANIMAL CONTROL - CAPE ELIZA	\$13,582	\$14,450	\$13,000	\$14,000	\$14,000	\$14,000
MISCELLANEOUS REVENUE	\$16,153	\$7,354	\$12,000	\$12,000	\$12,000	\$12,000
POLICE DEPARTMENT	\$187,316	\$192,656	\$173,500	\$179,500	\$179,500	\$179,500
AMBULANCE FEES	\$983,667	\$1,186,954	\$960,000	\$960,000	\$960,000	\$970,000
CALL BACK INSPECTIONS	\$100	\$0	\$0	\$0	\$0	\$0
TANKER INSPECTIONS	\$1,755	\$540	\$1,000	\$0	\$0	\$0
MASTER BOX FEE	\$9,300	\$12,100	\$5,500	\$5,000	\$5,000	\$5,000
SITE INSPECTIONS	\$700	\$1,200	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$760	\$20,410	\$1,000	\$5,000	\$5,000	\$5,000
FIRE DEPARTMENT	\$996,282	\$1,221,204	\$967,500	\$970,000	\$970,000	\$980,000
BUILDING FEES & PERMITS	\$1,366,850	\$853,388	\$450,000	\$550,000	\$550,000	\$550,000
PLUMBING PERMITS	\$35,503	\$22,178	\$12,500	\$15,000	\$15,000	\$15,000
ELECTRICAL PERMITS	\$40,928	\$40,535	\$27,000	\$30,000	\$30,000	\$30,000
MISCELLANEOUS REVENUE	\$3,770	\$7,162	\$3,000	\$3,000	\$3,000	\$3,000
CODE ENFORCEMENT DEPARTMENT	\$1,447,050	\$923,262	\$492,500	\$598,000	\$598,000	\$598,000
SITE INSPECTIONS	\$2,090	\$1,603	\$1,500	\$0	\$0	\$0

**City of South Portland
2021/2022 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
ENGINEERING DEPARTMENT	\$2,090	\$1,603	\$1,500	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$1,193	\$348	\$500	\$500	\$500	\$500
RECYCLING	\$15,421	\$17,184	\$18,000	\$16,000	\$16,000	\$16,000
TRANSFER FACILITY	\$118,344	\$165,779	\$100,000	\$120,000	\$120,000	\$130,000
TRSF STATION PERMIT FEES	\$4,500	\$2,125	\$0	\$2,500	\$2,500	\$2,500
PUBLIC WORKS	\$139,458	\$185,436	\$118,500	\$139,000	\$139,000	\$149,000
FINES & FEES	\$11,041	\$3,652	\$14,500	\$5,200	\$5,200	\$5,200
PHOTOCOPIER	\$1,840	\$0	\$2,500	\$1,000	\$1,000	\$1,000
MISCELLANEOUS REVENUE	\$3,442	\$4,312	\$4,000	\$4,000	\$4,000	\$4,000
FINES & FEES	\$810	\$0	\$1,200	\$500	\$500	\$500
PHOTOCOPIER	\$94	\$0	\$150	\$50	\$50	\$50
MISCELLANEOUS REVENUE	\$276	\$0	\$300	\$100	\$100	\$100
PUBLIC LIBRARY	\$17,503	\$7,963	\$22,650	\$10,850	\$10,850	\$10,850
POOL DAILY FEES	\$79,157	\$93,242	\$93,800	\$46,900	\$46,900	\$75,000
POOL PROGRAM FEES	\$69,553	\$6,382	\$80,600	\$40,300	\$40,300	\$65,000
POOL RENTAL	\$6,103	\$2,812	\$7,000	\$3,500	\$3,500	\$3,500
POOL EQUIPMENT	\$577	\$211	\$550	\$275	\$275	\$275
COMMUNITY CENTER	\$24,148	\$10,939	\$25,000	\$12,500	\$12,500	\$20,000
PARKS & REC FACILITY RENTALS	\$31,827	\$25,973	\$28,800	\$14,400	\$14,400	\$25,000
EVENTS - SPONSORSHIPS	\$6,516	\$396	\$10,500	\$5,250	\$5,250	\$5,250
TRANSFERS IN	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
PARKS & RECREATION	\$217,881	\$143,455	\$249,750	\$126,625	\$126,625	\$197,525
MAINE DEPT OF TRANSPORTATIC	\$31,240	\$31,240	\$31,240	\$31,240	\$31,240	\$31,240
FAREBOX	\$161,619	\$94,002	\$145,000	\$145,000	\$145,000	\$180,000
ADVERTISING	\$29,005	\$25,617	\$15,000	\$18,000	\$18,000	\$24,000
GRANT INCOME	\$504,736	\$829,573	\$959,375	\$797,500	\$797,500	\$886,703
GRANT INCOME	\$616,743	\$122,059	\$120,000	\$343,000	\$343,000	\$261,297
BUS SERVICE	\$1,343,343	\$1,102,490	\$1,270,615	\$1,334,740	\$1,334,740	\$1,383,240
GENERAL ASSISTANCE	\$377,708	\$407,832	\$437,600	\$459,000	\$479,000	\$479,000
GENERAL ASSISTANCE DEPARTMENT	\$377,708	\$407,832	\$437,600	\$459,000	\$479,000	\$479,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Revenue Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
STATE REVENUE SHARING	\$1,920,227	\$2,592,482	\$1,625,000	\$2,200,000	\$2,200,000	\$2,800,000
CABLE TV FRANCHISE FEE	\$120,000	\$100,000	\$100,000	\$90,000	\$85,000	\$85,000
RENT & LEASES	\$117,654	\$202,475	\$112,000	\$112,000	\$112,000	\$192,000
SALE OF SURPLUS PROPERTY	\$0	\$284,701	\$0	\$0	\$0	\$0
BUDGETED USE OF SURPLUS	\$0	\$0	\$2,075,000	\$800,000	\$1,050,000	\$1,200,000
	\$2,157,881	\$3,179,659	\$3,912,000	\$3,202,000	\$3,447,000	\$4,277,000
ECOMAINE PILOT	\$71,450	\$71,429	\$71,450	\$71,450	\$71,450	\$71,450
S P HOUSING AUTHORITY PILOT	\$174,642	\$182,802	\$174,000	\$179,000	\$179,000	\$179,000
RIDGELAND ESTATES PILOT	\$38,559	\$39,425	\$38,500	\$39,400	\$39,400	\$39,400
ADAPTIVE ENVIRONMENT PILOT	\$2,565	\$0	\$2,565	\$2,623	\$2,623	\$2,623
PAYMENT IN LIEU OF TAXES	\$287,216	\$293,655	\$286,515	\$292,473	\$292,473	\$292,473
AMOUNT TO BE RAISED BY TAX ^A	\$22,665,624	\$22,924,716	\$22,508,738	\$24,772,448	\$23,017,392	\$22,343,370
REDEMPTION OF TAX ACQUIRED	\$0	\$706,398	\$8,000	\$0	\$0	\$0
HOMESTEAD EXEMPTION REIMB	\$1,140,898	\$1,610,759	\$1,615,000	\$1,611,500	\$1,611,500	\$1,611,500
BETE EXPEMPTION REIMBURSEM	\$2,101,001	\$2,027,429	\$2,304,000	\$2,126,000	\$2,126,000	\$2,126,000
TAXES	\$25,907,522	\$27,269,302	\$26,435,738	\$28,509,948	\$26,754,892	\$26,080,870
TRANSFERS IN	\$524,000	\$2,099,000	\$24,000	\$24,000	\$24,000	\$24,000
	\$524,000	\$2,099,000	\$24,000	\$24,000	\$24,000	\$24,000
TOTAL GENERAL FUND	\$41,356,108	\$45,485,735	\$41,329,868	\$43,374,936	\$41,884,880	\$42,186,758

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
CITY COUNCIL							
SALARY	10150061 - 611500	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000
		\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000
PRINTING & BINDING	10150062 - 620500	\$57	\$0	\$4,000	\$4,000	\$4,000	\$4,000
ADVERTISING	10150062 - 621000	\$2,373	\$0	\$1,050	\$4,050	\$4,050	\$4,050
TELEPHONE	10150062 - 622000	\$480	\$286	\$600	\$600	\$0	\$0
SUBSCRIPTIONS	10150062 - 624500	\$0	\$35	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10150062 - 628800	\$19,494	\$16,752	\$63,300	\$38,800	\$4,300	\$4,300
CONTRACT SERVICES-ENGINEER	10150062 - 628802	\$0	\$0	\$0	\$30,000	\$50,000	\$50,000
TRAINING	10150062 - 629000	\$10	\$45	\$1,500	\$1,500	\$1,500	\$1,500
		\$22,414	\$17,118	\$70,450	\$78,950	\$63,850	\$63,850
OFFICE SUPPLIES	10150063 - 630500	\$0	\$140	\$500	\$500	\$500	\$500
FOOD	10150063 - 633500	\$945	\$49	\$1,250	\$1,250	\$1,250	\$1,250
		\$945	\$189	\$1,750	\$1,750	\$1,750	\$1,750
DUES & MEMBERSHIPS	10150064 - 642000	\$80,329	\$82,725	\$89,291	\$98,500	\$78,743	\$78,743
CONTRIBUTIONS	10150064 - 643000	\$1,000	\$3,000	\$1,000	\$2,000	\$2,000	\$2,000
HUMAN RIGHTS COMMISSION	10150064 - 643050	\$0	\$7,819	\$0	\$31,500	\$31,500	\$31,500
SENIOR CITIZEN ADVISORY COM	10150064 - 643060	\$0	\$1,418	\$0	\$15,000	\$0	\$0
		\$81,329	\$94,962	\$90,291	\$147,000	\$112,243	\$112,243
PROPERTY TAX REIMBURSEMENT	10150068 - 681000	\$44,179	\$65,307	\$40,000	\$55,000	\$55,000	\$100,000
		\$44,179	\$65,307	\$40,000	\$55,000	\$55,000	\$100,000
TOTAL CITY COUNCIL		\$169,867	\$198,575	\$223,491	\$303,700	\$253,843	\$298,843

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CITY COUNCIL								
SALARY	10150061 - 611500	7 CITY COUNCIL/SCHOOL BOARD					\$21,000	\$21,000
PRINTING & BINDING	10150062 - 620500	1.00 Annual budget books (operating)	at	2,000.00	=	2,000	\$4,000	\$4,000
		1.00 Annual Report	at	2,000.00	=	2,000		
ADVERTISING	10150062 - 621000	7.00 Advertising special meetings	at	150.00	=	1,050	\$4,050	\$4,050
		1.00 OTHER ADVERTISING	at	3,000.00	=	3,000		
TELEPHONE	10150062 - 622000						\$0	
CONTRACTED SERVICES	10150062 - 628800	1.00 Council Annual Goal Setting Workshop	at	3,500.00	=	3,500	\$4,300	\$4,300
		1.00 Council awards	at	350.00	=	350		
		1.00 Council/Mayor photo	at	450.00	=	450		
CONTRACT SERVICES-ENGINEERING	10150062 - 628802	1.00 CLEAN AIR ADVISORY SERVICES	at	50,000.00	=	50,000	\$50,000	\$50,000
TRAINING	10150062 - 629000	1.00 Training and Travel for Council Members	at	1,500.00	=	1,500	\$1,500	\$1,500
OFFICE SUPPLIES	10150063 - 630500	1.00 Misc supplies and new councilor apparel	at	500.00	=	500	\$500	\$500
FOOD	10150063 - 633500	1.00 Meals/refreshments for budget (and other) workshops, new councilor orientation, etc.	at	1,250.00	=	1,250	\$1,250	\$1,250
DUES & MEMBERSHIPS	10150064 - 642000	1.00 Greater Portland Council of Governments	at	40,003.00	=	40,003	\$78,743	\$78,743
		1.00 Maine Municipal Association	at	31,645.00	=	31,645		
		1.00 Maine Service Centers Coalition	at	3,295.00	=	3,295		
		1.00 Mayor's Coalition	at	3,800.00	=	3,800		
		Paid \$3,700 in FY21						
CONTRIBUTIONS	10150064 - 643000	1.00 Historical Society	at	2,000.00	=	2,000	\$2,000	\$2,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
HUMAN RIGHTS COMMISSION	10150064 - 643050	1.00 Admin Support=\$5,000 (mtgs at 8-10 hrs./mo. at \$12/ per yr and \$25/hr. plus event support)	at	5,000.00	=	5,000		\$31,500	\$31,500
		1.00 Books for Community Reads (partner w/ So Portland Library)	at	2,000.00	=	2,000			
		1.00 Office supplies, promo materials	at	1,000.00	=	1,000			
		1.00 Participation in related community events (MLK, Price, Refugee Day, Indigenous Peoples)	at	3,000.00	=	3,000			
		1.00 SPHS Scholarship and Local Aid Agency Donations	at	5,500.00	=	5,500			
		3.00 Trainings, workshops, speakers (3) national level	at	5,000.00	=	15,000			
<hr/>									
SENIOR CITIZEN ADVISORY COMMIT	10150064 - 643060							\$0	
<hr/>									
PROPERTY TAX REIMBURSEMENT	10150068 - 681000	1.00 Senior Tax Relief Program	at	100,000.00	=	55,000		\$55,000	\$100,000
<hr/>									
TOTAL CITY COUNCIL								\$253,843	\$298,843

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
EXECUTIVE DEPARTMENT							
HOURLY	10151061 - 611000	\$57,271	\$58,523	\$58,217	\$60,129	\$58,950	\$59,540
SALARY	10151061 - 611500	\$195,274	\$207,999	\$215,769	\$220,707	\$219,435	\$224,703
TEMPORARY HELP	10151061 - 612000	\$0	\$0	\$1,000	\$1,000	\$0	\$0
OVERTIME	10151061 - 612500	\$1,064	\$0	\$0	\$0	\$0	\$0
		\$253,608	\$266,522	\$274,986	\$281,836	\$278,385	\$284,243
PRINTING & BINDING	10151062 - 620500	\$705	\$2,470	\$1,575	\$400	\$400	\$400
ADVERTISING	10151062 - 621000	\$45	\$0	\$0	\$0	\$0	\$0
TELEPHONE	10151062 - 622000	\$2,040	\$2,148	\$3,140	\$3,140	\$3,140	\$3,140
TRAVEL	10151062 - 623000	\$3,548	\$330	\$11,250	\$21,250	\$9,995	\$9,995
SUBSCRIPTIONS	10151062 - 624500	\$246	\$236	\$530	\$530	\$530	\$530
EQUIPMENT MAINTENANCE	10151062 - 627000	\$522	\$386	\$420	\$420	\$420	\$420
CONTRACTED SERVICES	10151062 - 628800	\$1,453	\$18	\$2,880	\$21,180	\$2,880	\$2,880
TRAINING	10151062 - 629000	\$110	\$1,077	\$0	\$0	\$0	\$0
		\$8,668	\$6,666	\$19,795	\$46,920	\$17,365	\$17,365
OFFICE SUPPLIES	10151063 - 630500	\$1,515	\$510	\$3,600	\$3,600	\$3,100	\$3,100
PRINTING SUPPLIES	10151063 - 631000	\$1,521	\$1,108	\$1,800	\$1,800	\$1,800	\$1,800
FOOD	10151063 - 633500	\$299	\$32	\$0	\$500	\$500	\$500
		\$3,335	\$1,649	\$5,400	\$5,900	\$5,400	\$5,400
DUES & MEMBERSHIPS	10151064 - 642000	\$5,358	\$2,347	\$3,700	\$2,650	\$2,650	\$2,650
		\$5,358	\$2,347	\$3,700	\$2,650	\$2,650	\$2,650
TRANSFER OUT	10151088 - 900001	\$2,888	\$2,888	\$2,888	\$2,888	\$2,888	\$2,888
		\$2,888	\$2,888	\$2,888	\$2,888	\$2,888	\$2,888
TOTAL EXECUTIVE DEPARTMENT		\$273,858	\$280,072	\$306,769	\$340,194	\$306,688	\$312,546

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>		
EXECUTIVE DEPARTMENT					
HOURLY	10151061 - 611000	1 EXECUTIVE ASSISTANT CITYMGR	\$58,950	\$59,540	
SALARY	10151061 - 611500	1 CITY MANAGER 1 ASSISTANT CITY MANAGER	\$219,435	\$224,703	
TEMPORARY HELP	10151061 - 612000		\$0		
PRINTING & BINDING	10151062 - 620500	1.00 Envelopes and misc. printing	400.00 = 400	\$400	\$400
TELEPHONE	10151062 - 622000	12.00 Cell phones	95.00 = 1,140	\$3,140	\$3,140
		1.00 Long distance/Local Charges	2,000.00 = 2,000		
TRAVEL	10151062 - 623000	1.00 City Manager travel/training expenses - \$4,750 (per contract) - reduced to \$4,495; Oth Exec Staff training - \$5,500;	9,995.00 = 9,995	\$9,995	\$9,995
SUBSCRIPTIONS	10151062 - 624500	2.00 MMA officials directory	40.00 = 80	\$530	\$530
		1.00 PPH Weekly paper	450.00 = 450		
EQUIPMENT MAINTENANCE	10151062 - 627000	12.00 Photocopier maintenance	35.00 = 420	\$420	\$420
CONTRACTED SERVICES	10151062 - 628800	24,000.00 Tax bill newsletter Go from 2 to 4 per year	0.12 = 2,880	\$2,880	\$2,880
OFFICE SUPPLIES	10151063 - 630500	1.00 Office supplies for City Council and City Manager's office	2,100.00 = 2,100	\$3,100	\$3,100
		1.00 Various "swag" with City logo for give-aways to school students, at job fairs, new employees, etc	1,000.00 = 1,000		
PRINTING SUPPLIES	10151063 - 631000	1.00 Printing supplies - paper, photocopy paper, toner, poster supplies	1,800.00 = 1,800	\$1,800	\$1,800
FOOD	10151063 - 633500	2.00	250.00 = 500	\$500	\$500
DUES & MEMBERSHIPS	10151064 - 642000	2.00 ICMA - City Manager and Assistant City Manager	1,100.00 = 2,200	\$2,650	\$2,650
		2.00 Maine Town, City/County Management Association (MTCMA) Membership Dues	225.00 = 450		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
TRANSFER OUT	10151088 - 900001	4.00	Avaya Replacement 4 Phones @ \$6.00 x 12 months	at	72.00	=	288	\$2,888	\$2,888
		1.00	Photocopier - Equipment Reserve	at	2,600.00	=	2,600		
TOTAL EXECUTIVE DEPARTMENT								\$306,688	\$312,546

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
CITY CLERK							
HOURLY	10152061 - 611000	\$125,760	\$126,104	\$132,099	\$136,441	\$133,765	\$133,895
SALARY	10152061 - 611500	\$82,907	\$78,782	\$84,669	\$86,362	\$84,669	\$85,516
TEMPORARY HELP	10152061 - 612000	\$12,292	\$6,662	\$19,736	\$17,436	\$17,436	\$17,436
OVERTIME	10152061 - 612500	\$5,263	\$1,877	\$4,500	\$4,500	\$4,500	\$4,500
		\$226,222	\$213,426	\$241,004	\$244,739	\$240,370	\$241,347
PRINTING & BINDING	10152062 - 620500	\$424	\$224	\$975	\$975	\$975	\$975
ADVERTISING	10152062 - 621000	\$4,671	\$5,662	\$2,300	\$2,300	\$2,300	\$2,300
TELEPHONE	10152062 - 622000	\$1,115	\$924	\$996	\$996	\$996	\$996
EQUIPMENT RENTAL	10152062 - 626000	\$309	\$6,006	\$7,745	\$7,990	\$7,990	\$7,990
EQUIPMENT MAINTENANCE	10152062 - 627000	\$0	\$398	\$1,000	\$0	\$0	\$0
CONTRACTED SERVICES	10152062 - 628800	\$22,308	\$14,864	\$38,610	\$40,540	\$40,540	\$40,540
TRAINING	10152062 - 629000	\$0	\$300	\$2,000	\$800	\$800	\$800
		\$28,828	\$28,378	\$53,826	\$53,601	\$53,601	\$53,601
OFFICE SUPPLIES	10152063 - 630500	\$3,349	\$716	\$2,500	\$2,000	\$2,000	\$2,000
PRINTING SUPPLIES	10152063 - 631000	\$107	\$0	\$0	\$500	\$500	\$500
		\$3,456	\$716	\$2,500	\$2,500	\$2,500	\$2,500
RENT	10152064 - 641000	\$1,100	\$0	\$750	\$1,500	\$1,500	\$1,500
DUES & MEMBERSHIPS	10152064 - 642000	\$371	\$1,364	\$795	\$795	\$795	\$795
		\$1,471	\$1,364	\$1,545	\$2,295	\$2,295	\$2,295
TRANSFER OUT	10152088 - 900001	\$960	\$960	\$960	\$960	\$960	\$960
		\$960	\$960	\$960	\$960	\$960	\$960
TOTAL CITY CLERK		\$260,937	\$244,844	\$299,835	\$304,095	\$299,726	\$300,703

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>		
CITY CLERK					
HOURLY	10152061 - 611000	1 LICENSING ADMINISTRATOR 2 ASSISTANT CITY CLERK I 1 ASSISTANT CITY CLERK II	\$133,765	\$133,895	
SALARY	10152061 - 611500	1 CITY CLERK	\$84,669	\$85,516	
TEMPORARY HELP	10152061 - 612000	20.00 5 Wardens & 5 Ward Clerks - Nov 21 Election & June 22 Election 20.00 Deputy Registrars 60.00 Election Workers 6 FT election workers per polling place (5)	240.00 = 4,800 157.95 = 3,159 157.95 = 9,477	\$17,436	\$17,436
OVERTIME	10152061 - 612500	1.00 Asst Clerk - vacation and election coverage 1.00 Licensing Administrator - vacation and election 1.00 Sick time coverage	2,250.00 = 2,250 1,750.00 = 1,750 500.00 = 500	\$4,500	\$4,500
PRINTING & BINDING	10152062 - 620500	1.00 Business Envelopes - City Clerk 25.00 Gaylord - Archival boxes for vital records storage 1,400.00 Voter Registration Cards - Green & White	300.00 = 300 13.00 = 325 0.25 = 350	\$975	\$975
ADVERTISING	10152062 - 621000	1.00 Budget Hearing Ad 2.00 Municipal Ballot (Nov 2021 & June 2022) Ballot ad in newspaper before each election	300.00 = 300 1,000.00 = 2,000	\$2,300	\$2,300
TELEPHONE	10152062 - 622000	12.00 Cell Phone 12.00 One Communications 12.00 Trinet System	32.00 = 384 40.00 = 480 11.00 = 132	\$996	\$996
AUTO MILEAGE	10152062 - 623500			\$0	
EQUIPMENT RENTAL	10152062 - 626000	2.00 Enclosed Van Rental - 2 elections 10.00 SOS - Voting Machines	245.00 = 490 750.00 = 7,500	\$7,990	\$7,990
EQUIPMENT MAINTENANCE	10152062 - 627000			\$0	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTRACTED SERVICES	10152062 - 628800	1.00 BOARDDOCS - Annual Maintenance Cost	at	11,000.00	=	11,000	\$40,540	\$40,540
		8.00 ES&S - Coding of 4 AVS voting machines for 2 elections	at	370.00	=	2,960		
		2.00 ES&S - Coding of DS200 memory sticks for municipal elections (Nov 2021 & June 2022)	at	1,400.00	=	2,800		
		20,000.00 ES&S - Municipal Ballots for November 2021 & June 2022, Absentee & Election Day)	at	0.25	=	5,000		
		1.00 HostCompliance - Annual Fee (Short-Term Rental Enforcement)	at	15,000.00	=	15,000		
		1.00 MUNIS - Business License Module Annual Fee	at	1,080.00	=	1,080		
		1.00 Software for board/committee tracking & application module	at	2,700.00	=	2,700		
		OnDemand software for tracking board/committee appointments (\$1200), with attendance tra						
TRAINING	10152062 - 629000	4.00 CCMCA Meetings	at	50.00	=	200	\$800	\$800
		4.00 MTCCA Workshops & Networking Day	at	100.00	=	400		
		1.00 SOS Elections Conference	at	200.00	=	200		
		Likely cancelled/remote for FY22						
OFFICE SUPPLIES	10152063 - 630500	1.00 General Office supplies	at	2,000.00	=	2,000	\$2,000	\$2,000
PRINTING SUPPLIES	10152063 - 631000	1.00 Paper and ink cartridges	at	500.00	=	500	\$500	\$500
RENT	10152064 - 641000	2.00 American Legion Hall rental for Nov 2021 & June 2022 Election	at	350.00	=	700	\$1,500	\$1,500
		2.00 Boys & Girls Club rental for Nov 2021 Election & June 2022 election	at	400.00	=	800		
		2 elections						
DUES & MEMBERSHIPS	10152064 - 642000	1.00 MailChimp - E-Newsletter Service	at	360.00	=	360	\$795	\$795
		4.00 CCMCA Memberships	at	25.00	=	100		
		1.00 IIMC Membership (for CMC Certification)	at	210.00	=	210		
		4.00 MTCCA Memberships	at	25.00	=	100		
		1.00 NEACTC Membership	at	25.00	=	25		
TRANSFER OUT	10152088 - 900001	5.00 Avaya Replacement	at	72.00	=	360	\$960	\$960
		5 Phones @ \$6.00 x 12 months						
		1.00 Copier Reserve	at	600.00	=	600		
TOTAL CITY CLERK							\$299,726	\$300,703

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
CORPORATION COUNSEL							
HOURLY	10153061 - 611000	\$43,574	\$48,442	\$47,520	\$49,907	\$48,929	\$49,415
		\$43,574	\$48,442	\$47,520	\$49,907	\$48,929	\$49,415
TELEPHONE	10153062 - 622000	\$455	\$804	\$643	\$643	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000	\$446	\$424	\$600	\$600	\$600	\$600
CONTRACTED SERVICES	10153062 - 628800	\$0	\$927	\$1,500	\$1,500	\$0	\$0
CONTRACTED SERVICES - LEGAL	10153062 - 628801	\$147,222	\$228,529	\$170,000	\$225,000	\$225,000	\$225,000
RECORDING FEES	10153062 - 629400	\$200	\$44	\$200	\$200	\$200	\$200
		\$148,323	\$230,728	\$172,943	\$227,943	\$226,443	\$226,443
OFFICE SUPPLIES	10153063 - 630500	\$219	\$249	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000	\$138	\$0	\$500	\$500	\$500	\$500
		\$356	\$249	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10153088 - 900001	\$1,632	\$1,632	\$1,632	\$1,632	\$1,632	\$1,632
		\$1,632	\$1,632	\$1,632	\$1,632	\$1,632	\$1,632
TOTAL CORPORATION COUNSEL		\$193,886	\$281,051	\$223,095	\$280,482	\$278,004	\$278,490

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADDOPTED BUDGET 2021/2022</u>
CORPORATION COUNSEL			
HOURLY	10153061 - 611000 1 MANAGERS OFFICE ASSISTANT	\$48,929	\$49,415
TELEPHONE	10153062 - 622000 12.00 Conversant/Avaya & fax lines at 50.25 = 603 1.00 Long distance at 40.00 = 40	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000 1.00 Charge for monthly photocopies at 600.00 = 600	\$600	\$600
CONTRACTED SERVICES	10153062 - 628800	\$0	
CONTRACTED SERVICES - LEGAL	10153062 - 628801 1.00 Air Quality Special Legal Council at 50,000.00 = 50,000 1.00 Contracted Corporation Counsel at 175,000.00 = 175,000	\$225,000	\$225,000
RECORDING FEES	10153062 - 629400 1.00 Fees for filing/recording documents at 200.00 = 200	\$200	\$200
OFFICE SUPPLIES	10153063 - 630500 1.00 Miscellaneous office supplies at 500.00 = 500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000 1.00 Paper supplies, letterhead at 500.00 = 500	\$500	\$500
TRANSFER OUT	10153088 - 900001 1.00 Avaya Replacement 1 Phones @ \$6 x 12 months at 72.00 = 72 1.00 Photocopier - Equipment Reserve at 1,560.00 = 1,560	\$1,632	\$1,632
TOTAL CORPORATION COUNSEL		\$278,004	\$278,490

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
FINANCE DEPARTMENT							
HOURLY	10154061 - 611000	\$523,534	\$548,333	\$557,195	\$563,659	\$552,608	\$571,279
SALARY	10154061 - 611500	\$330,369	\$313,875	\$314,425	\$334,023	\$327,473	\$322,591
TEMPORARY HELP	10154061 - 612000	\$6,889	\$4,368	\$8,350	\$8,350	\$6,350	\$6,350
OVERTIME	10154061 - 612500	\$3,587	\$6,934	\$3,000	\$7,500	\$5,500	\$5,500
		\$864,379	\$873,511	\$882,970	\$913,532	\$891,931	\$905,720
PRINTING & BINDING	10154062 - 620500	\$17,641	\$18,511	\$18,930	\$19,990	\$19,010	\$19,010
ADVERTISING	10154062 - 621000	\$3,326	\$2,706	\$3,375	\$3,375	\$3,375	\$3,375
TELEPHONE	10154062 - 622000	\$5,111	\$4,578	\$3,060	\$3,060	\$3,060	\$3,060
AUTO MILEAGE	10154062 - 623500	\$0	\$629	\$2,500	\$2,500	\$1,500	\$1,500
SUBSCRIPTIONS	10154062 - 624500	\$484	\$534	\$614	\$622	\$622	\$622
MOTOR VEHICLE MAINT	10154062 - 626500	\$0	\$0	\$300	\$300	\$300	\$300
EQUIPMENT MAINTENANCE	10154062 - 627000	\$119,160	\$125,234	\$130,392	\$131,348	\$131,348	\$131,348
CONTRACTED SERVICES	10154062 - 628800	\$38,079	\$44,746	\$49,000	\$49,000	\$43,000	\$48,000
TRAINING	10154062 - 629000	\$0	\$12,112	\$14,400	\$14,400	\$12,400	\$12,400
RECORDING FEES	10154062 - 629400	\$7,475	\$7,611	\$7,900	\$8,300	\$8,300	\$8,300
		\$191,275	\$216,662	\$230,471	\$232,895	\$222,915	\$227,915
OFFICE SUPPLIES	10154063 - 630500	\$5,472	\$8,106	\$6,500	\$7,000	\$7,000	\$7,000
VEHICLE WASH	10154063 - 632501	\$0	\$0	\$104	\$104	\$104	\$104
Books and AV Materials	10154063 - 638200	\$0	\$0	\$120	\$120	\$120	\$120
VEHICLE SUPPLIES	10154063 - 638600	\$0	\$0	\$25	\$25	\$25	\$25
		\$5,472	\$8,106	\$6,749	\$7,249	\$7,249	\$7,249
DUES & MEMBERSHIPS	10154064 - 642000	\$1,370	\$1,365	\$1,995	\$1,865	\$1,865	\$1,865
		\$1,370	\$1,365	\$1,995	\$1,865	\$1,865	\$1,865
OFFICE EQUIPMENT	10154065 - 650500	\$0	\$1,279	\$0	\$0	\$0	\$0
OTHER EQUIPMENT	10154065 - 656000	\$0	\$11,118	\$0	\$0	\$0	\$0
		\$0	\$12,397	\$0	\$0	\$0	\$0
TRANSFER OUT	10154088 - 900001	\$2,724	\$2,724	\$2,724	\$2,724	\$2,724	\$2,724
		\$2,724	\$2,724	\$2,724	\$2,724	\$2,724	\$2,724
TOTAL FINANCE DEPARTMENT		\$1,065,220	\$1,114,764	\$1,124,909	\$1,158,265	\$1,126,684	\$1,145,473

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
FINANCE DEPARTMENT			
HOURLY	10154061 - 611000		
	1 TAX/TREASURER		
	1 DEPUTY ASSESSOR		
	75% GF		
	1 PROPERTY APPRAISER		
	1 ASSISTANT TO ASSESSOR		
	1 PURCHASING AGT-BENEFIT MGR		
	2 CLERK/CASHIER II		
	1 ACCOUNTANT		
	1 SENIOR CLERK CASHIER		
	1 ACCOUNTS PAYABLE SPECIALIST		
	1 PAYROLL CLERK		
	1 CLERK/TRANSPORTATION		
		\$552,608	\$571,279
SALARY	10154061 - 611500		
	1 FINANCE DIRECTOR		
	1 ASSESSOR		
	50% GF		
	1 DEPUTY TAX COLLECTOR		
	1 DEPUTY FINANCE DIRECTOR		
	95% GF		
		\$327,473	\$322,591
TEMPORARY HELP	10154061 - 612000		
	80.00 Other part-time staffing	at 20.00 = 1,600	\$6,350
	1.00 Temporary help to cover vacations	at 4,750.00 = 4,750	\$6,350
OVERTIME	10154061 - 612500		
		\$5,500	\$5,500
PRINTING & BINDING	10154062 - 620500		
	1.00 Accounts Payable Checks	at 600.00 = 600	\$19,010
	1.00 Copy paper	at 850.00 = 850	\$19,010
	1.00 Direct Deposit Forms	at 200.00 = 200	
	1.00 Envelopes for Assessing, Treas	at 200.00 = 200	
	1.00 Invoices	at 200.00 = 200	
	1.00 Payroll Checks	at 250.00 = 250	
	1.00 Personal Property Forms	at 1,000.00 = 1,000	
	4.00 Tax bill processing for 4 quar	at 2,750.00 = 11,000	
	12.00 Toner for Printers	at 330.00 = 3,960	
	1.00 W2, 1099 & 1095C Forms	at 750.00 = 750	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
ADVERTISING	10154062 - 621000	25.00 Bid Ads	at	135.00	=	3,375	\$3,375	\$3,375
TELEPHONE	10154062 - 622000	12.00 Cellphone Stipends for Director, Deputy, Assessor and Assessing office	at	165.00	=	1,980	\$3,060	\$3,060
		12.00 Line Charges	at	90.00	=	1,080		
AUTO MILEAGE	10154062 - 623500	1.00 MILEAGE	at	1,500.00	=	1,500	\$1,500	\$1,500
SUBSCRIPTIONS	10154062 - 624500	12.00 AMAZON PRIME	at	13.00	=	156	\$622	\$622
		1.00 Excise Reference Publications	at	125.00	=	125		
		0.50 Marshall & Swift	at	682.00	=	341		
MOTOR VEHICLE MAINT	10154062 - 626500	1.00 Maintenance of Assessors Pool Car	at	300.00	=	300	\$300	\$300
EQUIPMENT MAINTENANCE	10154062 - 627000	1.00 MUNIS -Citizen Online	at	2,925.00	=	2,925	\$131,348	\$131,348
		1.00 Copier Maintenance (cost per copy)	at	500.00	=	500		
		1.00 Folding Machine Maintenance	at	1,468.00	=	1,468		
		1.00 Gui Client Server Support (MUNIS user interface)	at	2,700.00	=	2,700		
		1.00 MUNIS Software Maintenance *Estimate*	at	104,980.00	=	104,980		
		1.00 Trio Automobile Registration Software	at	9,100.00	=	9,100		
		1.00 Vision Software Maintenance	at	5,697.00	=	5,697		
		1.00 Vision Web Support	at	3,978.00	=	3,978		
CONTRACTED SERVICES	10154062 - 628800	1.00 Annual Audit	at	42,000.00	=	37,000	\$43,000	\$48,000
		1.00 APPRASIAL CONSULTATIONS	at	2,000.00	=	2,000		
		1.00 Past Due Personal Property Collector	at	4,000.00	=	4,000		
TRAINING	10154062 - 629000	1.00 ASSESSING TRAINING	at	3,500.00	=	3,500	\$12,400	\$12,400
		1.00 GFOA ANNUAL CONFERENCE	at	2,500.00	=	2,500		
		1.00 MMA FINANCE AND ASSESSING CONFERENCES	at	2,500.00	=	2,500		
		2.00 NEGFOA FALL AND SPRING CONFERENCE	at	1,200.00	=	2,400		
		1.00 TYLER CONNECT ANNUAL CONFERENCE	at	1,500.00	=	1,500		
RECORDING FEES	10154062 - 629400	1.00 Registry of Deeds - Deed Copies & Tax Lien Discharges	at	8,300.00	=	8,300	\$8,300	\$8,300
OFFICE SUPPLIES	10154063 - 630500	1.00 Office supplies & small office machines such as calculators etc.	at	7,000.00	=	7,000	\$7,000	\$7,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						MANAGER'S BUDGET 2021/2022	ADDOPTED BUDGET 2021/2022	
VEHICLE WASH	10154063 - 632501	26.00		at	4.00	=	104	\$104	\$104
BOOKS	10154063 - 638200	1.00	Misc Finance & Assessing Reference Books	at	120.00	=	120	\$120	\$120
VEHICLE SUPPLIES	10154063 - 638600	1.00	Misc Vehicle Supplies	at	25.00	=	25	\$25	\$25
DUES & MEMBERSHIPS	10154064 - 642000	4.00		at	40.00	=	160	\$1,865	\$1,865
			ME Assoc of Assessing						
		1.00	GFOA Certificate of Achievemen	at	580.00	=	580		
		1.00	GFOA Dues	at	375.00	=	375		
		0.50	IAAO Membership	at	180.00	=	90		
		4.00	Maine Chapter IAAO	at	30.00	=	120		
		2.00	ME and NE GFOA Dues	at	40.00	=	80		
		1.00	ME Licenses	at	150.00	=	150		
		2.00	MMTCTA Dues	at	30.00	=	60		
		1.00	MSCPA	at	250.00	=	250		
OTHER EQUIPMENT	10154065 - 656000							\$0	
TRANSFER OUT	10154088 - 900001	17.00	Avaya Replacement	at	72.00	=	1,224	\$2,724	\$2,724
			17 Phones @ \$6.00 x 12 months						
		1.00	Photocopier - Equipment Reserve	at	1,500.00	=	1,500		
TOTAL FINANCE DEPARTMENT								\$1,126,684	\$1,145,473

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
INFORMATION TECHNOLOGY							
HOURLY	10155061 - 611000	\$145,500	\$177,679	\$202,850	\$253,020	\$181,775	\$183,608
SALARY	10155061 - 611500	\$101,999	\$102,741	\$102,343	\$105,671	\$103,599	\$104,640
OVERTIME	10155061 - 612500	\$10,646	\$9,814	\$7,500	\$7,500	\$7,500	\$7,500
		\$258,145	\$290,235	\$312,693	\$366,191	\$292,874	\$295,748
TELEPHONE	10155062 - 622000	\$12,326	\$13,748	\$13,860	\$20,640	\$20,640	\$20,640
AUTO MILEAGE	10155062 - 623500	\$0	\$284	\$500	\$500	\$500	\$500
SUBSCRIPTIONS	10155062 - 624500	\$100	\$2,519	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10155062 - 627000	\$123,031	\$148,888	\$122,335	\$162,695	\$149,695	\$149,695
CONTRACTED SERVICES	10155062 - 628800	\$30,330	\$27,567	\$28,300	\$28,300	\$28,300	\$28,300
TRAINING	10155062 - 629000	\$0	\$40	\$0	\$3,000	\$3,000	\$3,000
		\$165,786	\$193,046	\$164,995	\$215,135	\$202,135	\$202,135
OFFICE SUPPLIES	10155063 - 630500	\$1,446	\$701	\$3,128	\$1,140	\$1,140	\$1,140
Books and AV Materials	10155063 - 638200	\$0	\$0	\$150	\$150	\$150	\$150
		\$1,446	\$701	\$3,278	\$1,290	\$1,290	\$1,290
COMPUTER SOFTWARE	10155065 - 650300	\$0	\$100	\$0	\$0	\$0	\$0
		\$0	\$100	\$0	\$0	\$0	\$0
TRANSFER OUT	10155088 - 900001	\$35,288	\$35,288	\$35,288	\$35,288	\$35,288	\$35,288
		\$35,288	\$35,288	\$35,288	\$35,288	\$35,288	\$35,288
TOTAL INFORMATION TECHNOLOGY		\$460,666	\$519,370	\$516,254	\$617,904	\$531,587	\$534,461

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
INFORMATION TECHNOLOGY			
HOURLY	10155061 - 611000 1 IT HELP DESK TECH I 2 IT HELP DESK TECH II	\$181,775	\$183,608
SALARY	10155061 - 611500 1 IT DIRECTOR	\$103,599	\$104,640
OVERTIME	10155061 - 612500 1.00 Overtime	7,500.00 = 7,500	\$7,500
TELEPHONE	10155062 - 622000 12.00 5 cell phones with data plans 12.00 Citywide fiber connection. 12.00 Conversant/Avaya & fax 12.00 Staff internet for remote access 1.00 Zoom Services	355.00 = 4,260 450.00 = 5,400 25.00 = 300 325.00 = 3,900 6,780.00 = 6,780	\$20,640
AUTO MILEAGE	10155062 - 623500 1.00 MILEAGE	500.00 = 500	\$500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
EQUIPMENT MAINTENANCE 10155062 - 627000	1.00 Annual maintenance on laser printers hp8100dn;hp8000dn;hp4050n;hp8550n	at	1,000.00	=	1,000	\$149,695	\$149,695
	1.00 Annual Mimecast Email Archiving, eDiscovery, and Email protection	at	34,500.00	=	34,500		
	1.00 Avaya PBX Annual Maintenance	at	12,100.00	=	12,100		
	1.00 Dell Storage Hardware Support	at	8,200.00	=	8,200		
	1.00 Desktop Management Annual Renewal	at	2,700.00	=	2,700		
	1.00 Fortiguard UTM (Firewall, AV, Webfilter) Annual Maintenance	at	10,500.00	=	10,500		
	1.00 GoDaddy SSL Certificate Annual Renewal	at	400.00	=	400		
	1.00 GOOGLE SYSTEMS	at	1,400.00	=	1,400		
	1.00 Kaspersky AV Annual Maintenance	at	9,240.00	=	9,240		
	1.00 MICROSOFT SERVER LICENSE	at	10,500.00	=	10,500		
	1.00 NorthCoast eWaste pickup	at	125.00	=	125		
	1.00 NUTANIX SERVER SUPPORT	at	30,200.00	=	30,200		
	1.00 PC Parts Replacements	at	3,000.00	=	3,000		
	1.00 PRINTER REPLACEMENT	at	1,800.00	=	1,800		
	1.00 Remote Connection Software License	at	1,200.00	=	1,200		
	1.00 Server Room Air Conditioner Annual Cleaning and Maintenance	at	500.00	=	500		
	1.00 Southportland.org Domain Hosting Annual renewal (Network Solutions)	at	1,000.00	=	1,000		
	1.00 Tapit Nova Phone System Reporting Tool	at	550.00	=	550		
	1.00 Thycotic Password Reset Self Service Portal	at	1,380.00	=	1,380		
	1.00 UPS Batteries	at	1,400.00	=	1,400		
	1.00 Vendor Remote connection management system.	at	13,000.00	=	13,000		
	1.00 Whats up Gold Software renewal	at	5,000.00	=	5,000		
CONTRACTED SERVICES 10155062 - 628800	12.00 Web GIS Hosting Fee	at	250.00	=	3,000	\$28,300	\$28,300
	1.00 City Website Hosting	at	800.00	=	800		
	1.00 IT Consulting Services	at	1,500.00	=	1,500		
	1.00 Tyler Munis IT Monitoring	at	23,000.00	=	23,000		
TRAINING 10155062 - 629000	1.00 Training	at	3,000.00	=	3,000	\$3,000	\$3,000
OFFICE SUPPLIES 10155063 - 630500	6.00 General toner	at	90.00	=	540	\$1,140	\$1,140
	1.00 Misc office supplies (keyboards, mice, etc)	at	600.00	=	600		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BOOKS	10155063 - 638200	1.00	Books	at	150.00	=	150	\$150	\$150
TRANSFER OUT	10155088 - 900001	4.00	Avaya Replacement 4 Phones @ \$6 x 12 months	at	72.00	=	288	\$35,288	\$35,288
		1.00	IT reserve for replacement of departmental PCs, switches and other hardware as needed	at	35,000.00	=	35,000		
TOTAL INFORMATION TECHNOLOGY								\$531,587	\$534,461

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PLANNING DEPARTMENT							
HOURLY	10156061 - 611000	\$46,978	\$51,196	\$54,682	\$56,474	\$55,366	\$51,605
SALARY	10156061 - 611500	\$226,489	\$184,361	\$211,712	\$265,701	\$196,108	\$248,045
TEMPORARY HELP	10156061 - 612000	\$5,583	\$5,270	\$8,400	\$8,400	\$8,400	\$8,400
		\$279,050	\$240,827	\$274,794	\$330,575	\$259,874	\$308,050
PRINTING & BINDING	10156062 - 620500	\$1,485	\$28	\$1,200	\$1,200	\$1,200	\$1,200
ADVERTISING	10156062 - 621000	\$2,387	\$3,698	\$3,000	\$5,260	\$4,260	\$4,260
TELEPHONE	10156062 - 622000	\$2,740	\$2,287	\$2,712	\$2,712	\$2,712	\$2,712
WATER & SEWER	10156062 - 622400	\$564	\$697	\$492	\$0	\$0	\$0
ELECTRIC	10156062 - 622500	\$3,439	\$6,858	\$2,990	\$0	\$0	\$0
AUTO MILEAGE	10156062 - 623500	\$0	\$0	\$200	\$200	\$200	\$200
SUBSCRIPTIONS	10156062 - 624500	\$804	\$359	\$801	\$751	\$751	\$751
EQUIPMENT RENTAL	10156062 - 626000	\$0	\$0	\$0	\$1,600	\$0	\$0
EQUIPMENT MAINTENANCE	10156062 - 627000	\$3,530	\$2,643	\$3,500	\$0	\$0	\$0
BUILDING MAINTENANCE	10156062 - 627500	\$7,263	\$3,665	\$3,840	\$0	\$0	\$0
CONTRACTED SERVICES	10156062 - 628800	\$7,154	\$20,117	\$5,000	\$4,500	\$5,100	\$5,100
CONTRACT SERVICES-ENGINEER	10156062 - 628802	\$9,699	\$0	\$24,000	\$10,000	\$10,000	\$10,000
TRAINING	10156062 - 629000	\$0	\$260	\$5,000	\$5,000	\$5,000	\$5,000
		\$39,065	\$40,612	\$52,735	\$31,223	\$29,223	\$29,223
OFFICE SUPPLIES	10156063 - 630500	\$1,561	\$1,694	\$1,000	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000	\$888	\$407	\$540	\$540	\$540	\$540
HEATING FUEL	10156063 - 631500	\$5,448	\$3,809	\$8,500	\$0	\$0	\$0
Books and AV Materials	10156063 - 638200	\$143	\$0	\$150	\$150	\$150	\$150
		\$8,041	\$5,911	\$10,190	\$2,490	\$2,490	\$2,490
DUES & MEMBERSHIPS	10156064 - 642000	\$1,220	\$179	\$2,163	\$2,282	\$2,282	\$2,282
		\$1,220	\$179	\$2,163	\$2,282	\$2,282	\$2,282
COMPUTER SOFTWARE	10156065 - 650300	\$0	\$595	\$0	\$1,765	\$1,765	\$1,765
OFFICE EQUIPMENT	10156065 - 650500	\$0	\$0	\$0	\$5,037	\$530	\$530
		\$0	\$595	\$0	\$6,802	\$2,295	\$2,295
TRANSFER OUT	10156088 - 900001	\$1,160	\$1,160	\$1,160	\$1,160	\$1,160	\$1,160
		\$1,160	\$1,160	\$1,160	\$1,160	\$1,160	\$1,160
TOTAL PLANNING DEPARTMENT		\$328,536	\$289,283	\$341,042	\$374,532	\$297,324	\$345,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
PLANNING DEPARTMENT				
HOURLY	10156061 - 611000	1 PLANNING ADMIN.ASSISTANT 1 EXCAVATION/SEWER INSPECTOR	\$55,366	\$51,605
SALARY	10156061 - 611500	1 PLANNING DIRECTOR 2 PLANNER \$63,161 salary apportioned as:	\$196,108	\$248,045
TEMPORARY HELP	10156061 - 612000	12.00 Minutes-taking for Comprehensive Plan Implementation Committee meetings at 200.00 = 2,400 26.00 Minutes-taking for Planning Board meetings. at 200.00 = 5,200 1.00 SPTV Filming of Planning Board Meetings at 800.00 = 800	\$8,400	\$8,400
PRINTING & BINDING	10156062 - 620500	1.00 Stationery, maps, graphics, reports, and large copying jobs, such as master plans. at 1,200.00 = 1,200	\$1,200	\$1,200
ADVERTISING	10156062 - 621000	6.00 Development application advertising contingency. Funds are reimbursed through GF but are not transferred to Planning Budget. at 210.00 = 1,260 1.00 Legal and public notice advertisements, such as for City-initiated zone changes. This is increased from last year because there are several City-led policy initiatives that will at 3,000.00 = 3,000	\$4,260	\$4,260
TELEPHONE	10156062 - 622000	12.00 Cellphone stipends for the Planning Director and Community Planners. at 150.00 = 1,800 12.00 Phone and Fax Line Charges and T-1 Internet Charges at 76.00 = 912	\$2,712	\$2,712
WATER & SEWER	10156062 - 622400		\$0	
ELECTRIC	10156062 - 622500		\$0	
AUTO MILEAGE	10156062 - 623500	1.00 MILEAGE at 200.00 = 200	\$200	\$200
SUBSCRIPTIONS	10156062 - 624500	1.00 Planners Advisory Service at 695.00 = 695 7.00 Maine Town & City for the Planning Board members. at 8.00 = 56	\$751	\$751
EQUIPMENT RENTAL	10156062 - 626000		\$0	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
EQUIPMENT MAINTENANCE	10156062 - 627000	\$0	
BUILDING MAINTENANCE	10156062 - 627500	\$0	
CONTRACTED SERVICES	10156062 - 628800		
	1.00 Non-engineering contracted services, including technical/professional support for policy updates (e.g. architectural review, design, historic preservation, traffic, housing, etc.)	4,500.00 = 4,500	\$5,100
	Includes, bulk mail certifications, notary licenses, etc.		
	1.00 South Portland Conservation Commission	600.00 = 600	\$5,100
CONTRACT SERVICES-ENGINEERING	10156062 - 628802		
	1.00 Outside traffic, signal, and other engineering & site design services, like evaluating roundabout possibilities, adding a sidewalk, preparing an underground utilities map, preparing graphics for a neighborhood traffic meeting, and assisting with meetings with MDOT.	10,000.00 = 10,000	\$10,000
TRAINING	10156062 - 629000		
	3.00 Attendance by Director and Planners at the NNECAPA Annual Conference: Registration \$250; Travel \$50; Hotel \$400.	700.00 = 2,100	\$5,000
	1.00 Planning Director attendance at the APA National Conference: Registration \$1,000; Travel \$600; Hotel \$800; Food \$200.	2,600.00 = 2,600	
	1.00 Smaller, miscellaneous training opportunities that arise over the course of a year, such as E2Tech workshops.	300.00 = 300	
OFFICE SUPPLIES	10156063 - 630500		
	1.00 Supplies to operate Planning functions of the Department.	1,800.00 = 1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000		
	12.00 PrintIQ Printer Maintenance and Ink Cartridge Replacement Service for the Planning Office's HP5550n printer and the Code Enforcement Officer's HP800DN printer.	45.00 = 540	\$540
HEATING FUEL	10156063 - 631500	\$0	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BOOKS	10156063 - 638200	1.00 Up-to-date planning books to maintain professional education.	at	150.00	=	150		\$150	\$150
DUES & MEMBERSHIPS	10156064 - 642000	2.00 2 Community Planner membership dues for APA, NNECAPA, and AICP	at	499.00	=	998		\$2,282	\$2,282
		1.00 APA admin fee for Planning Board members	at	121.00	=	121			
		7.00 Planning Board Members' APA Membership	at	63.00	=	441			
		7.00 Planning Board Members' Northern New England Chapter dues that are required as part of their APA membership.	at	5.00	=	35			
		1.00 Planning Director Membership for APA, NNECAPA, and Sustainable Communities, Small Town Division, and AICP certification	at	687.00	=	687			
COMPUTER SOFTWARE	10156065 - 650300	3.00 Adobe Suite for 3 planners	at	270.00	=	810		\$1,765	\$1,765
		1.00 Microsoft Access	at	595.00	=	595			
		3.00 Project management suite Asana at \$10/user/mo annually or \$120 for three users	at	120.00	=	360			
OFFICE EQUIPMENT	10156065 - 650500	2.00 two large format displays Dell P2719 - \$265	at	265.00	=	530		\$530	\$530
TRANSFER OUT	10156088 - 900001	5.00 Avaya Replacement 5 Phones @ \$6 x 12 months	at	72.00	=	360		\$1,160	\$1,160
		1.00 Equipment Reserve - Copier	at	800.00	=	800			
TOTAL PLANNING DEPARTMENT								\$297,324	\$345,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
SUSTAINABILITY							
HOURLY	10157061 - 611000	\$47,704	\$76,454	\$75,155	\$101,970	\$99,971	\$101,855
SALARY	10157061 - 611500	\$73,731	\$75,346	\$76,313	\$78,871	\$77,324	\$78,110
TEMPORARY HELP	10157061 - 612000	\$4,935	\$0	\$7,000	\$7,000	\$7,000	\$7,000
		\$126,370	\$151,799	\$158,468	\$187,841	\$184,295	\$186,965
PRINTING & BINDING	10157062 - 620500	\$2,205	\$71	\$5,000	\$25,000	\$15,000	\$15,000
TELEPHONE	10157062 - 622000	\$775	\$1,305	\$960	\$1,320	\$1,320	\$1,320
AUTO MILEAGE	10157062 - 623500	\$0	\$0	\$500	\$500	\$500	\$500
EVENTS/SHOWS	10157062 - 628400	\$1,435	\$0	\$2,000	\$0	\$0	\$0
CONTRACTED SERVICES	10157062 - 628800	\$7,180	\$2,500	\$12,500	\$28,000	\$18,000	\$18,000
TRAINING	10157062 - 629000	\$0	\$85	\$2,000	\$2,000	\$2,000	\$2,000
		\$11,595	\$3,961	\$22,960	\$56,820	\$36,820	\$36,820
OFFICE SUPPLIES	10157063 - 630500	\$670	\$5,576	\$1,250	\$3,500	\$3,500	\$3,500
FOOD	10157063 - 633500	\$1,231	\$500	\$500	\$500	\$500	\$500
MISC SUPPLIES	10157063 - 639900	\$885	\$108	\$1,000	\$1,000	\$1,000	\$1,000
		\$2,786	\$6,184	\$2,750	\$5,000	\$5,000	\$5,000
DUES & MEMBERSHIPS	10157064 - 642000	\$1,700	\$1,700	\$1,800	\$1,800	\$1,800	\$1,800
		\$1,700	\$1,700	\$1,800	\$1,800	\$1,800	\$1,800
TRANSFER OUT	10157088 - 900001	\$72	\$72	\$288	\$216	\$216	\$216
		\$72	\$72	\$288	\$216	\$216	\$216
TOTAL SUSTAINABILITY		\$142,523	\$163,716	\$186,266	\$251,677	\$228,131	\$230,801

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADDOPTED BUDGET 2021/2022</u>	
SUSTAINABILITY				
HOURLY	10157061 - 611000	1 SUSTAINABILITY PROGRAM COORDIN 1 SUSTAINABILITY TRANSPORTATION	\$99,971	\$101,855
SALARY	10157061 - 611500	1 SUSTAINABILITY COORDINATOR	\$77,324	\$78,110
TEMPORARY HELP	10157061 - 612000	1.00 STIPEND FOR SUMMER INTERNSHIP POSITIONS	7,000.00 = 7,000	\$7,000
PRINTING & BINDING	10157062 - 620500	1.00 PRINTED MATERIALS FOR OUTREACH & EDUCATION	15,000.00 = 15,000	\$15,000
TELEPHONE	10157062 - 622000	24.00 Data plan stipend for Sustainability Program Coordinator and Sustainability Transportation Coordinator	30.00 = 720	\$1,320
		12.00 Sustainability Director telephone	50.00 = 600	\$1,320
AUTO MILEAGE	10157062 - 623500	1.00 MILEAGE	500.00 = 500	\$500
EVENTS/SHOWS	10157062 - 628400		\$0	
CONTRACTED SERVICES	10157062 - 628800	1.00 GRAPHIC DESIGN AND MARKETING	5,000.00 = 5,000	\$18,000
		1.00 PROJECT PLANNING, CONSULTANTS, FACILITATION	10,000.00 = 10,000	\$18,000
		1.00 TRANSLATION & INTERPRETATION SERVICES	3,000.00 = 3,000	
TRAINING	10157062 - 629000	1.00 USDN MEETING, FORUMS, TRAINING	2,000.00 = 2,000	\$2,000
OFFICE SUPPLIES	10157063 - 630500	1.00 Office Supplies	3,500.00 = 3,500	\$3,500
FOOD	10157063 - 633500	1.00 FOOD FOR EVENTS	500.00 = 500	\$500
MISC SUPPLIES	10157063 - 639900	1.00 RECYCLING BINS	1,000.00 = 1,000	\$1,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
DUES & MEMBERSHIPS	10157064 - 642000	1.00	URBAN SUSTAINABILITY DIRECTORS NETWORK -- DUES INCREASED	at	1,800.00	=	1,800	\$1,800	\$1,800
TRANSFER OUT	10157088 - 900001	3.00	Avaya Replacement Phones @\$6 x 12 months	at	72.00	=	216	\$216	\$216
TOTAL SUSTAINABILITY								\$228,131	\$230,801

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
HUMAN RESOURCES							
HOURLY	10158061 - 611000	\$134,583	\$153,782	\$140,487	\$145,735	\$142,877	\$144,306
SALARY	10158061 - 611500	\$159,276	\$169,768	\$167,966	\$174,383	\$170,866	\$172,630
TEMPORARY HELP	10158061 - 612000	\$279	\$840	\$1,500	\$1,500	\$1,500	\$1,500
OVERTIME	10158061 - 612500	\$128	\$320	\$0	\$0	\$0	\$0
		\$294,266	\$324,709	\$309,953	\$321,618	\$315,243	\$318,436
PRINTING & BINDING	10158062 - 620500	\$57	\$360	\$675	\$675	\$675	\$675
ADVERTISING	10158062 - 621000	\$5,469	\$3,434	\$6,000	\$6,000	\$6,000	\$6,000
TELEPHONE	10158062 - 622000	\$2,396	\$2,317	\$2,376	\$2,376	\$2,376	\$2,376
AUTO MILEAGE	10158062 - 623500	\$8,000	\$299	\$1,600	\$1,600	\$1,600	\$1,600
SUBSCRIPTIONS	10158062 - 624500	\$938	\$1,252	\$1,450	\$1,450	\$1,450	\$1,450
CONTRACTED SERVICES	10158062 - 628800	\$19,760	\$7,007	\$7,500	\$7,500	\$7,500	\$7,500
CONTRACTED SERVICES - LEGAL	10158062 - 628801	\$11,495	\$18,122	\$25,000	\$25,000	\$25,000	\$25,000
TRAINING	10158062 - 629000	\$14,207	\$7,277	\$12,500	\$12,500	\$12,500	\$12,500
EDUCATIONAL REIMBURSEMENT	10158062 - 629900	\$6,470	\$11,759	\$12,500	\$11,000	\$5,500	\$5,500
		\$68,793	\$51,828	\$69,601	\$68,101	\$62,601	\$62,601
OFFICE SUPPLIES	10158063 - 630500	\$601	\$578	\$1,300	\$1,300	\$1,300	\$1,300
PRINTING SUPPLIES	10158063 - 631000	\$0	\$69	\$170	\$170	\$170	\$170
		\$601	\$647	\$1,470	\$1,470	\$1,470	\$1,470
EMPLOYEE RECOGNITION	10158064 - 641158	\$5,000	\$0	\$7,000	\$7,000	\$7,000	\$7,000
SAFETY	10158064 - 641159	\$237	\$297	\$2,800	\$2,800	\$2,800	\$2,800
DUES & MEMBERSHIPS	10158064 - 642000	\$499	\$294	\$750	\$750	\$750	\$750
		\$5,736	\$591	\$10,550	\$10,550	\$10,550	\$10,550
TRANSFER OUT	10158088 - 900001	\$360	\$360	\$360	\$360	\$360	\$360
		\$360	\$360	\$360	\$360	\$360	\$360
TOTAL HUMAN RESOURCES		\$369,755	\$378,135	\$391,934	\$402,099	\$390,224	\$393,417

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADDOPTED BUDGET 2021/2022</u>	
HUMAN RESOURCES				
HOURLY	10158061 - 611000	1 PURCHASING AGT-BENEFIT MGR 1 HR SPECIALIST 1 SAFETY COORDINATOR	\$142,877	\$144,306
SALARY	10158061 - 611500	1 HUMAN RESOURCE DIRECTOR 1 EMP RELATIONS MANAGER	\$170,866	\$172,630
TEMPORARY HELP	10158061 - 612000	1.00 SPTV Filming of Training Sessions	1,500.00 = 1,500	\$1,500
PRINTING & BINDING	10158062 - 620500	1.00 Forms, business cards, personnel policies, folders, envelopes Printing of Wage Rate Adjustment forms, business envelopes, personnel policies, business car	675.00 = 675	\$675
ADVERTISING	10158062 - 621000	1.00 JobsInME.com (\$2k annual fee), national & regional postings, Craigslist, other- ads cost more, recruiting now includes attending job fairs, actual as of end Dec 2019 indicates \$4500 will be too low for future Incr costs to recruit.	6,000.00 = 6,000	\$6,000
TELEPHONE	10158062 - 622000	12.00 Business line, fax line, internet, phones for HR Director and Employee Relations Manager	198.00 = 2,376	\$2,376
AUTO MILEAGE	10158062 - 623500	1.00 Mileage reimbursement to HR incl Safety Coord and Social Services staff who use personal vehicle for city business and to attend trainings at IRS rate, currently \$0.56 per mile.	1,600.00 = 1,600	\$1,600
SUBSCRIPTIONS	10158062 - 624500	1.00 HR, Labor and Employment reference materials; DOL compliance posters 1.00 Required State and Federal Employment Postings	800.00 = 800 650.00 = 650	\$1,450
CONTRACTED SERVICES	10158062 - 628800	1.00 MUNIS HR Software annual maintenance fee; training - (Applicant Tracking, Employee Self service); PowerDMS license fee; Drug & Alcohol testing plus more testing, ie PD; Personnel Services	7,500.00 = 7,500	\$7,500
CONTRACTED SERVICES - LEGAL	10158062 - 628801	1.00 Contracted Legal Services for HR - Personnel, Employment, Labor Relations Contracts (5) expire June 2021; likely Fire will be contentious with modest outside legal; PD	25,000.00 = 25,000	\$25,000
TRAINING	10158062 - 629000			\$12,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
EDUCATIONAL REIMBURSEMENT	10158062 - 629900	1.00 Employee tuition reimbursement for degree programs and continuing education FY16-20's 5 yr avg of actuals	at	5,500.00	=	5,500		\$5,500	\$5,500
OFFICE SUPPLIES	10158063 - 630500	1.00 General office supplies, copy paper - \$850 Filing cabinet at \$450 WB Mason	at	1,300.00	=	1,300		\$1,300	\$1,300
PRINTING SUPPLIES	10158063 - 631000	1.00 Ink cartridges for fax machine	at	170.00	=	170		\$170	\$170
EMPLOYEE RECOGNITION	10158064 - 641158	1.00 Employee Recognitions - Breakfast or other event 1.00 New Hire Orientation items, including bags, metal water bottles and folders	at at	5,000.00 2,000.00	= =	5,000 2,000		\$7,000	\$7,000
SAFETY	10158064 - 641159	1.00 Safety Program ergonomic and safety supplies	at	2,800.00	=	2,800		\$2,800	\$2,800
DUES & MEMBERSHIPS	10158064 - 642000	1.00 Society for Human Resources Management (SHRM), National Public Employees Assoc. (NPELRA), Maine Labor and Employee Relations Assoc. (LERA Maine), Maine Local Government Human Resources Assoc. (MLGHRA), Human Resources Assoc. of Southern Maine (HRASM)	at	750.00	=	750		\$750	\$750
TRANSFER OUT	10158088 - 900001	5.00 Avaya Replacement 5 Phones @ \$6. x 12 months	at	72.00	=	360		\$360	\$360
TOTAL HUMAN RESOURCES								\$390,224	\$393,417

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TOTAL FACILITIES	<u>\$661,407</u>	<u>\$734,231</u>	<u>\$694,118</u>	<u>\$715,424</u>	<u>\$698,013</u>	<u>\$698,469</u>

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CITY BUILDING								
HOURLY	10159061 - 611000	2 1 POLICE CUSTODIAN 1 BUILDING MAINT SUPERVISOR 9 BUILDING MAINTENANCE CUSTODIAN					\$446,053	\$446,534
SALARY	10159061 - 611500	1 FACILITIES DIRECTOR					\$86,810	\$86,785
OVERTIME	10159061 - 612500	1.00	at	3,000.00	=	3,000	\$3,000	\$3,000
POSTAGE	10159062 - 621500	1.00 Postage - all municipal mail including overnight delivery, tax bills, notices and general mail	at	41,000.00	=	41,000	\$41,000	\$41,000
TELEPHONE	10159062 - 622000	1.00 Cellphones for staff	at	2,415.00	=	2,415	\$4,850	\$4,850
		12.00 Conversant - Switchboard and Fax Line Charges	at	150.00	=	1,800		
		1.00 Foreign Language Translation - Annual Renewal Fee	at	35.00	=	35		
		50.00 Internet Charges	at	12.00	=	600		
WATER & SEWER	10159062 - 622400	1.00 REDBANK HUB	at	236.00	=	236	\$2,636	\$2,636
		12.00 Service at City Hall & City Hall Annex	at	200.00	=	2,400		
ELECTRIC	10159062 - 622500	12.00 Service at 41 Thomas Street (Annex)	at	285.00	=	3,420	\$49,500	\$49,500
		12.00 Service at City Hall	at	1,100.00	=	13,200		
		12.00 Solar Accounts -Surcharge	at	2,630.00	=	31,560		
		1.00 Various Other Electical	at	1,320.00	=	1,320		
AUTO MILEAGE	10159062 - 623500	1.00 MILEAGE	at	1,000.00	=	1,000	\$1,000	\$1,000
CLEANING	10159062 - 625000	1.00 Miscellaneous Other Cleanings	at	1,000.00	=	1,000	\$1,000	\$1,000
MOTOR VEHICLE MAINT	10159062 - 626500	1.00 Pick Up Truck Nissan Leaf	at	1,000.00	=	1,000	\$1,000	\$1,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
EQUIPMENT MAINTENANCE	10159062 - 627000	1.00	Fire Extinguisher Inspections	at	120.00	=	120	\$5,170	\$5,170
		1.00	Generator Annual Maintenance	at	1,750.00	=	1,750		
		1.00	Maintenance on postage machine auto feeder - E570	at	300.00	=	300		
		4.00	Postage Meter (quarterly)	at	425.00	=	1,700		
		1.00	Postage Meter Various	at	500.00	=	500		
		1.00	Repair of custodial equipment	at	800.00	=	800		
BUILDING MAINTENANCE	10159062 - 627500	1.00	Boiler Service	at	5,000.00	=	5,000	\$25,000	\$25,000
		1.00	City Hall HUB Detention Basin Annual Inspection	at	600.00	=	600		
		1.00	Electrical Maintenance City Hall	at	1,500.00	=	1,500		
		1.00	Elevator Inspection	at	300.00	=	300		
		4.00	Elevator maintenance	at	500.00	=	2,000		
		1.00	Fire Alarm Maintenance Contract	at	1,000.00	=	1,000		
		1.00	HVAC	at	1,500.00	=	1,500		
		1.00	Repairs & General Maintenance	at	12,500.00	=	12,500		
		1.00	Security alarm maintenance	at	600.00	=	600		
BUILDINGS-LEASED	10159062 - 627510	2.00	Boiler Certificate at Roosevelt and Hutchins	at	50.00	=	100	\$100	\$100
CONTRACTED SERVICES -ENERGY	10159062 - 628806							\$0	
OFFICE SUPPLIES	10159063 - 630500	1.00	MISC. OFFICE SUPPLIES	at	500.00	=	500	\$500	\$500
HEATING FUEL	10159063 - 631500	4,800.00	Natural Gas for City Hall	at	1.25	=	6,000	\$8,520	\$8,520
		1,800.00	Natural Gas for City Hall Annex	at	1.40	=	2,520		
GAS & OIL	10159063 - 632000	12.00	Pick Up Truck	at	60.00	=	720	\$720	\$720
CLOTHING	10159063 - 634500	1.00	STAFF UNIFORMS	at	1,200.00	=	1,200	\$1,200	\$1,200
CLEANING SUPPLIES	10159063 - 636500	1.00	Medical kit	at	200.00	=	200	\$10,000	\$10,000
		1.00	Soap, paper towels, toilet paper, custodial products, etc.	at	9,800.00	=	9,800		
MISC SUPPLIES	10159063 - 639900	1.00	Keys, hardware items, small repair parts	at	1,000.00	=	1,000	\$1,000	\$1,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
RENT	10159064 - 641000	12.00	Record Storage / Monthly fee & Access fees	at	236.00	=	2,832	\$6,432	\$6,432
		12.00	REDBANK HUB	at	300.00	=	3,600		
OFFICE EQUIPMENT	10159065 - 650500	1.00	Industrial Vacuum cleaner	at	450.00	=	450	\$450	\$450
BUILDINGS	10159065 - 658000	1.00	PAINTING, CARPETING, CITY HALL UPDATES	at	2,000.00	=	2,000	\$2,000	\$2,000
TRANSFER OUT	10159088 - 900001	1.00	Avaya Replacement 1 Phone @ \$6 x 12 months	at	72.00	=	72	\$72	\$72
TOTAL CITY BUILDING								\$698,013	\$698,469

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
INSURANCE							
MAINE STATE RETIREMENT	10160061 - 618000	\$1,376,866	\$1,406,793	\$1,468,000	\$1,561,700	\$1,506,500	\$1,533,277
DEFERRED COMP	10160061 - 618100	\$56,818	\$60,421	\$68,500	\$60,650	\$59,500	\$65,000
401A	10160061 - 618101	\$255,159	\$265,148	\$293,000	\$326,850	\$306,900	\$294,150
LONG TERM DISABILITY	10160061 - 618200	\$24,907	\$24,919	\$25,000	\$25,300	\$24,045	\$25,900
SOCIAL SECURITY	10160061 - 618300	\$1,049,192	\$1,058,956	\$1,110,600	\$1,162,600	\$1,121,000	\$1,134,160
GROUP LIFE	10160061 - 618400	\$11,929	\$13,084	\$12,400	\$12,400	\$12,400	\$12,400
WORKERS COMP	10160061 - 618500	\$582,293	\$465,250	\$585,000	\$508,500	\$508,500	\$508,847
HEALTH INSURANCE	10160061 - 618600	\$3,881,675	\$3,790,825	\$4,065,000	\$4,230,300	\$3,995,000	\$4,020,635
WELLNESS	10160061 - 618601	\$10,600	\$11,270	\$12,000	\$12,000	\$12,000	\$12,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$397,276	\$251,902	\$150,000	\$150,000	\$150,000	\$263,500
MEDICAL SERVICES	10160061 - 625500	\$39,739	\$28,694	\$44,000	\$40,000	\$40,000	\$40,000
		\$7,686,454	\$7,377,263	\$7,833,500	\$8,090,300	\$7,735,845	\$7,909,869
LIABILITY & FIRE	10160064 - 646100	\$302,180	\$318,125	\$318,755	\$330,015	\$330,015	\$330,015
		\$302,180	\$318,125	\$318,755	\$330,015	\$330,015	\$330,015
TRANSFER OUT	10160088 - 900001	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$22,500
		\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$22,500
TOTAL INSURANCE		\$8,008,633	\$7,710,388	\$8,167,255	\$8,435,315	\$8,080,860	\$8,262,384

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADDOPTED BUDGET 2021/2022</u>
INSURANCE			
MAINE STATE RETIREMENT	10160061 - 618000	\$1,506,500	\$1,533,277
DEFERRED COMP	10160061 - 618100	\$59,500	\$65,000
401A	10160061 - 618101	\$306,900	\$294,150
LONG TERM DISABILITY	10160061 - 618200	\$24,045	\$25,900
SOCIAL SECURITY	10160061 - 618300	\$1,121,000	\$1,134,160
GROUP LIFE	10160061 - 618400	\$12,400	\$12,400
WORKERS COMP	10160061 - 618500	\$508,500	\$508,847
	Experience Mod decreased from 1.00 to .82 and additional safety loss credits received.		
HEALTH INSURANCE	10160061 - 618600	\$3,995,000	\$4,020,635
WELLNESS	10160061 - 618601	\$12,000	\$12,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$150,000	\$263,500
MEDICAL SERVICES	10160061 - 625500	\$40,000	\$40,000
LIABILITY & FIRE	10160064 - 646100		
	1.00 Insurance for Buglight Park	at 3,265.00 = 3,265	\$330,015
	1.00 MMA Property and Casualty Risk	at 326,000.00 = 326,000	\$330,015
	1.00 Volunteer Policy	at 750.00 = 750	
TRANSFER OUT	10160088 - 900001		
	1.00 Self-Insurance Reserve	at 12,500.00 = 12,500	\$15,000
	1.00 Unemployment Reserve	at 10,000.00 = 2,500	\$22,500
TOTAL INSURANCE		\$8,080,860	\$8,262,384

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
POLICE DEPARTMENT							
HOURLY	10263061 - 611000	\$3,598,778	\$3,630,734	\$3,778,467	\$3,917,450	\$3,779,736	\$3,782,847
SCHOOL CROSSING GUIDES	10263061 - 611100	\$21,016	\$24,684	\$43,500	\$43,500	\$43,500	\$43,500
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$21,940	\$31,873	\$50,000	\$40,000	\$40,000	\$40,000
POLICE COURT APPEARANCES	10263061 - 611400	\$19,213	\$14,938	\$23,500	\$30,000	\$30,000	\$30,000
SALARY	10263061 - 611500	\$199,158	\$184,662	\$200,182	\$206,755	\$202,700	\$202,013
OVERTIME	10263061 - 612500	\$325,209	\$310,540	\$325,000	\$350,000	\$335,000	\$335,000
		\$4,185,313	\$4,197,431	\$4,420,649	\$4,587,705	\$4,430,936	\$4,433,360
PRINTING & BINDING	10263062 - 620500	\$4,340	\$2,684	\$6,160	\$6,160	\$6,160	\$6,160
TELEPHONE	10263062 - 622000	\$39,640	\$39,310	\$39,160	\$40,200	\$40,200	\$40,200
WATER & SEWER	10263062 - 622400	\$1,063	\$1,105	\$1,080	\$1,080	\$1,080	\$1,080
ELECTRIC	10263062 - 622500	\$9,416	\$8,827	\$8,880	\$9,840	\$9,840	\$9,840
SUBSCRIPTIONS	10263062 - 624500	\$1,400	\$200	\$3,710	\$3,710	\$2,075	\$2,075
CLEANING	10263062 - 625000	\$735	\$0	\$2,000	\$2,000	\$2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	\$3,825	\$3,675	\$1,200	\$1,200	\$1,200	\$1,200
EQUIPMENT MAINTENANCE	10263062 - 627000	\$39,839	\$33,210	\$67,460	\$67,460	\$36,610	\$36,610
RADIO MAINTENANCE	10263062 - 627100	\$827	\$16,526	\$7,500	\$7,500	\$7,500	\$7,500
BUILDING MAINTENANCE	10263062 - 627500	\$10,547	\$28,674	\$31,000	\$37,356	\$25,000	\$25,000
CRIMINAL INVESTIGATION	10263062 - 628000	\$4,831	\$7,261	\$5,000	\$5,000	\$5,000	\$5,000
CONTRACTED SERVICES	10263062 - 628800	\$41,148	\$55,476	\$46,403	\$51,163	\$51,163	\$51,163
TRAINING	10263062 - 629000	\$106,445	\$57,980	\$60,150	\$54,150	\$54,150	\$54,150
		\$264,056	\$254,926	\$279,703	\$286,819	\$241,978	\$241,978
OFFICE SUPPLIES	10263063 - 630500	\$9,800	\$6,523	\$6,000	\$6,000	\$6,000	\$6,000
HEATING FUEL	10263063 - 631500	\$18,072	\$18,313	\$27,900	\$27,900	\$27,900	\$27,900
GAS & OIL	10263063 - 632000	\$73,746	\$52,674	\$74,958	\$73,398	\$73,398	\$73,398
TIRES	10263063 - 632500	\$6,897	\$12,914	\$9,500	\$9,500	\$9,500	\$9,500
VEHICLE WASH	10263063 - 632501	\$7,134	\$7,363	\$3,500	\$7,500	\$7,500	\$7,500
CLOTHING	10263063 - 634500	\$56,356	\$34,815	\$53,765	\$49,115	\$49,115	\$49,115
MEDICAL & LAB SUPPLIES	10263063 - 635000	\$1,958	\$5,319	\$5,400	\$3,000	\$3,000	\$3,000
PUBLIC SAFETY SUPPLIES	10263063 - 635800	\$39,341	\$56,942	\$31,850	\$43,166	\$43,166	\$43,166
SMALL TOOLS	10263063 - 636000	\$1,299	\$1,464	\$2,000	\$2,000	\$2,000	\$2,000
CLEANING SUPPLIES	10263063 - 636500	\$3,146	\$0	\$2,900	\$2,900	\$2,900	\$2,900
ANIMAL SUPPLIES	10263063 - 637100	\$6,579	\$3,706	\$6,000	\$6,000	\$6,000	\$6,000
VEHICLE SUPPLIES	10263063 - 638600	\$29,969	\$33,010	\$30,000	\$30,000	\$30,000	\$30,000
		\$254,295	\$233,042	\$253,773	\$260,479	\$260,479	\$260,479
DUES & MEMBERSHIPS	10263064 - 642000	\$8,381	\$9,602	\$7,795	\$7,795	\$7,795	\$7,795
		\$8,381	\$9,602	\$7,795	\$7,795	\$7,795	\$7,795

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
COMPUTER HARDWARE	10263065 - 650400	\$810	\$486	\$1,500	\$1,500	\$1,500	\$1,500
MOTOR VEHICLES	10263065 - 651000	\$200,191	\$186,095	\$190,330	\$192,230	\$152,880	\$152,880
PUBLIC SAFETY EQUIPMENT	10263065 - 652500	\$13,960	\$17,471	\$18,588	\$8,000	\$8,000	\$8,000
COMMUNICATIONS EQUIPMENT	10263065 - 652800	\$650	\$6,901	\$12,000	\$14,000	\$14,000	\$14,000
OTHER EQUIPMENT	10263065 - 656000	\$0	\$328	\$0	\$0	\$0	\$0
		\$215,611	\$211,281	\$222,418	\$215,730	\$176,380	\$176,380
TRANSFER OUT	10263088 - 900001	\$12,908	\$10,808	\$10,808	\$10,808	\$10,808	\$10,808
		\$12,908	\$10,808	\$10,808	\$10,808	\$10,808	\$10,808
TOTAL POLICE DEPARTMENT		\$4,940,565	\$4,917,090	\$5,195,146	\$5,369,336	\$5,128,376	\$5,130,800

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
POLICE DEPARTMENT			
HOURLY	10263061 - 611000		
	4 POLICE LIEUTENANTS		
	7 POLICE SERGEANT		
	36 POLICE PATROL		
	2 POLICE DETECTIVE		
	1 POLICE MECHANIC		
	1 ANIMAL CONTROL OFFICER		
	1 MDEA-PATROL		
	4 POLICE PATROL AS OF 7/1/ 2008		
	2 PUBLIC SAFETY ADMIN ASSISTANT		
	1 POLICE ADMIN. INFO ASSISTANT		
	1 BEHAVIORAL HEALTH LIAISON		
SCHOOL CROSSING GUIDES	10263061 - 611100	\$3,779,736	\$3,782,847
POLICE IN-SERVICE TRAINING	10263061 - 611300		
	1.00 GENERAL IN-SERVICE TRAINING	40,000.00 = 40,000	\$40,000
POLICE COURT APPEARANCES	10263061 - 611400	\$30,000	\$30,000
SALARY	10263061 - 611500		
	1 POLICE CHIEF		
	1 DEPUTY POLICE CHIEF	\$202,700	\$202,013
OVERTIME	10263061 - 612500	\$335,000	\$335,000
PRINTING & BINDING	10263062 - 620500		
	1.00 Complaint forms	1,000.00 = 1,000	\$6,160
	1.00 Computer paper	1,000.00 = 1,000	\$6,160
	1.00 Evidence cards	150.00 = 150	
	1.00 Informational pamphlets	750.00 = 750	
	1.00 Law books	1,560.00 = 1,560	
	1.00 Parking ticket paper	500.00 = 500	
	1.00 Property bags	100.00 = 100	
	1.00 Property tags	100.00 = 100	
	1.00 Scheduling Calendars	50.00 = 50	
	1.00 Stationary & Envelopes	750.00 = 750	
	1.00 Warning cards	200.00 = 200	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TELEPHONE	10263062 - 622000	12.00 Cellphones and Cruiser Modems/annual fee	at	2,350.00	=	28,200		\$40,200	\$40,200
		13.00 Contractual Cellphone Stipends	at	500.00	=	6,500			
		1.00 Internet	at	100.00	=	100			
		12.00 OFFICE PHONES	at	300.00	=	3,600			
		12.00 Secured Communications-Special agreement rate	at	150.00	=	1,800			
		Fee to allow secure and encrypted communications to mobile devices							
WATER & SEWER	10263062 - 622400	12.00 Water and sewer usage at Polic	at	90.00	=	1,080		\$1,080	\$1,080
ELECTRIC	10263062 - 622500	12.00 Monthly electrical costs	at	820.00	=	9,840		\$9,840	\$9,840
SUBSCRIPTIONS	10263062 - 624500	1.00 Accreditation Standards	at	100.00	=	100		\$2,075	\$2,075
		25.00 Ferdico Title 17A (criminal st	at	26.00	=	650			
		25.00 Ferdico Title 29A (traffic law	at	26.00	=	650			
		1.00 Investigative Publications	at	400.00	=	400			
		5.00 Law Enforcement Officer's Manu	at	55.00	=	275			
CLEANING	10263062 - 625000	400.00 Cleaning	at	5.00	=	2,000		\$2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	1.00 Body repair and painting to vehicles not covered by insurance	at	1,200.00	=	1,200		\$1,200	\$1,200
EQUIPMENT MAINTENANCE	10263062 - 627000	2.00 ALPR Maintenance	at	2,830.00	=	5,660		\$36,610	\$36,610
		1.00 Coplgic on-line Crime Reporting Maintenance	at	5,665.00	=	5,665			
		1.00 Electronic Parking Ticket Maintenance	at	3,400.00	=	3,400			
		1.00 Power DMS Maintenance	at	5,000.00	=	5,000			
		1.00 Tele-Staff Scheduling Maintenance	at	3,810.00	=	3,810			
		1.00 Computer Hardware Maintenance	at	3,500.00	=	3,500			
		1.00 In-Car Video Maintenance	at	5,665.00	=	5,665			
		1.00 Partial cost for Share File Maintenance with Cumberland County	at	415.00	=	415			
		2.00 Photocopier Maintenance (cost per copy contract)	at	1,360.00	=	2,720			
		1.00 State Open Fox Messenger	at	775.00	=	775			
RADIO MAINTENANCE	10263062 - 627100	1.00 Radio Repairs	at	7,500.00	=	7,500		\$7,500	\$7,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
BUILDING MAINTENANCE	10263062 - 627500	1.00	Furnance/Heat/AC Maintenance and Repair	at	7,000.00	=	7,000	\$25,000	\$25,000
		1.00	Permits, Inspections and Licenses	at	3,000.00	=	3,000		
		1.00	Electrical Repairs	at	2,000.00	=	2,000		
		1.00	General Building Repairs and Maintenance	at	9,000.00	=	9,000		
		1.00	Plumbing Repairs	at	4,000.00	=	4,000		
			Increase in vendor costs						
CRIMINAL INVESTIGATION	10263062 - 628000	1.00	Other Crime investigation costs	at	800.00	=	800	\$5,000	\$5,000
		12.00	West Law Updates	at	350.00	=	4,200		
CONTRACTED SERVICES	10263062 - 628800	1.00	Annual contribution to the Trauma Intervention Program for services provided to the community.	at	1,400.00	=	1,400	\$51,163	\$51,163
		10.00	Blood Tech Services	at	100.00	=	1,000		
		1.00	Physical Fitness Program	at	2,500.00	=	2,500		
		1.00	All Traffic Solutions Maintenance (2 StatTrak & 2 Speed Trailers)	at	4,760.00	=	4,760		
		1.00	Animal Refuge League fee for services	at	35,753.00	=	35,753		
		1.00	Code Red - 5 x 10,000 calls	at	1,000.00	=	1,000		
		1.00	Disposal fees for animal carcasses	at	250.00	=	250		
		1.00	Emergency Veterinary Care	at	2,500.00	=	2,500		
		1.00	Youth Activities and Youth Diversion Programs	at	2,000.00	=	2,000		
TRAINING	10263062 - 629000	1.00	Accreditation Conference	at	1,600.00	=	1,600	\$54,150	\$54,150
		1.00	Guardian Video Training Program	at	1,350.00	=	1,350		
		1.00	Annual IACP Conference and Training	at	1,700.00	=	1,700		
		1.00	District 2 in-service training	at	3,200.00	=	3,200		
		1.00	In-service training at MCJA	at	3,300.00	=	3,300		
		3.00	New officer training at MCJA	at	3,000.00	=	9,000		
		1.00	Polygraph Training	at	1,000.00	=	1,000		
		1.00	Specialized training by FBI, IACP and other law enforcement entities	at	6,000.00	=	6,000		
		1.00	Specialized Unit Training	at	6,500.00	=	6,500		
		1.00	SPTV Filming of Training Sessions	at	500.00	=	500		
		1.00	Trained Officer Reimbursement (Bluepin Hire)	at	20,000.00	=	20,000		
OFFICE SUPPLIES	10263063 - 630500	1.00	Office supplies for 53 sworn officers and 7 civilian employees	at	6,000.00	=	6,000	\$6,000	\$6,000
HEATING FUEL	10263063 - 631500	800.00	Heating oil for Police Garage	at	3.00	=	2,400	\$27,900	\$27,900
		10,200.00	Heating oil for Police Station	at	2.50	=	25,500		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>																																																																																																																																																																																								
GAS & OIL	10263063 - 632000	650.00	Diesel for police fleet vehicles	at	1.92	=	1,248	\$73,398	\$73,398																																																																																																																																																																																								
		39,000.00	Gasoline for police fleet vehicles	at	1.85	=	72,150			TIRES	10263063 - 632500	1.00	Replacement tires for marked and unmarked cruisers	at	9,500.00	=	9,500	\$9,500	\$9,500	VEHICLE WASH	10263063 - 632501							\$7,500	\$7,500	CLOTHING	10263063 - 634500	1.00	Mechanic uniforms	at	300.00	=	300	\$49,115	\$49,115	1.00	Animal Control Officer uniform and accessories	at	500.00	=	500	3.00	Body Armor	at	825.00	=	2,475	13.00	Contractual clothing allowance for Command and Supervisors	at	430.00	=	5,590	44.00	Contractual clothing allowance for Patrol Officers	at	500.00	=	22,000	1.00	Crossing Guides clothing and safety equipment	at	500.00	=	500	5.00	Dress uniforms and accessories	at	350.00	=	1,750	5.00	Foul Weather Gear	at	200.00	=	1,000	1.00	Leather and nylon gear	at	3,000.00	=	3,000	3.00	New officers issued uniforms and related accessories	at	2,000.00	=	6,000	1.00	Replacement of damaged uniform and accessories	at	3,000.00	=	3,000	1.00	Specialized Unit Uniforms	at	3,000.00	=	3,000	MEDICAL & LAB SUPPLIES	10263063 - 635000	1.00	Various Medical Supplies	at	3,000.00	=	3,000	\$3,000	\$3,000	PUBLIC SAFETY SUPPLIES	10263063 - 635800	1.00	Ammunition, targets & cleaning	at	31,316.00	=	31,316	\$43,166	\$43,166	1.00	Animal Control supplies	at	500.00	=	500	1.00	Animal Disposable Fees	at	100.00	=	100	1.00	Crime lab supplies	at	2,250.00	=	2,250	1.00	Cruiser trunk supplies	at	1,500.00	=	1,500	1.00	DVD's, CDRs and other digital media	at	400.00	=	400	1.00	Equipment Repair and Maintenance	at	1,000.00	=	1,000	1.00	Evidence Technician supplies	at	2,000.00	=	2,000	1.00	Identi-kit rental	at	500.00	=	500	1.00	O.C. spray	at	600.00	=	600	1.00	Recharging/Replacing fire exti	at	500.00	=	500	1.00	Specialty Unit Equipment	at	2,200.00	=	2,200	1.00	Supply of batteries
TIRES	10263063 - 632500	1.00	Replacement tires for marked and unmarked cruisers	at	9,500.00	=	9,500	\$9,500	\$9,500																																																																																																																																																																																								
VEHICLE WASH	10263063 - 632501							\$7,500	\$7,500																																																																																																																																																																																								
CLOTHING	10263063 - 634500	1.00	Mechanic uniforms	at	300.00	=	300	\$49,115	\$49,115																																																																																																																																																																																								
		1.00	Animal Control Officer uniform and accessories	at	500.00	=	500																																																																																																																																																																																										
		3.00	Body Armor	at	825.00	=	2,475																																																																																																																																																																																										
		13.00	Contractual clothing allowance for Command and Supervisors	at	430.00	=	5,590																																																																																																																																																																																										
		44.00	Contractual clothing allowance for Patrol Officers	at	500.00	=	22,000																																																																																																																																																																																										
		1.00	Crossing Guides clothing and safety equipment	at	500.00	=	500																																																																																																																																																																																										
		5.00	Dress uniforms and accessories	at	350.00	=	1,750																																																																																																																																																																																										
		5.00	Foul Weather Gear	at	200.00	=	1,000																																																																																																																																																																																										
		1.00	Leather and nylon gear	at	3,000.00	=	3,000																																																																																																																																																																																										
		3.00	New officers issued uniforms and related accessories	at	2,000.00	=	6,000																																																																																																																																																																																										
		1.00	Replacement of damaged uniform and accessories	at	3,000.00	=	3,000																																																																																																																																																																																										
		1.00	Specialized Unit Uniforms	at	3,000.00	=	3,000																																																																																																																																																																																										
MEDICAL & LAB SUPPLIES	10263063 - 635000	1.00	Various Medical Supplies	at	3,000.00	=	3,000	\$3,000	\$3,000																																																																																																																																																																																								
PUBLIC SAFETY SUPPLIES	10263063 - 635800	1.00	Ammunition, targets & cleaning	at	31,316.00	=	31,316	\$43,166	\$43,166																																																																																																																																																																																								
		1.00	Animal Control supplies	at	500.00	=	500																																																																																																																																																																																										
		1.00	Animal Disposable Fees	at	100.00	=	100																																																																																																																																																																																										
		1.00	Crime lab supplies	at	2,250.00	=	2,250																																																																																																																																																																																										
		1.00	Cruiser trunk supplies	at	1,500.00	=	1,500																																																																																																																																																																																										
		1.00	DVD's, CDRs and other digital media	at	400.00	=	400																																																																																																																																																																																										
		1.00	Equipment Repair and Maintenance	at	1,000.00	=	1,000																																																																																																																																																																																										
		1.00	Evidence Technician supplies	at	2,000.00	=	2,000																																																																																																																																																																																										
		1.00	Identi-kit rental	at	500.00	=	500																																																																																																																																																																																										
		1.00	O.C. spray	at	600.00	=	600																																																																																																																																																																																										
		1.00	Recharging/Replacing fire exti	at	500.00	=	500																																																																																																																																																																																										
		1.00	Specialty Unit Equipment	at	2,200.00	=	2,200																																																																																																																																																																																										
		1.00	Supply of batteries	at	300.00	=	300																																																																																																																																																																																										

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADDOPTED BUDGET 2021/2022</u>
SMALL TOOLS	10263063 - 636000	\$2,000	\$2,000
CLEANING SUPPLIES	10263063 - 636500	\$2,900	\$2,900
ANIMAL SUPPLIES	10263063 - 637100 3.00 Costs for Three Dogs at 2,000.00 = 6,000	\$6,000	\$6,000
VEHICLE SUPPLIES	10263063 - 638600	\$30,000	\$30,000
DUES & MEMBERSHIPS	10263064 - 642000 1.00 Animal Control Officer Association at 50.00 = 50 1.00 Annual Accreditation Fees(CALEA) at 4,595.00 = 4,595 1.00 Annual State Accreditation fee(MLEAP) at 250.00 = 250 1.00 Departmental membership for NESPIN at 300.00 = 300 4.00 FBI/NA dues for Administrative Staff at 125.00 = 500 5.00 IACP dues for Administrative Staff at 175.00 = 875 1.00 International Association of Identification at 75.00 = 75 5.00 Maine Chiefs dues for Administrative Staff at 200.00 = 1,000 1.00 Polygraph Association Membership at 150.00 = 150	\$7,795	\$7,795
COMPUTER HARDWARE	10263065 - 650400 1.00 Computer Related Equipment at 1,500.00 = 1,500	\$1,500	\$1,500
MOTOR VEHICLES	10263065 - 651000 3.00 3 Ford Utility Hybrid (Line Vehicle) at 41,500.00 = 124,500 4.00 Extended Warranty 5 yrs/100,000 miles at 2,400.00 = 9,600 4.00 Fit-Up of new cruisers at 2,500.00 = 10,000 4.00 Gun Vaults for new cruisers at 2,195.00 = 8,780	\$152,880	\$152,880
PUBLIC SAFETY EQUIPMENT	10263065 - 652500 1.00 MARC Training Equipment at 8,000.00 = 8,000	\$8,000	\$8,000
COMMUNICATIONS EQUIPMENT	10263065 - 652800 2.00 MOTOROLA RADIOS at 7,000.00 = 14,000	\$14,000	\$14,000
OTHER EQUIPMENT	10263065 - 656000	\$0	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TRANSFER OUT	10263088 - 900001	39.00 Avaya Replacement	at	72.00	=	2,808		\$10,808	\$10,808
		39 Phone @ \$6 x 12 months							
		1.00 Body Armor Replacement Reserve	at	5,000.00	=	5,000			
		1.00 Photocopiers - Equipment Reserve	at	3,000.00	=	3,000			
<hr/>									
TOTAL POLICE DEPARTMENT								\$5,128,376	\$5,130,800

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
DUES & MEMBERSHIPS	10264064 - 642000	\$4,795	\$3,390	\$4,725	\$2,225	\$2,225	\$2,225
CONTRIBUTIONS	10264064 - 643000	\$1,520	\$1,520	\$1,600	\$1,600	\$1,600	\$1,600
		\$7,565	\$6,160	\$7,575	\$5,075	\$5,075	\$5,075
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	\$29,716	\$20,703	\$25,000	\$25,000	\$25,000	\$25,000
COMMUNICATIONS EQUIPMENT	10264065 - 652800	\$32,814	\$13,968	\$26,476	\$26,476	\$26,263	\$26,263
HOSE	10264065 - 659200	\$9,392	\$9,572	\$8,816	\$8,816	\$8,816	\$8,816
		\$71,922	\$44,243	\$60,292	\$60,292	\$60,079	\$60,079
TRANSFER OUT	10264088 - 900001	\$201,584	\$322,570	\$176,584	\$201,584	\$176,584	\$176,584
		\$201,584	\$322,570	\$176,584	\$201,584	\$176,584	\$176,584
TOTAL FIRE DEPARTMENT		\$5,753,080	\$6,018,477	\$5,907,477	\$6,064,589	\$5,934,527	\$5,940,415

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
FIRE DEPARTMENT			
HOURLY	10264061 - 611000		
	1 HEALTH INSPECTOR		
	3 FIRE DEPARTMENT CAPTAIN		
	9 FIRE LIEUTENANT		
	52 FIREFIGHTER		
	1 FIRE DEPT ADMIN.SECRETARY		
	1 EMS COORDINATOR		
	1 FIRE INSPECTOR		
	1 FIRE DEPT CUSTODIAN		
	1 FIRE MECHANIC		
SALARY	10264061 - 611500	\$3,946,415	\$3,947,745
	1 FIRE CHIEF		
	Includes \$4k stipend		
	4 DEPUTY FIRE CHIEF		
OVERTIME	10264061 - 612500		
	1.00 Overtime	360,000.00 = 360,000	\$385,000
	1.00 PRO PHOENIX TRAINING	10,000.00 = 10,000	\$385,000
	1.00 SWAT Team Paramedic Training	15,000.00 = 15,000	
CALL COMPANIES	10264061 - 613000		
	1.00 Call Company Wages	80,000.00 = 80,000	\$80,000
EDUC/PHYS INCENTIVE	10264061 - 614000		
	1.00 Paramedic Certification One Time Incentive	2,000.00 = 2,000	\$2,000
PRINTING & BINDING	10264062 - 620500		
	1.00 Paper, Inspection Forms, Permits, Call Company Payroll & Training Forms	2,500.00 = 2,500	\$2,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TELEPHONE	10264062 - 622000	18.00 Cell Charges for IPads for 5 Engines, 3 Ladders, 3 Ambulances, 5 Staff Cars, 1 Rescue & 1 Marine Unit	at	400.00	=	7,200	\$25,200	\$25,200
		7.00 Cell Phone stipends for Staff Officers (4 Deputies, 1 EMS Coordinator, 1 Fire Inspector, and 1 Fire Alarm)	at	530.00	=	3,710		
		6.00 Cell Phones For 2 Chief Officers, 3 Ambulances, 1 PIO	at	400.00	=	2,400		
		2.00 Cellular Aircards (Hot Spots) For 1 Hazmat Unit, & 1 for PageGate	at	400.00	=	800		
		12.00 Conversant/Avaya, Fax Machine, & Long Distance	at	400.00	=	4,800		
		1.00 Telephone Repairs	at	1,700.00	=	1,700		
		18.00 Verizon Net fleet GPS tracking for 18 vehicles @ 17.00 per vehicle per month. Finished adding to all vehicles that can accept these	at	255.00	=	4,590		
WATER & SEWER	10264062 - 622400	12.00 12 Months Municipal Fire Protection (Hydrant Rental)	at	15,462.00	=	185,544	\$194,568	\$194,568
		12.00 12 Months Water & Sewer Usage For 6 Fire Stations 3% Increase per Water Rate Proposal	at	752.00	=	9,024		
ELECTRIC	10264062 - 622500	1.00 Cash Corner Station (Main Street)	at	10,000.00	=	10,000	\$46,350	\$46,350
		1.00 Central Station (Broadway)	at	20,000.00	=	20,000		
		1.00 Thornton Heights Station (Union St)	at	1,850.00	=	1,850		
		1.00 Western Ave Station (James Bakka Drive)	at	13,200.00	=	13,200		
		1.00 Willard Station (Pillsbury St)	at	1,300.00	=	1,300		
SUBSCRIPTIONS	10264062 - 624500	1.00 Fire Chief Magazine	at	52.00	=	52	\$263	\$263
		1.00 Fire Engineering Magazine	at	42.00	=	42		
		1.00 Firehouse Lawyer Newsletter	at	69.00	=	69		
		1.00 Firehouse Magazine	at	50.00	=	50		
		1.00 Journal Emergency Medicine	at	50.00	=	50		
MEDICAL SERVICES	10264062 - 625500	1.00 Entrance & Hazardous Materials Physicals For All Personnel	at	8,000.00	=	8,000	\$8,000	\$8,000
EQUIPMENT RENTAL	10264062 - 626000						\$0	
MOTOR VEHICLE MAINT	10264062 - 626500	1.00 Annual Maintenance For Department Vehicles	at	80,000.00	=	80,000	\$80,000	\$80,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
EQUIPMENT MAINTENANCE 10264062 - 627000	1.00 Annual Fire Alarm System Maintenance: Western Ave, Central, Cash Corner, Willard, & Thornton Heights	at	3,000.00	=	3,000		\$26,100	\$26,100
	3.00 Copier Maintenance	at	200.00	=	600			
	4.00 Emergency Generators Semi-Annual Service (Willard, Central, Cash Corner, Western Ave)	at	425.00	=	1,700			
	5.00 Fire Alarm Panel Inspections (Willard, Central, Cash Corner, Thornton Heights, Western Ave)	at	300.00	=	1,500			
	1.00 Fire Extinguisher Inspections (Stations and Apparatus)	at	2,800.00	=	2,800			
	1.00 Maintenance On Equipment Carried On Vehicles	at	10,000.00	=	10,000			
	1.00 Repairs To SCBA & Related Equipment	at	2,000.00	=	2,000			
	1.00 SCBA Compressor Maintenance At Western Avenue Station & 1/2 SCBA Compressor Maintenance At Central Station (Joint w/ Cape Elizabeth FD)	at	4,500.00	=	4,500			
	RADIO MAINTENANCE 10264062 - 627100	1.00 Moblie Radio, Portable Radio, & Pager Repairs (Not Covered By Contract)	at	10,000.00	=	10,000		\$10,000
BUILDING MAINTENANCE 10264062 - 627500	1.00 Electrical Upgrades and Repairs as needed	at	1,500.00	=	1,500		\$50,000	\$50,000
	2.00 Elevator Inspections/Maintenance (2 Fire Stations)	at	650.00	=	1,300			
	1.00 General Building Maintenance For 6 Buildings Which Includes: Annual Routine Maintenance (To Including Masonary & Painting Repairs, Repair/Replace Overhead Doors). Emergency Repairs(To Including Windows & Roofs). This Also Covers Replacement Appliances/Furniture As Needed.	at	40,600.00	=	40,600			
	6.00 Heating System Annual Service (6 Buildings)	at	550.00	=	3,300			
	3.00 Pest Control (3 Fire Stations)	at	1,100.00	=	3,300			

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTRACTED SERVICES	10264062 - 628800	1.00 Ambulance Collection Agency Fees	at	41,000.00	=	41,000	\$78,820	\$78,820
		1.00 Fire Alarm Cable Maintenance	at	8,000.00	=	8,000		
		1.00 Lifepack Maintenance Agreement	at	4,000.00	=	4,000		
		1.00 Medical Director Stipend	at	5,000.00	=	5,000		
		1.00 Software Contract For EMS PCR Program	at	7,200.00	=	7,200		
		1.00 Software Contract For Faronics (Deep Freeze)	at	110.00	=	110		
		1.00 Software Contract For Firehouse Software	at	2,000.00	=	2,000		
		1.00 Software Contract For IAMRESPONDING	at	735.00	=	735		
		1.00 Software Contract For Naviline RMS Software	at	6,000.00	=	6,000		
		1.00 Software Contract For Power DMS	at	2,025.00	=	2,025		
		1.00 Trauma Intervention Program	at	1,250.00	=	1,250		
		1.00 Uniform Cleaning	at	1,500.00	=	1,500		
TRAINING	10264062 - 629000	1.00 Funding For Training For Fulltime and Call Company Firefighters	at	38,500.00	=	38,500	\$39,300	\$39,300
		1.00 SPTV Filming of Training Sessions For Website/Power DMS	at	800.00	=	800		
OFFICE SUPPLIES	10264063 - 630500	1.00 General Office Supplies	at	4,000.00	=	4,000	\$4,000	\$4,000
HEATING FUEL	10264063 - 631500	8,000.00 Cash Corner (Natural Gas)	at	1.20	=	9,600	\$41,820	\$41,820
		0.05 Natural Gas (5% allocation of MSF)	at	34,000.00	=	1,700		
		11,800.00 Natural Gas (Central Station)	at	1.20	=	14,160		
		8,000.00 Natural Gas (Western Avenue Station)	at	1.20	=	9,600		
		3,200.00 Natural Gas (Willard Station)	at	1.30	=	4,160		
		1.00 Propane (Thornton Heights Station & Cash Corner Garage)	at	2,600.00	=	2,600		
GAS & OIL	10264063 - 632000	14,000.00 Diesel Fuel	at	1.95	=	27,300	\$35,493	\$35,493
		4,050.00 Gasoline	at	1.86	=	7,533		
		150.00 Gasoline for Marine 48 (Boat)	at	4.40	=	660		
TIRES	10264063 - 632500	1.00 TIRES	at	7,000.00	=	7,000	\$7,000	\$7,000
VEHICLE WASH	10264063 - 632501	270.00	at	4.00	=	1,080	\$2,235	\$2,235
		165.00	at	7.00	=	1,155		
FOOD	10264063 - 633500	1.00 Food	at	1,500.00	=	1,500	\$1,500	\$1,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CLOTHING	10264063 - 634500	1.00 Clothing Required For Employees Uniforms, Shoes, & Misc Safety Equipment	at	37,500.00	=	37,500	\$37,500	\$37,500
PROTECTIVE GEAR	10264063 - 634510	10.00 10 Fire Helmets	at	250.00	=	2,500	\$40,750	\$40,750
		10.00 10 Pair Of Fire Boots	at	200.00	=	2,000		
		14.00 14 Sets Of Protective Turnout Gear For Full Time Employees: New Issue & Annual Replacement For Failed Gear	at	1,875.00	=	26,250		
		5.00 5 Sets Of Protective Turnout Gear For Call Company Employees: New Issue & Annual Replacement For Failed Gear	at	2,000.00	=	10,000		
MEDICAL & LAB SUPPLIES	10264063 - 635000	1.00 Medical Supplies To Stock EMS Units	at	62,000.00	=	62,000	\$70,000	\$70,000
		1.00 Medications Not Supplied By Hospitals	at	3,000.00	=	3,000		
		1.00 Service Contract for stretchers and ambulance lifts	at	5,000.00	=	5,000		
PUBLIC SAFETY SUPPLIES	10264063 - 635800	1.00 350 Gallons Foam	at	6,000.00	=	6,000	\$7,000	\$7,000
		1.00 Replacement Rope And Rigging Equipment for High Angle Operations	at	1,000.00	=	1,000		
CLEANING SUPPLIES	10264063 - 636500	1.00 Cleaning Supplies	at	8,000.00	=	8,000	\$8,000	\$8,000
VEHICLE SUPPLIES	10264063 - 638600	1.00 Funding For Purchase & Installation Of Equipment Utilized On Emergency Response Equipment	at	5,000.00	=	5,000	\$5,000	\$5,000
MISC SUPPLIES	10264063 - 639900	1.00 Fire Education Supplies For Open House & Other Fire Prevention Activities	at	1,500.00	=	1,500	\$3,500	\$3,500
		1.00 Misc Purchases	at	2,000.00	=	2,000		
RENT	10264064 - 641000	1.00 Rent For Willard Station (Privately Owned Call Company Station)	at	1,250.00	=	1,250	\$1,250	\$1,250
DUES & MEMBERSHIPS	10264064 - 642000	1.00 Cumberland County Fire Chiefs Membership	at	50.00	=	50	\$2,225	\$2,225
		1.00 Interntional Association Of Fire Chiefs Membership	at	225.00	=	225		
		5.00 Maine State Fire Chiefs	at	90.00	=	450		
		1.00 National Fire Protection Assocation (NFPA)	at	1,500.00	=	1,500		
CONTRIBUTIONS	10264064 - 643000	40.00 Call Companies \$40 Per Member	at	40.00	=	1,600	\$1,600	\$1,600

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC SAFETY EQUIPMENT 10264065 - 652500	15.00 Replacement SCBA Cylinders To Meet NPFA Requirements	at	1,000.00	=	15,000		\$25,000	\$25,000
	2.00 SCBA Replacement Units To Purchase Two Units Per Year to Maintain NFPA Requirements	at	5,000.00	=	10,000			
COMMUNICATIONS EQUIPMENT 10264065 - 652800	1.00 Interlocal Payment to Portland for Motorola Subscriber Units	at	8,413.00	=	8,413		\$26,263	\$26,263
	10.00 Replace Motorola Pagers For On Call Employees	at	350.00	=	3,500			
	1.00 Replacement 800 MHz Portable Radios	at	4,750.00	=	4,750			
	1.00 Replacement 800 MHz Vehicle Radio	at	6,100.00	=	6,100			
	1.00 Replacement VHF Vehile Radio	at	1,000.00	=	1,000			
	1.00 Vehilce Communication Equipment To Conduct EMS Field Reporting, Fire Prevention Inspections and Mobile Data Terminals	at	2,500.00	=	2,500			
HOSE 10264065 - 659200	1,000.00 1000 Feet Of 1 3/4" Hose	at	2.22	=	2,220		\$8,816	\$8,816
	500.00 500 Feet Of 2 1/2" Hose	at	3.16	=	1,580			
	800.00 800 Feet Of 5" Hose w/ 5" Couplings	at	6.27	=	5,016			
TRANSFER OUT 10264088 - 900001	22.00 Avaya Replacement 22 Phones @ \$6 x 12 months	at	72.00	=	1,584		\$176,584	\$176,584
	1.00 Fire Vehicle Reserve	at	175,000.00	=	175,000			
TOTAL FIRE DEPARTMENT							\$5,934,527	\$5,940,415

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUBLIC SAFETY COMMUNICATIONS							
HOURLY	10265061 - 611000	\$169,452	\$166,112	\$200,266	\$199,539	\$196,224	\$196,224
OVERTIME	10265061 - 612500	\$21,924	\$47,156	\$35,000	\$45,000	\$45,000	\$45,000
		\$191,376	\$213,268	\$235,266	\$244,539	\$241,224	\$241,224
TELEPHONE	10265062 - 622000	\$1,310	\$873	\$2,100	\$2,112	\$2,112	\$2,112
WATER & SEWER	10265062 - 622400	\$2,293	\$1,662	\$2,280	\$2,280	\$2,280	\$2,280
ELECTRIC	10265062 - 622500	\$6,087	\$9,985	\$6,060	\$6,060	\$6,060	\$6,060
EQUIPMENT MAINTENANCE	10265062 - 627000	\$1,331	\$380	\$300	\$1,060	\$1,060	\$1,060
RADIO MAINTENANCE	10265062 - 627100	\$0	\$0	\$4,200	\$4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	\$5,411	\$3,101	\$7,000	\$7,000	\$7,000	\$7,000
TRAINING	10265062 - 629000	\$88	\$31	\$0	\$0	\$0	\$0
		\$16,520	\$16,033	\$21,940	\$22,712	\$22,712	\$22,712
OFFICE SUPPLIES	10265063 - 630500	\$0	\$6	\$0	\$0	\$0	\$0
		\$0	\$6	\$0	\$0	\$0	\$0
PORTLAND/S PORTLAND DISPATC	10265067 - 672000	\$797,274	\$834,810	\$893,575	\$990,754	\$990,754	\$990,754
		\$797,274	\$834,810	\$893,575	\$990,754	\$990,754	\$990,754
TRANSFER OUT	10265088 - 900001	\$576	\$10,576	\$10,576	\$10,576	\$10,576	\$10,576
		\$576	\$10,576	\$10,576	\$10,576	\$10,576	\$10,576
TOTAL PUBLIC SAFETY COMMUNICATIONS		\$1,005,746	\$1,074,693	\$1,161,357	\$1,268,581	\$1,265,266	\$1,265,266

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC SAFETY COMMUNICATIONS			
HOURLY	10265061 - 611000 1 3 TELECOMMUNICATOR	\$196,224	\$196,224
OVERTIME	10265061 - 612500 1.00 OVERTIME	45,000.00 = 45,000	\$45,000
TELEPHONE	10265062 - 622000 12.00 Local and Long Distance Charges	176.00 = 2,112	\$2,112
WATER & SEWER	10265062 - 622400 12.00 Water and Sewer	190.00 = 2,280	\$2,280
ELECTRIC	10265062 - 622500 12.00 Monthly Power Bills	505.00 = 6,060	\$6,060
EQUIPMENT MAINTENANCE	10265062 - 627000 1.00 Dispatch Radio Tower Generator Preventative Maintenance 1.00 Phone Maintenance	760.00 = 760 300.00 = 300	\$1,060
RADIO MAINTENANCE	10265062 - 627100 1.00 Two Way Radio Maintenance and repair	4,200.00 = 4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500 1.00 Sprinkler system, Elevator, lights, routine repairs	7,000.00 = 7,000	\$7,000
PORTLAND/S PORTLAND DISPATCH	10265067 - 672000 1.00 Estimate based on current staffing (shift over to Portland staffing 1.00 Interlocal Debt for Radio System	879,397.00 = 879,397 111,357.00 = 111,357	\$990,754
TRANSFER OUT	10265088 - 900001 8.00 Avaya Replacement 8 Phones @ \$6 x 12 months 1.00 Equipment Reserve Account to replace capital equipment	72.00 = 576 10,000.00 = 10,000	\$10,576
TOTAL PUBLIC SAFETY COMMUNICATIONS		\$1,265,266	\$1,265,266

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
CODE ENFORCEMENT DEPARTMENT							
HOURLY	10266061 - 611000	\$251,851	\$246,122	\$297,864	\$345,562	\$302,459	\$334,025
SALARY	10266061 - 611500	\$81,963	\$86,740	\$86,386	\$89,222	\$87,473	\$88,352
TEMPORARY HELP	10266061 - 612000	\$25,118	\$37,430	\$5,000	\$5,000	\$5,000	\$5,000
OVERTIME	10266061 - 612500	\$1,062	\$36	\$1,000	\$1,000	\$1,000	\$1,000
		\$359,994	\$370,328	\$390,250	\$440,784	\$395,932	\$428,377
PRINTING & BINDING	10266062 - 620500	\$305	\$1,405	\$500	\$600	\$600	\$600
TELEPHONE	10266062 - 622000	\$4,891	\$5,102	\$3,720	\$3,720	\$3,720	\$3,720
WATER & SEWER	10266062 - 622400	\$0	\$0	\$0	\$246	\$246	\$246
ELECTRIC	10266062 - 622500	\$0	\$0	\$0	\$3,500	\$3,500	\$3,500
TRAFFIC LIGHTS	10266062 - 622600	\$18,448	\$19,476	\$21,500	\$21,500	\$21,500	\$21,500
STREET LIGHTS	10266062 - 622700	\$20,346	\$63,028	\$104,000	\$74,000	\$74,000	\$74,000
AUTO MILEAGE	10266062 - 623500	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000
SUBSCRIPTIONS	10266062 - 624500	\$123	\$113	\$250	\$250	\$250	\$250
MOTOR VEHICLE MAINT	10266062 - 626500	\$272	\$1,074	\$1,500	\$1,500	\$750	\$750
EQUIPMENT MAINTENANCE	10266062 - 627000	\$173	\$0	\$0	\$3,500	\$3,500	\$3,500
BUILDING MAINTENANCE	10266062 - 627500	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000
CONTRACTED SERVICES	10266062 - 628800	\$23,767	\$4,300	\$2,600	\$2,600	\$2,600	\$2,600
CONTRACT SERVICES-ENGINEER	10266062 - 628802	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
TRAINING	10266062 - 629000	\$0	\$510	\$3,880	\$3,880	\$3,880	\$3,880
		\$68,325	\$95,009	\$138,950	\$130,296	\$129,546	\$129,546
OFFICE SUPPLIES	10266063 - 630500	\$2,725	\$1,809	\$2,000	\$2,400	\$2,400	\$2,400
HEATING FUEL	10266063 - 631500	\$0	\$0	\$0	\$3,265	\$3,265	\$3,265
GAS & OIL	10266063 - 632000	\$775	\$467	\$2,054	\$2,054	\$555	\$555
TIRES	10266063 - 632500	\$232	\$0	\$800	\$800	\$800	\$800
VEHICLE WASH	10266063 - 632501	\$46	\$36	\$200	\$200	\$200	\$200
CLOTHING	10266063 - 634500	\$332	\$544	\$1,000	\$1,000	\$1,000	\$1,000
PUBLIC SAFETY SUPPLIES	10266063 - 635800	\$569	\$179	\$400	\$400	\$400	\$400
SMALL TOOLS	10266063 - 636000	\$-642	\$364	\$300	\$300	\$300	\$300
Books and AV Materials	10266063 - 638200	\$464	\$420	\$1,300	\$1,300	\$1,300	\$1,300
		\$4,500	\$3,819	\$8,054	\$11,719	\$10,220	\$10,220
DUES & MEMBERSHIPS	10266064 - 642000	\$200	\$290	\$510	\$510	\$510	\$510
		\$200	\$290	\$510	\$510	\$510	\$510
OFFICE EQUIPMENT	10266065 - 650500	\$3,222	\$0	\$1,200	\$1,200	\$1,200	\$1,200
MOTOR VEHICLES	10266065 - 651000	\$7,097	\$5,718	\$8,928	\$8,928	\$3,152	\$3,152
		\$10,319	\$5,718	\$10,128	\$10,128	\$4,352	\$4,352

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TRANSFER OUT	10266088 - 900001	\$1,160	\$1,960	\$1,160	\$1,160	\$1,160	\$1,160
		\$1,160	\$1,960	\$1,160	\$1,160	\$1,160	\$1,160
TOTAL CODE ENFORCEMENT DEPARTMENT		\$444,499	\$477,123	\$549,052	\$594,597	\$541,720	\$574,165

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
CODE ENFORCEMENT DEPARTMENT				
HOURLY	10266061 - 611000	1 DEPUTY CODE ENFORCEMENT OFF 1 BUILDING/PLUMBING INSPECTOR 1 HEALTH INSPECTOR 1 CODE EN ADMIN ASST 1 ASST CE OFF/ELECT INSPECT	\$302,459	\$334,025
SALARY	10266061 - 611500	1 CE OFFICER/DIV DIRECTOR	\$87,473	\$88,352
TEMPORARY HELP	10266061 - 612000	1.00 SPCTV charges for televising Board of Appeals meetings. 1.00 Temporary help for additional workload and coverage for vacation/sick when adjusting schedules of remaining staff isn't sufficient.	\$5,000	\$5,000
OVERTIME	10266061 - 612500	1.00 Board of Appeals Secretary or time-and-a-half after 40 hours in total work week. 1.00 OVERTIME	\$1,000	\$1,000
PRINTING & BINDING	10266062 - 620500	1.00 MUNIS-integrated permit forms; stationery; envelopes, business cards, permit applications	\$600	\$600
TELEPHONE	10266062 - 622000	12.00 CEO/ DEP CEO smart phone stipend for phone,data, and hotspot. 12.00 Cell phone charges for the Building, Health, and Electrical Inspectors. 12.00 Phone/Fax Line Charges and Share of Internet Charges.	\$3,720	\$3,720
WATER & SEWER	10266062 - 622400		\$246	\$246
ELECTRIC	10266062 - 622500	1.00 Electricity Increase due to Electrical Vehicles	\$3,500	\$3,500
TRAFFIC LIGHTS	10266062 - 622600	1.00 Electricity charge from CMP for traffic signals.	\$21,500	\$21,500
STREET LIGHTS	10266062 - 622700	1.00 Street light electricity	\$74,000	\$74,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>							<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADDOPTED BUDGET 2021/2022</u>
AUTO MILEAGE	10266062 - 623500	1.00	MILEAGE FOR EMPLOYEE CONFERENCES AND TRAINING	at	1,000.00	=	1,000	\$1,000	\$1,000
SUBSCRIPTIONS	10266062 - 624500	1.00	Press Herald Newspaper Increase in cost for the paper currently cost \$235.00	at	250.00	=	250	\$250	\$250
MOTOR VEHICLE MAINT	10266062 - 626500	1.00	Routine maintenance for vehicles	at	750.00	=	750	\$750	\$750
EQUIPMENT MAINTENANCE	10266062 - 627000							\$3,500	\$3,500
BUILDING MAINTENANCE	10266062 - 627500	1.00	General Building Maintenance	at	4,000.00	=	4,000	\$4,000	\$4,000
CONTRACTED SERVICES	10266062 - 628800	1.00	ArcEngine annual maintenance fee to enable the Street Opening Staff Member to use the GIS mapping function in Vision.	at	100.00	=	100	\$2,600	\$2,600
		1.00	Other contracted services.	at	2,500.00	=	2,500		
CONTRACT SERVICES-ENGINEERING	10266062 - 628802	1.00	GIS system, signals consulting, noise compliance studies, odor studies, soil or water sampling, etc	at	10,000.00	=	10,000	\$10,000	\$10,000
TRAINING	10266062 - 629000	1.00	MBOIA CONFERENCE & LODGING	at	1,500.00	=	1,500	\$3,880	\$3,880
		16.00	MBOIA QUARTERLY TRAININGS FALL TRAINING	at	80.00	=	1,280		
		1.00	MFCA/MBOIA ANNUAL CONFERENCE	at	200.00	=	200		
		1.00	MMA CONFERENCES	at	150.00	=	150		
		1.00	NEBOEA CONFERENCE	at	750.00	=	750		
OFFICE SUPPLIES	10266063 - 630500	1.00	Paper, pens, pencils, toner, misc. office supplies.	at	2,400.00	=	2,400	\$2,400	\$2,400
HEATING FUEL	10266063 - 631500							\$3,265	\$3,265
GAS & OIL	10266063 - 632000	250.00	Gasoline for Code vehicle	at	1.82	=	455	\$555	\$555
		1.00	Oil for Code vehicle:	at	100.00	=	100		
TIRES	10266063 - 632500	1.00	Tires for Code vehicles.	at	800.00	=	800	\$800	\$800
VEHICLE WASH	10266063 - 632501	1.00		at	200.00	=	200	\$200	\$200

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>							<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CLOTHING	10266063 - 634500	1.00	Clothing and shoes needed by the Code Staff	at	1,000.00	=	1,000	\$1,000	\$1,000
PUBLIC SAFETY SUPPLIES	10266063 - 635800	1.00	Safety & testing equipment for (4) Inspectors. Safety glasses, hard hats, tool /equipment cleaning,	at	400.00	=	400	\$400	\$400
SMALL TOOLS	10266063 - 636000	1.00	Small tools for Electrical Inspector & Health Inspector	at	300.00	=	300	\$300	\$300
BOOKS	10266063 - 638200	1.00	Purchase of building code, electrical code and other manuals. Every 3 years ICC Books need to be purchased. 2021 falls at the 3rd year mark.	at	1,300.00	=	1,300	\$1,300	\$1,300
DUES & MEMBERSHIPS	10266064 - 642000	1.00	Electrician's license	at	100.00	=	100	\$510	\$510
		1.00	International Assoc. of Electrical Inspectors for the Electrical Inspector	at	135.00	=	135		
		1.00	International Code Council membership for the Building Inspector	at	135.00	=	135		
		4.00	Maine Building Official & Inspectors Assoc. membership for Building Inspector, Back-up Plumbing Inspector, Electrical Inspector and Code Enforcement Officer. Additional members due to cross training in the code department	at	35.00	=	140		
OFFICE EQUIPMENT	10266065 - 650500	4.00	Portable printers for code inspectors to print violations and deficiencies at inspections.	at	300.00	=	1,200	\$1,200	\$1,200
MOTOR VEHICLES	10266065 - 651000	8.00	Lease Payments for Electric Vehicle Projected new cost for new lease of electric vehicle.	at	394.00	=	3,152	\$3,152	\$3,152
TRANSFER OUT	10266088 - 900001	5.00	Avaya Replacement 5 Phones @ \$6 x 12 months	at	72.00	=	360	\$1,160	\$1,160
		1.00	Equipment Reserve - Copier	at	800.00	=	800		
TOTAL CODE ENFORCEMENT DEPARTMENT								\$541,720	\$574,165

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CIVIL SERVICE							
CONTRACTED SERVICES	10268062 - 628800	\$10,200	\$8,672	\$17,900	\$17,625	\$17,625	\$17,625
		\$10,200	\$8,672	\$17,900	\$17,625	\$17,625	\$17,625
OFFICE SUPPLIES	10268063 - 630500	\$142	\$0	\$120	\$120	\$120	\$120
		\$142	\$0	\$120	\$120	\$120	\$120
TOTAL CIVIL SERVICE		\$10,342	\$8,672	\$18,020	\$17,745	\$17,745	\$17,745

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
CIVIL SERVICE									
CONTRACTED SERVICES	10268062 - 628800	13.00	13 Professional Job Assessments for new Police Officers and Firefighters @ \$625	at	625.00	=	8,125	\$17,625	\$17,625
		1.00	Legal Services	at	500.00	=	500		
		1.00	Testing materials for entrance and promotional exams - @ \$ 9000 plus secure mailings	at	9,000.00	=	9,000		
OFFICE SUPPLIES	10268063 - 630500	1.00	Stationery and envelopes	at	120.00	=	120	\$120	\$120
TOTAL CIVIL SERVICE								\$17,745	\$17,745

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUBLIC WORKS - ADMINISTRATION							
HOURLY	10372061 - 611000	\$46,107	\$48,642	\$48,437	\$50,027	\$49,046	\$49,537
SALARY	10372061 - 611500	\$168,115	\$177,438	\$176,864	\$181,947	\$178,379	\$180,165
OVERTIME	10372061 - 612500	\$422	\$106	\$1,000	\$1,000	\$1,000	\$1,000
		\$214,644	\$226,186	\$226,301	\$232,974	\$228,425	\$230,702
PRINTING & BINDING	10372062 - 620500	\$0	\$28	\$500	\$500	\$500	\$500
TELEPHONE	10372062 - 622000	\$9,413	\$8,717	\$7,222	\$7,222	\$7,222	\$7,222
EQUIPMENT MAINTENANCE	10372062 - 627000	\$580	\$641	\$500	\$500	\$500	\$500
CONTRACTED SERVICES	10372062 - 628800	\$0	\$648	\$0	\$0	\$0	\$0
TRAINING	10372062 - 629000	\$839	\$276	\$10,500	\$10,000	\$5,000	\$5,000
		\$10,832	\$10,309	\$18,722	\$18,222	\$13,222	\$13,222
OFFICE SUPPLIES	10372063 - 630500	\$6,389	\$1,798	\$1,750	\$1,750	\$1,750	\$1,750
GAS & OIL	10372063 - 632000	\$4,119	\$2,937	\$2,590	\$2,618	\$2,618	\$2,618
VEHICLE WASH	10372063 - 632501	\$0	\$0	\$416	\$416	\$416	\$416
		\$10,508	\$4,736	\$4,756	\$4,784	\$4,784	\$4,784
TRANSFER OUT	10372088 - 900001	\$576	\$576	\$576	\$576	\$576	\$576
		\$576	\$576	\$576	\$576	\$576	\$576
TOTAL ADMINISTRATION		\$236,560	\$241,807	\$250,355	\$256,556	\$247,007	\$249,284

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC WORKS - ADMINISTRATION							
HOURLY	10372061 - 611000	1 ADMIN ASSISTANT PWD				\$49,046	\$49,537
SALARY	10372061 - 611500	1 PUBLIC WORKS DIRECTOR 1 PWD SUPERINTENDANT				\$178,379	\$180,165
OVERTIME	10372061 - 612500	40.00 Overtime	at	25.00 =		\$1,000	\$1,000
PRINTING & BINDING	10372062 - 620500	1.00 Printed materials: time cards, vehicle stickers, garage cards, etc.	at	500.00 =		\$500	\$500
TELEPHONE	10372062 - 622000	17.00 10 mobile phones and 1 i pad 1.00 Long distance 12.00 T1 LINE	at at at	318.00 = 100.00 = 143.00 =		\$7,222	\$7,222
EQUIPMENT MAINTENANCE	10372062 - 627000	1.00 Maintenance of office equipment	at	500.00 =		\$500	\$500
TRAINING	10372062 - 629000	1.00 Food for training 1.00 Maine Local Roads Training 1.00 Mechanics Training	at at at	2,000.00 = 500.00 = 2,500.00 =		\$5,000	\$5,000
OFFICE SUPPLIES	10372063 - 630500	1.00 Office related materials: Paper, pens, filing supplies, etc.	at	1,750.00 =		\$1,750	\$1,750
GAS & OIL	10372063 - 632000	1,400.00 Fuel for unit 51 (Chevy- four	at	1.87 =		\$2,618	\$2,618
VEHICLE WASH	10372063 - 632501	104.00	at	4.00 =		\$416	\$416
TRANSFER OUT	10372088 - 900001	8.00 Avaya Replacement 8 Phones @ \$6 x 12 months	at	72.00 =		\$576	\$576
TOTAL ADMINISTRATION						\$247,007	\$249,284

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUBLIC WORKS - STREETS & SIDEWALKS							
HOURLY	10372561 - 611000	\$734,691	\$711,994	\$761,164	\$818,525	\$759,343	\$759,343
SALARY	10372561 - 611500	\$36,930	\$38,348	\$39,168	\$40,467	\$39,674	\$40,073
TEMPORARY HELP	10372561 - 612000	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
OVERTIME	10372561 - 612500	\$201,701	\$124,293	\$190,000	\$190,000	\$190,000	\$190,000
		\$973,322	\$874,635	\$1,000,332	\$1,058,992	\$999,017	\$999,416
TELEPHONE	10372562 - 622000	\$360	\$360	\$0	\$0	\$0	\$0
ELECTRIC	10372562 - 622500	\$7,652	\$8,278	\$9,360	\$9,360	\$9,360	\$9,360
EQUIPMENT RENTAL	10372562 - 626000	\$184,830	\$127,575	\$239,600	\$239,600	\$220,000	\$220,000
MOTOR VEHICLE MAINT	10372562 - 626500	\$6,614	\$0	\$10,000	\$15,000	\$7,500	\$7,500
RADIO MAINTENANCE	10372562 - 627100	\$0	\$3,000	\$2,000	\$2,000	\$2,000	\$2,000
BUILDING MAINTENANCE	10372562 - 627500	\$6,373	\$5,029	\$4,788	\$4,788	\$4,788	\$4,788
CONTRACTED SERVICES	10372562 - 628800	\$247,938	\$180,812	\$207,500	\$209,600	\$209,600	\$209,600
		\$453,768	\$325,054	\$473,248	\$480,348	\$453,248	\$453,248
HEATING FUEL	10372563 - 631500	\$7,794	\$7,101	\$9,200	\$9,200	\$9,200	\$9,200
GAS & OIL	10372563 - 632000	\$60,464	\$46,794	\$83,595	\$84,029	\$84,029	\$84,029
TIRES	10372563 - 632500	\$14,561	\$31,912	\$15,000	\$15,000	\$15,000	\$15,000
VEHICLE WASH	10372563 - 632501	\$4,392	\$-1,877	\$13,000	\$13,000	\$13,000	\$13,000
CLOTHING	10372563 - 634500	\$6,698	\$6,675	\$10,000	\$10,000	\$10,000	\$10,000
SMALL TOOLS	10372563 - 636000	\$526	\$812	\$1,800	\$1,800	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	\$5,269	\$2,150	\$2,500	\$2,500	\$2,500	\$2,500
CONSTRUCTION SUPPLIES	10372563 - 638500	\$202,749	\$253,474	\$314,650	\$291,150	\$250,000	\$250,000
VEHICLE SUPPLIES	10372563 - 638600	\$264,867	\$206,819	\$210,140	\$220,140	\$220,140	\$220,140
WELDING SUPPLIES	10372563 - 638700	\$47	\$707	\$800	\$800	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	\$1,093	\$1,970	\$3,885	\$3,885	\$3,885	\$3,885
MISC SUPPLIES	10372563 - 639900	\$43,190	\$33,016	\$35,000	\$35,000	\$35,000	\$35,000
		\$611,650	\$589,555	\$699,570	\$686,504	\$645,354	\$645,354
DUES & MEMBERSHIPS	10372564 - 642000	\$0	\$0	\$570	\$630	\$630	\$630
		\$0	\$0	\$570	\$630	\$630	\$630
MOTOR VEHICLES	10372565 - 651000	\$1,514	\$10,000	\$9,000	\$9,000	\$9,000	\$9,000
HIGHWAY MAINTENANCE	10372565 - 651600	\$864,446	\$427,730	\$625,000	\$625,000	\$575,000	\$590,000
SIDEWALK MAINTENANCE	10372565 - 651610	\$111,501	\$159,578	\$100,000	\$100,000	\$100,000	\$100,000
		\$977,461	\$597,308	\$734,000	\$734,000	\$684,000	\$699,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TOTAL STREETS & SIDEWALKS	<u>\$3,016,201</u>	<u>\$2,386,551</u>	<u>\$2,907,720</u>	<u>\$2,960,474</u>	<u>\$2,782,249</u>	<u>\$2,797,648</u>

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC WORKS - STREETS & SIDEWALKS			
HOURLY	10372561 - 611000		
	1 PWD FOREMAN		
	13 PWD EQ OP I/TRUCK DRIVER		
	1 PWD EQUIP OPERATOR II		
		\$759,343	\$759,343
SALARY	10372561 - 611500		
	1 WRP ENGINEER CIVIL/TRANSPORTA		
		\$39,674	\$40,073
TEMPORARY HELP	10372561 - 612000		
	1.00 Seasonal staff positions for yearly operations	10,000.00 =	\$10,000
			\$10,000
OVERTIME	10372561 - 612500		
	1.00 Overtime - S/S/F - Paving & sidewalks. Winter - snow	190,000.00 =	\$190,000
			\$190,000
ELECTRIC	10372562 - 622500		
	12.00 Municipal Services Facility (24%) Allocation	780.00 =	\$9,360
			\$9,360
EQUIPMENT RENTAL	10372562 - 626000		
	1.00 Dozer rental for snow dump & compost pile	8,400.00 =	\$220,000
	800.00 Loader rental for winter snow operations	190.00 =	\$220,000
	24.00 Per contract to secure loaders for 4 months	1,400.00 =	
	1.00 Snow Removal Allocation to TIFs	-10,000.00 =	
	450.00 Truck rental for winter snow operations	80.00 =	
MOTOR VEHICLE MAINT	10372562 - 626500		
	1.50 Painting trucks	5,000.00 =	\$7,500
			\$7,500
RADIO MAINTENANCE	10372562 - 627100		
	1.00 Maintenance of radios in fleet	2,000.00 =	\$2,000
			\$2,000
BUILDING MAINTENANCE	10372562 - 627500		
	0.20 Building maintenance	8,000.00 =	\$4,788
	0.20 Fire Systems Maintenance	5,940.00 =	\$4,788
	0.20 Fuel Tank Inspection	600.00 =	
	0.20 Generator Annual Maintenance	800.00 =	
	0.20 HVAC Annual Maintenance	8,600.00 =	
CONTRACTED SERVICES	10372562 - 628800		
	1.00 Flaggers	10,000.00 =	\$209,600
	1.00 Line stripe streets, lane markings, etc.	50,000.00 =	\$209,600
	1.00 Police services	2,500.00 =	
	1.00 Street Light Maintenance	20,000.00 =	
	1.00 Time clock Software	2,100.00 =	
	1.00 Traffic Signal Maintenance	100,000.00 =	
	1.00 Transfer Station Software	5,000.00 =	
	8.00 Weed control (4 applications)	2,500.00 =	
HEATING FUEL	10372563 - 631500		
	0.23 Natural Gas (23% allocation of MSF)	40,000.00 =	\$9,200
			\$9,200

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
GAS & OIL	10372563 - 632000	30,000.00	Diesel fuel	at	1.95 =	\$84,029	\$84,029
		1.00	Lubricating oils and grease	at	13,000.00 =		
		6,700.00	Unleaded gasoline	at	1.87 =		
TIRES	10372563 - 632500	1.00	Repair and replacement of tires and tubes.	at	15,000.00 =	\$15,000	\$15,000
VEHICLE WASH	10372563 - 632501	884.00		at	4.00 =	\$13,000	\$13,000
		1,352.00		at	7.00 =		
CLOTHING	10372563 - 634500	1.00	Uniforms, foul weather gear, boots & safety vests	at	10,000.00 =	\$10,000	\$10,000
SMALL TOOLS	10372563 - 636000	1.00	Shovels, rakes, etc.	at	1,800.00 =	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	1.00	Cleaning supplies for PW building	at	2,500.00 =	\$2,500	\$2,500
CONSTRUCTION SUPPLIES	10372563 - 638500	50.00	Calcium Flakes	at	10.00 =	\$250,000	\$250,000
		1.00	Cold Patch, Hot Mix, Gravel	at	81,000.00 =		
		10,000.00	Ice Ban De-icer	at	1.20 =		
		25.00	Manhole Risers for streets	at	110.00 =		
		2,500.00	Rock Salt	at	52.00 =		
		2,500.00	Sand -Winter Sanding Operations	at	9.50 =		
VEHICLE SUPPLIES	10372563 - 638600	1.00	Cost of parts and repairs to maintain fleet and equipment	at	210,000.00 =	\$220,140	\$220,140
		12.00	Fleet GPS	at	845.00 =		
WELDING SUPPLIES	10372563 - 638700	1.00	General tank supply	at	800.00 =	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	1.00	Building Maintenance Supplies	at	3,885.00 =	\$3,885	\$3,885
MISC SUPPLIES	10372563 - 639900	1.00	Street sign materials, sign posts, blanks, etc.	at	35,000.00 =	\$35,000	\$35,000
DUES & MEMBERSHIPS	10372564 - 642000	3.00	Apwa Membership for Director and Superintendent	at	210.00 =	\$630	\$630
MOTOR VEHICLES	10372565 - 651000	1.00	Diagnostics software updates for vehicles	at	4,000.00 =	\$9,000	\$9,000
		1.00	TRAILER FOR HAULING PAVING EQUIPMENT	at	5,000.00 =		
			ENCUMBER BALANCE FROM FY20 TO HELP OFFSET COST, TOTAL C				
HIGHWAY MAINTENANCE	10372565 - 651600	1.00	Paving	at	590,000.00 =	\$575,000	\$590,000
SIDEWALK MAINTENANCE	10372565 - 651610	1.00		at	100,000.00 =	\$100,000	\$100,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TOTAL STREETS & SIDEWALKS		\$2,782,249	\$2,797,648

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	\$863	\$1,203	\$4,800	\$4,800	\$4,800	\$4,800
SOLID WASTE DISPOSAL	10372662 - 628100	\$1,338,980	\$1,392,891	\$1,384,440	\$1,411,512	\$1,411,512	\$1,396,512
RECYCLING WASTE DISPOSAL	10372662 - 628101	\$95,192	\$97,902	\$107,100	\$107,275	\$107,275	\$107,275
		\$1,435,034	\$1,491,996	\$1,496,340	\$1,523,587	\$1,523,587	\$1,508,587
HOUSEHOLD SUPPLIES	10372663 - 635500	\$23,077	\$38,162	\$20,000	\$25,000	\$25,000	\$25,000
		\$23,077	\$38,162	\$20,000	\$25,000	\$25,000	\$25,000
OTHER EQUIPMENT	10372665 - 656000	\$7,145	\$7,230	\$7,000	\$7,300	\$7,300	\$7,300
		\$7,145	\$7,230	\$7,000	\$7,300	\$7,300	\$7,300
TOTAL RUBBISH DISPOSAL		\$1,465,256	\$1,537,388	\$1,523,340	\$1,555,887	\$1,555,887	\$1,540,887

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	1.00	Advertising and promotion of the recycling program	at	3,000.00 =	\$4,800	\$4,800
		8.00	Advertising costs during snowstorms	at	225.00 =		
SOLID WASTE DISPOSAL	10372662 - 628100	100.00	(4) Food Waste Collection Sites - 2x Week Pick up and Transportation to Ecomaine	at	200.00 =	\$1,411,512	\$1,396,512
		1.00	E WASTE PROGRAM	at	2,500.00 =		
		6,000.00	Tipping Fee ecomaine-MSW	at	76.50 =		
		12.00	Weekly curbside collection of solid waste/recyclable material. (COLA 2.5% increase estimate)	at	75,281.00 =		
		12.00	Weekly dumpster pick up	at	970.00 =		
RECYCLING WASTE DISPOSAL	10372662 - 628101	350.00	Contamination 350 Tons @ \$76/ton	at	76.50 =	\$107,275	\$107,275
		2,300.00	Tipping Fee ecomaine-Recycling	at	35.00 =		
HOUSEHOLD SUPPLIES	10372663 - 635500	1.00	Rubbish Bin parts/replacement	at	25,000.00 =	\$25,000	\$25,000
OTHER EQUIPMENT	10372665 - 656000	1.00	Recollect Software	at	7,300.00 =	\$7,300	\$7,300
TOTAL RUBBISH DISPOSAL						\$1,555,887	\$1,540,887

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT							
HOURLY	10372761 - 611000	\$206,761	\$212,912	\$208,487	\$256,552	\$209,638	\$209,638
OVERTIME	10372761 - 612500	\$31,437	\$14,261	\$32,240	\$32,240	\$32,240	\$32,240
		\$238,198	\$227,173	\$240,727	\$288,792	\$241,878	\$241,878
TELEPHONE	10372762 - 622000	\$180	\$180	\$0	\$0	\$0	\$0
WATER & SEWER	10372762 - 622400	\$6,266	\$5,696	\$10,800	\$10,800	\$10,800	\$10,800
ELECTRIC	10372762 - 622500	\$8,418	\$8,278	\$9,360	\$9,360	\$9,360	\$9,360
CLEANING	10372762 - 625000	\$7,459	\$6,226	\$8,000	\$8,000	\$8,000	\$8,000
BUILDING MAINTENANCE	10372762 - 627500	\$5,103	\$6,588	\$4,788	\$4,788	\$4,788	\$4,788
		\$27,426	\$26,967	\$32,948	\$32,948	\$32,948	\$32,948
HEATING FUEL	10372763 - 631500	\$7,815	\$7,424	\$8,800	\$8,800	\$8,800	\$8,800
VEHICLE WASH	10372763 - 632501	\$0	\$0	\$364	\$364	\$364	\$364
CLOTHING	10372763 - 634500	\$1,205	\$499	\$1,000	\$1,000	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000	\$3,545	\$5,578	\$4,000	\$4,000	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700	\$2,318	\$2,569	\$5,000	\$5,000	\$5,000	\$5,000
		\$14,882	\$16,069	\$19,164	\$19,164	\$19,164	\$19,164
OTHER EQUIPMENT	10372765 - 656000	\$3,775	\$3,775	\$3,775	\$3,775	\$3,775	\$3,775
		\$3,775	\$3,775	\$3,775	\$3,775	\$3,775	\$3,775
TOTAL PUBLIC WORKS VEHICLE MAINT		\$284,282	\$273,985	\$296,614	\$344,679	\$297,765	\$297,765

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT							
HOURLY	10372761 - 611000	1 PWD MECHANIC HELPER 1 MECHANIC II 2 MECHANIC I				\$209,638	\$209,638
OVERTIME	10372761 - 612500	1.00 Overtime 1,151 hours @ 28 = 32,240	at	32,240.00 =		\$32,240	\$32,240
WATER & SEWER	10372762 - 622400	12.00 12 Months estimated water and sewer usage Vehicle Wash Impact	at	900.00 =		\$10,800	\$10,800
ELECTRIC	10372762 - 622500	12.00 Municipal Services Facility (24% Allocation)	at	780.00 =		\$9,360	\$9,360
CLEANING	10372762 - 625000	1.00 Cleaning costs of mechanics uniforms	at	8,000.00 =		\$8,000	\$8,000
BUILDING MAINTENANCE	10372762 - 627500	0.20 Building Maintenance 0.20 Fire Systems Maintenance 0.20 Fuel Tank Inspection 0.20 Generator Annual Maintenance 0.20 HVAC Annual Maintenance	at at at at at	8,000.00 = 5,940.00 = 600.00 = 800.00 = 8,600.00 =		\$4,788	\$4,788
HEATING FUEL	10372763 - 631500	40,000.00 Natural Gas (22% allocation of MSF)	at	0.22 =		\$8,800	\$8,800
VEHICLE WASH	10372763 - 632501	52.00	at	7.00 =		\$364	\$364
CLOTHING	10372763 - 634500	1.00 Foul weather gear for mechanics	at	1,000.00 =		\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000	1.00 Miscellaneous tools needed for repairs	at	4,000.00 =		\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700	1.00 Welding supplies needed for vehicle repairs	at	5,000.00 =		\$5,000	\$5,000
OTHER EQUIPMENT	10372765 - 656000	1.00 Work order software	at	3,775.00 =		\$3,775	\$3,775
TOTAL PUBLIC WORKS VEHICLE MAINT						\$297,765	\$297,765

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUBLIC WORKS - TRANSFER FACILITY							
HOURLY	10372861 - 611000	\$103,587	\$105,309	\$103,739	\$106,252	\$104,178	\$104,178
OVERTIME	10372861 - 612500	\$11,233	\$16,076	\$18,000	\$18,000	\$18,000	\$18,000
		\$114,819	\$121,385	\$121,739	\$124,252	\$122,178	\$122,178
ADVERTISING	10372862 - 621000	\$731	\$691	\$1,500	\$1,500	\$1,500	\$1,500
TELEPHONE	10372862 - 622000	\$0	\$0	\$444	\$444	\$444	\$444
WATER & SEWER	10372862 - 622400	\$241	\$246	\$360	\$360	\$360	\$360
EQUIPMENT RENTAL	10372862 - 626000	\$0	\$0	\$10,300	\$10,300	\$10,300	\$10,300
SOLID WASTE DISPOSAL	10372862 - 628100	\$144,039	\$135,056	\$158,000	\$158,000	\$158,000	\$158,000
CONTRACT SERVICES-ENGINEER	10372862 - 628802	\$11,336	\$11,314	\$10,000	\$10,000	\$10,000	\$10,000
		\$156,347	\$147,308	\$180,604	\$180,604	\$180,604	\$180,604
OFFICE SUPPLIES	10372863 - 630500	\$0	\$0	\$200	\$200	\$200	\$200
GAS & OIL	10372863 - 632000	\$8,730	\$7,424	\$10,257	\$10,257	\$10,257	\$10,257
VEHICLE WASH	10372863 - 632501	\$0	\$0	\$1,092	\$1,092	\$1,092	\$1,092
BUILDING MAINT SUPPLIES	10372863 - 638800	\$3,412	\$3,019	\$1,000	\$1,000	\$1,000	\$1,000
		\$12,143	\$10,444	\$12,549	\$12,549	\$12,549	\$12,549
MOTOR VEHICLES	10372865 - 651000	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
		\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL TRANSFER FACILITY		\$283,309	\$279,136	\$317,392	\$319,905	\$317,831	\$317,831

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC WORKS - TRANSFER FACILITY							
HOURLY	10372861 - 611000	2 PWD EQUIP OPERATOR II				\$104,178	\$104,178
OVERTIME	10372861 - 612500	1.00 Overtime	at	18,000.00 =		\$18,000	\$18,000
ADVERTISING	10372862 - 621000	1.00 Transfer Station advertisements	at	1,500.00 =		\$1,500	\$1,500
TELEPHONE	10372862 - 622000	12.00 Telephone service	at	37.00 =		\$444	\$444
WATER & SEWER	10372862 - 622400	12.00 Water service	at	30.00 =		\$360	\$360
EQUIPMENT RENTAL	10372862 - 626000	1.00 Landfill Monitoring	at	3,000.00 =		\$10,300	\$10,300
		1.00 Grinding and screening machine for composting and mixing for loam product	at	7,000.00 =			
		1.00 Septic tank maintenance	at	300.00 =			
SOLID WASTE DISPOSAL	10372862 - 628100	1.00 Disposal of tires, shingles, sheetrock, wood and other materials. Grinding brush.	at	150,000.00 =		\$158,000	\$158,000
		1.00 Grass & Leaf Overage Disposal	at	8,000.00 =			
CONTRACT SERVICES-ENGINE	10372862 - 628802	1.00 Annual Closed Landfill Testing and Maintenance Plan	at	10,000.00 =		\$10,000	\$10,000
OFFICE SUPPLIES	10372863 - 630500	1.00 Transfer Station software	at	200.00 =		\$200	\$200
GAS & OIL	10372863 - 632000	5,260.00 Diesel fuel	at	1.95 =		\$10,257	\$10,257
VEHICLE WASH	10372863 - 632501	156.00	at	7.00 =		\$1,092	\$1,092
BUILDING MAINT SUPPLIES	10372863 - 638800	1.00 Repairs to attendant's building	at	1,000.00 =		\$1,000	\$1,000
MOTOR VEHICLES	10372865 - 651000	1.00 Vehicle maintenance for rolloff truck	at	2,500.00 =		\$2,500	\$2,500
TOTAL TRANSFER FACILITY						\$317,831	\$317,831

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TOTAL MAIN LIBRARY	<u>\$666,713</u>	<u>\$646,989</u>	<u>\$730,954</u>	<u>\$745,850</u>	<u>\$711,032</u>	<u>\$742,673</u>

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC LIBRARY - MAIN LIBRARY			
HOURLY	10476161 - 611000 2 YOUNG ADULT LIBRARIAN 1 LIBRARY ASSISTANT II 1 OUTREACH LIBRARIAN 5 LIBRARY AIDE I 2 LIBRARY CATALOGER 1 YTH SER ASST/PUBLICITY COOD	\$380,628	\$410,696
SALARY	10476161 - 611500 1 LIBRARY DIRECTOR 1 DEPUTY LIBRARY DIRECTOR	\$158,607	\$160,180
TEMPORARY HELP	10476161 - 612000 1.00 Coverage for vacation, sick time, programs and conferences. 15.00/hr X 785hrs. This line has been overlooked in years past and has not been updated. This pr	\$11,775	\$11,775
PRINTING & BINDING	10476162 - 620500 1.00 Printing, miscellaneous	\$1,000	\$1,000
TELEPHONE	10476162 - 622000 12.00 Conversant/Avaya & fax 1.00 Long distance	\$2,293	\$2,293
WATER & SEWER	10476162 - 622400 12.00 Water & sewer	\$924	\$924
ELECTRIC	10476162 - 622500 12.00 Electricity	\$13,800	\$13,800
AUTO MILEAGE	10476162 - 623500 1.00 MILEAGE	\$2,000	\$2,000
SUBSCRIPTIONS	10476162 - 624500 1.00 Ebsco Subscription Services(periodicals)	\$1,200	\$1,200
EQUIPMENT MAINTENANCE	10476162 - 627000 2.00 Photocopier 1.00 Reader / Printer service	\$1,120	\$1,120

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BUILDING MAINTENANCE	10476162 - 627500	2.00 Alarm system maintenance	at	132.00 =		\$12,340	\$12,340
		1.00 Annual elevator safety test	at	1,200.00 =			
		1.00 Annual tank inspection	at	100.00 =			
		1.00 Building maintenance, plumbing, electrical, etc	at	4,536.00 =			
		1.00 Contract cleaning	at	1,300.00 =			
		1.00 Elevator certificate & inspection fees	at	300.00 =			
		1.00 Elevator maintenance	at	1,000.00 =			
		4.00 Elevator Service Contract	at	160.00 =			
		4.00 HVAC maintenance	at	750.00 =			
EVENTS/SHOWS	10476162 - 628400					\$3,000	\$3,000
CONTRACTED SERVICES	10476162 - 628800	4.00 Elevator Preventative Maintenance	at	179.00 =		\$11,953	\$11,953
		1.00 Fire Extinguisher Inspection	at	330.00 =			
		4.00 HVAC Preventative Maintenance	at	852.00 =			
		52.00 Interlibrary loan van delivery service. 3 days a week x \$18.40 per day = \$55.20 52 weeks x \$56 = 2,912 The state contracts with a courier company which picks up and delivers interli	at	56.00 =			
		1.00 Minerva (Maine InfoNet)	at	3,400.00 =			
		1.00 PHAROS	at	899.00 =			
		2.00 Security Alarm Monitoring	at	144.00 =			
TRAINING	10476162 - 629000	1.00 Conferences	at	1,000.00 =		\$1,000	\$1,000
OFFICE SUPPLIES	10476163 - 630500	1.00 Processing supplies (in-house)	at	10,000.00 =		\$10,000	\$10,000
HEATING FUEL	10476163 - 631500	8,100.00 Natural Gas	at	1.00 =		\$8,100	\$8,100
HOUSEHOLD SUPPLIES	10476163 - 635500	1.00 High output bulbs, paper products, mops, etc.	at	1,300.00 =		\$1,300	\$1,300
CLEANING SUPPLIES	10476163 - 636500	1.00 Relocated to Building Maintenance	at	1,500.00 =		\$1,500	\$1,500
BOOKS	10476163 - 638200					\$71,500	\$71,500
AUDIO VISUAL SUPPLIES	10476163 - 638300					\$10,000	\$10,000
DUES & MEMBERSHIPS	10476164 - 642000	1.00 American Library Association Membership	at	75.00 =		\$200	\$200
		1.00 ME State Library Association	at	125.00 =			

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
COMPUTER SOFTWARE	10476165 - 650300	1.00 Software for patron & staff needs	at 1,000.00 = \$1,000	\$1,000
COMPUTER HARDWARE	10476165 - 650400	1.00 Computer Reserve	at 2,000.00 =	\$2,000
OFFICE EQUIPMENT	10476165 - 650500	1.00 Library Furniture replacement	at 2,000.00 =	\$2,000
TRANSFER OUT	10476188 - 900001	11.00 Avaya Replacement 11 Phones @ \$6 x 12 months	at 72.00 =	\$1,792
		1.00 Photocopier - Equipment Reserve	at 1,000.00 =	
TOTAL MAIN LIBRARY				\$711,032
				\$742,673

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUBLIC LIBRARY - BRANCH LIBRARY							
HOURLY	10476261 - 611000	\$35,344	\$392	\$48,074	\$43,202	\$42,355	\$42,781
TEMPORARY HELP	10476261 - 612000	\$2,604	\$0	\$3,000	\$3,000	\$3,000	\$3,000
OVERTIME	10476261 - 612500	\$243	\$0	\$0	\$0	\$0	\$0
		\$38,191	\$392	\$51,074	\$46,202	\$45,355	\$45,781
TELEPHONE	10476262 - 622000	\$805	\$773	\$971	\$971	\$971	\$971
WATER & SEWER	10476262 - 622400	\$513	\$462	\$600	\$600	\$600	\$600
ELECTRIC	10476262 - 622500	\$879	\$777	\$1,200	\$1,200	\$1,200	\$1,200
SUBSCRIPTIONS	10476262 - 624500	\$0	\$0	\$208	\$208	\$208	\$208
EQUIPMENT MAINTENANCE	10476262 - 627000	\$0	\$0	\$100	\$100	\$100	\$100
BUILDING MAINTENANCE	10476262 - 627500	\$7,043	\$6,510	\$1,550	\$1,550	\$1,550	\$1,550
CONTRACTED SERVICES	10476262 - 628800	\$1,251	\$1,000	\$1,880	\$1,880	\$1,880	\$1,880
		\$10,491	\$9,522	\$6,509	\$6,509	\$6,509	\$6,509
OFFICE SUPPLIES	10476263 - 630500	\$0	\$0	\$500	\$500	\$500	\$500
HEATING FUEL	10476263 - 631500	\$3,885	\$2,837	\$4,830	\$4,830	\$4,830	\$4,830
HOUSEHOLD SUPPLIES	10476263 - 635500	\$68	\$0	\$150	\$150	\$150	\$150
CLEANING SUPPLIES	10476263 - 636500	\$0	\$0	\$100	\$100	\$100	\$100
		\$3,953	\$2,837	\$5,580	\$5,580	\$5,580	\$5,580
COMPUTER HARDWARE	10476265 - 650400	\$0	\$0	\$1,250	\$1,250	\$1,250	\$1,250
OFFICE EQUIPMENT	10476265 - 650500	\$0	\$0	\$750	\$750	\$750	\$750
		\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
TRANSFER OUT	10476288 - 900001	\$216	\$216	\$216	\$216	\$216	\$216
		\$216	\$216	\$216	\$216	\$216	\$216
TOTAL BRANCH LIBRARY		\$52,851	\$12,966	\$65,379	\$60,507	\$59,660	\$60,086

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PUBLIC LIBRARY - BRANCH LIBRARY			
HOURLY	10476261 - 611000 3 LIBRARY AIDE I	\$42,355	\$42,781
TEMPORARY HELP	10476261 - 612000 200.00 Coverage for vacation, sick time, programs and conferences 15.00/hr x 200 hrs at 15.00 =	\$3,000	\$3,000
TELEPHONE	10476262 - 622000 12.00 Conversant/Avaya & fax at 76.75 = 1.00 Long distance at 50.00 =	\$971	\$971
WATER & SEWER	10476262 - 622400 12.00 Water & sewer charges for Branch Library at 50.00 =	\$600	\$600
ELECTRIC	10476262 - 622500 12.00 Electricity at 100.00 =	\$1,200	\$1,200
SUBSCRIPTIONS	10476262 - 624500 1.00 Subscription to the PPH/MST at 208.00 =	\$208	\$208
EQUIPMENT MAINTENANCE	10476262 - 627000 1.00 Photocopier at 100.00 =	\$100	\$100
BUILDING MAINTENANCE	10476262 - 627500 1.00 Electrical at 250.00 = 1.00 HVAC Maintenance at 900.00 = 1.00 Plumbing, paint, misc maintenance at 400.00 =	\$1,550	\$1,550
CONTRACTED SERVICES	10476262 - 628800 4.00 HVAC Preventative Maintenance at 220.00 = 1.00 Minerva (State Library - I Net) at 1,000.00 =	\$1,880	\$1,880
OFFICE SUPPLIES	10476263 - 630500 1.00 Office Supplies at 200.00 = 1.00 Paper at 100.00 = 1.00 Processing Supplies at 200.00 =	\$500	\$500
HEATING FUEL	10476263 - 631500 2,100.00 Propane at 2.30 =	\$4,830	\$4,830
HOUSEHOLD SUPPLIES	10476263 - 635500 1.00 Toilet tissue, paper towels, light bulbs at 150.00 =	\$150	\$150
CLEANING SUPPLIES	10476263 - 636500 1.00 Relocated to Building Maintenance at 100.00 =	\$100	\$100
COMPUTER HARDWARE	10476265 - 650400 1.00 Computer at 1,250.00 =	\$1,250	\$1,250
OFFICE EQUIPMENT	10476265 - 650500 1.00 Library Furniture at 750.00 =	\$750	\$750
TRANSFER OUT	10476288 - 900001 3.00 Avaya Replacement 3 Phones @ \$6 x 12 months at 72.00 =	\$216	\$216

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TOTAL BRANCH LIBRARY		\$59,660	\$60,086

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PARKS & RECREATION - ADMINISTRATION							
HOURLY	10477061 - 611000	\$43,647	\$45,856	\$48,437	\$50,027	\$49,046	\$49,533
SALARY	10477061 - 611500	\$93,928	\$65,903	\$102,973	\$94,136	\$92,290	\$90,676
TEMPORARY HELP	10477061 - 612000	\$694	\$0	\$0	\$0	\$0	\$0
OVERTIME	10477061 - 612500	\$42	\$19	\$200	\$200	\$200	\$200
		\$138,311	\$111,777	\$151,610	\$144,363	\$141,536	\$140,409
TELEPHONE	10477062 - 622000	\$2,042	\$4,230	\$3,916	\$3,916	\$3,916	\$3,916
EQUIPMENT RENTAL	10477062 - 626000	\$2,309	\$2,276	\$2,080	\$2,080	\$2,080	\$2,080
EQUIPMENT MAINTENANCE	10477062 - 627000	\$6,620	\$6,674	\$10,070	\$10,070	\$10,070	\$10,070
CONTRACTED SERVICES	10477062 - 628800	\$2,675	\$4,564	\$5,000	\$5,000	\$5,000	\$5,000
TRAINING	10477062 - 629000	\$0	\$2,433	\$8,500	\$8,500	\$5,000	\$5,000
		\$13,645	\$20,176	\$29,566	\$29,566	\$26,066	\$26,066
OFFICE SUPPLIES	10477063 - 630500	\$18	\$987	\$0	\$0	\$0	\$0
PRINTING SUPPLIES	10477063 - 631000	\$193	\$55	\$1,500	\$750	\$750	\$750
		\$211	\$1,042	\$1,500	\$750	\$750	\$750
TRANSFER OUT	10477088 - 900001	\$1,296	\$1,296	\$1,296	\$1,296	\$1,296	\$1,296
		\$1,296	\$1,296	\$1,296	\$1,296	\$1,296	\$1,296
TOTAL ADMINISTRATION		\$153,463	\$134,291	\$183,972	\$175,975	\$169,648	\$168,521

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PARKS & RECREATION - PARKS							
HOURLY	10477561 - 611000	\$566,110	\$551,062	\$588,719	\$607,801	\$596,175	\$596,642
SALARY	10477561 - 611500	\$134,261	\$142,597	\$143,003	\$148,112	\$145,207	\$146,660
TEMPORARY HELP	10477561 - 612000	\$150,452	\$134,965	\$165,750	\$165,000	\$165,000	\$165,000
OVERTIME	10477561 - 612500	\$28,990	\$33,509	\$30,450	\$30,450	\$30,450	\$30,450
		\$879,813	\$862,134	\$927,922	\$951,363	\$936,832	\$938,752
PRINTING & BINDING	10477562 - 620500	\$288	\$400	\$400	\$400	\$400	\$400
TELEPHONE	10477562 - 622000	\$6,914	\$5,847	\$8,674	\$11,554	\$11,554	\$11,554
WATER & SEWER	10477562 - 622400	\$20,125	\$27,580	\$20,000	\$20,000	\$20,000	\$20,000
ELECTRIC	10477562 - 622500	\$12,580	\$14,883	\$13,822	\$13,822	\$13,822	\$13,822
SUBSCRIPTIONS	10477562 - 624500	\$30	\$0	\$0	\$0	\$0	\$0
EQUIPMENT RENTAL	10477562 - 626000	\$3,588	\$3,126	\$3,800	\$3,000	\$3,000	\$3,000
MOTOR VEHICLE MAINT	10477562 - 626500	\$1,680	\$2,406	\$6,000	\$6,000	\$6,000	\$6,000
EQUIPMENT MAINTENANCE	10477562 - 627000	\$1,912	\$2,572	\$4,700	\$3,700	\$3,700	\$3,700
RADIO MAINTENANCE	10477562 - 627100	\$0	\$598	\$750	\$750	\$750	\$750
BUILDING MAINTENANCE	10477562 - 627500	\$6,082	\$7,956	\$9,286	\$9,286	\$9,286	\$9,286
SIGN MAINTENANCE	10477562 - 627700	\$5,571	\$777	\$3,000	\$2,000	\$2,000	\$2,000
TREE SERVICE	10477562 - 628500	\$71,664	\$55,345	\$45,200	\$45,200	\$45,200	\$45,200
CONTRACTED SERVICES	10477562 - 628800	\$26,994	\$10,121	\$9,900	\$22,400	\$22,400	\$22,400
		\$157,431	\$131,612	\$125,532	\$138,112	\$138,112	\$138,112
OFFICE SUPPLIES	10477563 - 630500	\$1,514	\$1,267	\$1,000	\$1,000	\$1,000	\$1,000
HEATING FUEL	10477563 - 631500	\$6,611	\$6,456	\$8,000	\$8,000	\$8,000	\$8,000
GAS & OIL	10477563 - 632000	\$31,563	\$25,881	\$25,025	\$25,025	\$25,025	\$25,025
TIRES	10477563 - 632500	\$6,973	\$7,308	\$5,000	\$6,000	\$6,000	\$6,000
VEHICLE WASH	10477563 - 632501	\$440	\$966	\$1,552	\$1,552	\$1,552	\$1,552
FOOD	10477563 - 633500	\$0	\$203	\$0	\$0	\$0	\$0
CLOTHING	10477563 - 634500	\$8,008	\$6,864	\$9,970	\$9,970	\$9,970	\$9,970
MEDICAL & LAB SUPPLIES	10477563 - 635000	\$3,786	\$6,052	\$3,500	\$3,500	\$3,500	\$3,500
HOUSEHOLD SUPPLIES	10477563 - 635500	\$3,211	\$1,532	\$2,800	\$2,800	\$2,800	\$2,800
SMALL TOOLS	10477563 - 636000	\$1,731	\$3,035	\$2,750	\$2,750	\$2,750	\$2,750
CLEANING SUPPLIES	10477563 - 636500	\$64	\$405	\$200	\$200	\$200	\$200
AGRICULTURE SUPPLIES	10477563 - 637000	\$56,078	\$61,945	\$80,000	\$80,000	\$70,000	\$70,000
CONSTRUCTION SUPPLIES	10477563 - 638500	\$43,473	\$26,387	\$40,800	\$40,800	\$40,800	\$40,800

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2019/2020	<u>ACTUAL</u> 2020/2021	<u>APPROVED</u> <u>BUDGET</u> 2020/2021	<u>DEPARTMENT</u> <u>REQUEST</u> 2021/2022	<u>MANAGER'S</u> <u>BUDGET</u> 2021/2022	<u>ADOPTED</u> <u>BUDGET</u> 2021/2022
VEHICLE SUPPLIES	10477563 - 638600	\$37,376	\$35,469	\$35,000	\$37,500	\$37,500	\$37,500
WELDING SUPPLIES	10477563 - 638700	\$0	\$114	\$0	\$0	\$0	\$0
BUILDING MAINT SUPPLIES	10477563 - 638800	\$12,749	\$13,999	\$17,533	\$15,883	\$15,883	\$15,883
		\$213,577	\$197,883	\$233,130	\$234,980	\$224,980	\$224,980
RENT	10477564 - 641000	\$37,419	\$38,692	\$37,747	\$37,747	\$37,747	\$37,747
DUES & MEMBERSHIPS	10477564 - 642000	\$797	\$1,123	\$1,085	\$1,085	\$1,085	\$1,085
CONTRIBUTIONS	10477564 - 643000	\$20,628	\$17,693	\$20,722	\$20,722	\$20,722	\$20,722
		\$58,843	\$57,508	\$59,554	\$59,554	\$59,554	\$59,554
MOTOR VEHICLES	10477565 - 651000	\$14,834	\$4,534	\$4,800	\$4,800	\$4,800	\$4,800
AGRICULTURAL EQUIPMENT	10477565 - 655500	\$24,677	\$2,337	\$2,625	\$2,625	\$2,625	\$2,625
		\$39,512	\$6,871	\$7,425	\$7,425	\$7,425	\$7,425
TRANSFER OUT	10477588 - 900001	\$936	\$28,636	\$936	\$936	\$936	\$936
		\$936	\$28,636	\$936	\$936	\$936	\$936
TOTAL PARKS		\$1,350,111	\$1,284,644	\$1,354,499	\$1,392,370	\$1,367,839	\$1,369,759

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PARKS & RECREATION - PARKS			
HOURLY	10477561 - 611000		
	1 MECHANIC II		
	1 PARKS REC ADMIN ASSISTANT		
	1 PARK FOREMAN		
	7 SENIOR PARK MAINTAINER		
	1 PARKS LABORER		
	2 PARKS AND REC LABORER		
SALARY	10477561 - 611500	\$145,207	\$146,660
	1 PARKS OPERATIONS MANAGER		
	1 PARKS & REC DEPUTY DIRECTOR		
TEMPORARY HELP	10477561 - 612000	\$165,000	\$165,000
	2,000.00 Lifeguards at 13.50 =		
	5,200.00 Seasonal (Peak) Positions at 15.00 =		
	4,000.00 Seasonal Shoulder Positions at 15.00 =		
OVERTIME	10477561 - 612500	\$30,450	\$30,450
	1,050.00 Overtime Hours at 29.00 =		
	1050 HRS AT \$29/HR		
PRINTING & BINDING	10477562 - 620500	\$400	\$400
	1.00 Time Card Replacement/work forms at 400.00 =		
TELEPHONE	10477562 - 622000	\$11,554	\$11,554
	12.00 12 Months-7.3 Cellphones at 109.50 =		
	12.00 12 Months - Cell Phone (6) at 280.00 =		
	12.00 Conversant/Avaya at 275.00 =		
	12.00 Data plans for iPads (to be used in conjunction with GreenCity) at 240.00 =		
	1.00 Long distance at 400.00 =		
	1.00 Replacement Phones/Accessories at 300.00 =		
WATER & SEWER	10477562 - 622400	\$20,000	\$20,000
	1.00 Annual Cost - Beach House at 988.00 =		
	1.00 Annual Cost - GE Erskine Park at 510.00 =		
	1.00 Annual Cost - H.S. Field at 4,000.00 =		
	Very dry summers		
	1.00 Annual Cost - Mahoney at 936.00 =		
	1.00 Annual Cost - Mahoney #2 at 385.00 =		
	1.00 Annual Cost - Memorial at 1,500.00 =		
	1.00 Annual Cost - Mill Creek at 8,100.00 =		
	Draining and re-filling the pond more often, due to more events in the park, at		
	1.00 Annual Cost - Thomas Knight Park at 860.00 =		
	1.00 Wainwright Farms Sports Complex at 2,721.00 =		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
ELECTRIC	10477562 - 622500	12.00	Bug Light Park	at	50.00 =	\$13,822
		12.00	Mill Creek Park	at	140.00 =	
		12.00	Municipal Services Facility (19% Allocation)	at	425.00 =	
		12.00	Pillsbury @ Cottage	at	20.00 =	
		12.00	Thomas Knight Park	at	20.00 =	
		1.00	Thornton Hts.	at	250.00 =	
		12.00	Wainwright Farms	at	400.00 =	
		12.00	Willard Beach	at	46.00 =	
		12.00	Willard Sq. Park	at	30.00 =	
EQUIPMENT RENTAL	10477562 - 626000	1.00	Misc. Equipment Rental	at	3,000.00 =	\$3,000
MOTOR VEHICLE MAINT	10477562 - 626500	3.00	Brakes & Wheels Alignments	at	150.00 =	\$6,000
		1.00	Bucket Truck Inspection	at	800.00 =	
		5.00	Towing	at	120.00 =	
		7.00	Transmission Flush	at	400.00 =	
		1.00	Vehicle Outside Repairs update to 7 from 5 @ \$400 to \$500 per flush	at	1,350.00 =	
EQUIPMENT MAINTENANCE	10477562 - 627000	12.00	Backflow Preventer Inspections Increase from \$50 to \$60 per inspection	at	60.00 =	\$3,700
		1.00	Crane/Sling Chain Inspections	at	500.00 =	
		1.00	Office Equipment Service/Repairs	at	250.00 =	
		1.00	Pressure Tank Inspection	at	80.00 =	
		1.00	Tractor/Equipment Outsource Repairs	at	1,000.00 =	
		1.00	Fire Extinguisher Inspections	at	150.00 =	
		1.00	Vehicle Lift/Jack Stand Inspections New Lifts to inspect for new MSF building	at	1,000.00 =	
		RADIO MAINTENANCE	10477562 - 627100	1.00	Parts	

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BUILDING MAINTENANCE	10477562 - 627500	1.00	Emergency Furnace Repairs	at	750.00 =	\$9,286	\$9,286
		1.00	Outsource Misc. Building Repairs	at	400.00 =		
		3.00	Yearly Furnace Cleanings	at	120.00 =		
		1.00	Beach house fire inspection	at	600.00 =		
		0.30	Building Maintenance	at	8,000.00 =		
		0.30	Fire Systems Maintenance	at	5,940.00 =		
		0.30	Fuel Tank Inspection	at	600.00 =		
		0.30	Generator Annual Maintenance	at	780.00 =		
		0.30	HVAC Annual Maintenance	at	8,600.00 =		
SIGN MAINTENANCE	10477562 - 627700	1.00	Sign Maintenance Inventorying and updating signs in our parks	at	2,000.00 =		
TREE SERVICE	10477562 - 628500	310.00	2 Man Lift Crew	at	100.00 =	\$45,200	\$45,200
		40.00	Crane	at	145.00 =		
		100.00	Pulp Loader	at	40.00 =		
		1.00	Stump Grinding	at	4,400.00 =		
			Moved from Contracted Services				
CONTRACTED SERVICES	10477562 - 628800	1.00	Athletic Field Maintenance	at	2,500.00 =	\$22,400	\$22,400
		1.00	Bayview Cemetery Maintenance	at	8,000.00 =		
		1.00	Contract Irrigation Repairs	at	1,000.00 =		
		1.00	Glass Repair Mill Creek Gazebo vandal resistant Glass	at	500.00 =		
		1.00	GreenCity GIS Annual Support	at	6,000.00 =		
		1.00	Non-Building Related Electrical Repairs	at	3,000.00 =		
		1.00	Organic Remediation of Invasives	at	600.00 =		
		20.00	Water Quality Testing for Willard Beach	at	40.00 =		
OFFICE SUPPLIES	10477563 - 630500	1.00	General	at	1,000.00 =		
HEATING FUEL	10477563 - 631500	0.20	Natural Gas (20% allocation of MSF)	at	40,000.00 =	\$8,000	\$8,000
GAS & OIL	10477563 - 632000	4,000.00	Diesel	at	1.95 =	\$25,025	\$25,025
		8,500.00	Gas/Oil	at	1.85 =		
		1.00	Oil & Lube	at	1,500.00 =		
TIRES	10477563 - 632500	1.00	Over the Road Mowers	at	2,000.00 =	\$6,000	\$6,000
		1.00	Over the Road Tractors	at	2,000.00 =		
		1.00	Trucks	at	2,000.00 =		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONSTRUCTION SUPPLIES	10477563 - 638500	1.00 Miscellaneous Construction Supplies	at	5,000.00 =		\$40,800	\$40,800
		1.00 Blue Dye	at	600.00 =			
		1.00 Concrete	at	500.00 =			
		1.00 Fencing Supplies	at	1,500.00 =			
		1.00 Hardware	at	1,000.00 =			
		1.00 Irrigation Parts	at	1,000.00 =			
		1.00 Lumber	at	5,000.00 =			
		1.00 Marking Paint	at	24,200.00 =			
		Increase due to more athletic events and tournaments needing more field paint					
		1.00 Paint Machine Parts	at	1,000.00 =			
		1.00 Site Furnishings Parts	at	1,000.00 =			
VEHICLE SUPPLIES	10477563 - 638600	1.00 Parts & Vehicle Repair Supplies	at	37,500.00 =		\$37,500	\$37,500
BUILDING MAINT SUPPLIES	10477563 - 638800	1.00 Ice Melt Material	at	2,500.00 =		\$15,883	\$15,883
		1.00 Miscellaneous Building Maintenance Supplies	at	2,000.00 =			
		1.00 Bench Replacement	at	1,000.00 =			
		1.00 Cemetary Flags & Wreaths	at	4,583.00 =			
		1.00 Flag Replacement	at	800.00 =			
		1.00 Holiday Light Replacement	at	3,000.00 =			
		Replace aging lights and add holiday lights to additional parks					
		1.00 Playground Parts	at	2,000.00 =			
RENT	10477564 - 641000	1.00 Bug Light Park 007+/000+/002D	at	15,053.00 =		\$37,747	\$37,747
		1.00 Bug Light Park 007+/000+/002E	at	22,694.00 =			
DUES & MEMBERSHIPS	10477564 - 642000	1.00 Arbor Day Foundation	at	15.00 =		\$1,085	\$1,085
		1.00 Sports Turf Certification & Dues	at	210.00 =			
		1.00 Certified Parks/Recreation Professional	at	60.00 =			
		2.00 Maine Arborist Landscape/Utility Licenses	at	45.00 =			
		9.00 Maine Arborists Association Dues	at	30.00 =			
		2.00 Maine Landscape and Utility Arborist License	at	45.00 =			
		9.00 Maine Landscape Arborist Licenses	at	30.00 =			
		1.00 Maine Landscape Nursery Dues	at	25.00 =			
		1.00 N.E.S.T.M.A	at	55.00 =			

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTRIBUTIONS	10477564 - 643000	2.00 Bay View Cemetary Maintenance	at	460.00 =		\$20,722	\$20,722
		1.00 Calvary Cemetary Maintenance and Veteran flags	at	11,559.00 =			
		1.00 Mount Pleasant Cemetary Maintenance	at	8,243.00 =			
MOTOR VEHICLES	10477565 - 651000	12.00 EV lease for Parks Superintendent	at	400.00 =		\$4,800	\$4,800
AGRICULTURAL EQUIPMENT	10477565 - 655500	1.00 chain saw replacement	at	600.00 =		\$2,625	\$2,625
		1.00 Rotary Mowers	at	1,600.00 =			
		1.00 String Line Trimmer Replacement	at	425.00 =			
		String Line cost increase					
TRANSFER OUT	10477588 - 900001	13.00 Avaya Replacement 13 Phones @ \$6 x 12 months	at	72.00 =		\$936	\$936
TOTAL PARKS						\$1,367,839	\$1,369,759

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TOTAL POOL	<u>\$318,573</u>	<u>\$334,791</u>	<u>\$417,340</u>	<u>\$422,045</u>	<u>\$418,332</u>	<u>\$420,159</u>

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PARKS & RECREATION - POOL							
HOURLY	10477661 - 611000	1 RECREATION MANAGER 2 AQUATIC SUPERVISOR 1 LIFEGUARD GRADE C				\$185,610	\$187,437
TEMPORARY HELP	10477661 - 612000	1,800.00 Instructor 1,500.00 Instructor Aide 1.00 Lifeguards	at at at	15.00 = 13.00 = 47,000.00 =		\$93,500	\$93,500
OVERTIME	10477661 - 612500	1.00 General aquatics staff	at	1,596.00 =		\$1,596	\$1,596
PRINTING & BINDING	10477662 - 620500	1.00 Red Cross Materials	at	300.00 =		\$300	\$300
TELEPHONE	10477662 - 622000	12.00 Cellphone Pool Aquatics Director 12.00 Phone Charges	at at	62.00 = 4.00 =		\$792	\$792
WATER & SEWER	10477662 - 622400	12.00 Annual water & sewer costs	at	1,071.00 =		\$12,852	\$12,852
ELECTRIC	10477662 - 622500	12.00 Electricity annual (Allocation from High School Increased)	at	2,530.00 =		\$30,360	\$30,360
EQUIPMENT MAINTENANCE	10477662 - 627000	1.00 Miscellaneous Pool Repairs 1.00 Bulb Replacement 1.00 Heating/Vent.Maint. Contract 1.00 Hot Tub Maintenance 1.00 Pool Maintenance Contract	at at at at at	3,450.00 = 400.00 = 5,500.00 = 1,000.00 = 3,200.00 =		\$13,550	\$13,550
BUILDING MAINTENANCE	10477662 - 627500	1.00 Filter/Repairs	at	3,000.00 =		\$3,000	\$3,000
SIGN MAINTENANCE	10477662 - 627700	1.00 General upkeep 1.00 Pool rules and Diving Board Rules sign Updates	at at	400.00 = 300.00 =		\$700	\$700
CONTRACTED SERVICES	10477662 - 628800	1.00 Annual Cleaning Mechanical Controls New Pool Vacuum annual service	at	1,750.00 =		\$1,750	\$1,750
OFFICE SUPPLIES	10477663 - 630500	1.00 General	at	150.00 =		\$150	\$150
HEATING FUEL	10477663 - 631500	35,000.00 Natural Gas	at	1.00 =		\$35,000	\$35,000
CLOTHING	10477663 - 634500	20.00 Guard Uniforms	at	75.00 =		\$1,500	\$1,500

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
MEDICAL & LAB SUPPLIES	10477663 - 635000	1.00	First aid kit - refill BBP kits	at	1,500.00 =	\$1,500	\$1,500
CLEANING SUPPLIES	10477663 - 636500	1.00	General Cleaning Supplies	at	2,500.00 =	\$4,500	\$4,500
		1.00	Light Bulbs	at	500.00 =		
			Moved from Household Supplies Account				
		1.00	Paper Goods	at	1,000.00 =		
			Moved from Household Supplies Account				
		1.00	Trash Bags	at	500.00 =		
RECREATION SUPPLIES	10477663 - 637800	1.00	Riptide Supplies	at	1,500.00 =	\$5,000	\$5,000
		1.00	Instructional & safety equipment	at	2,500.00 =		
		1.00	Red Cross Training Equipment (for course)	at	500.00 =		
		1.00	Water Aerobic Equipment	at	500.00 =		
CONSTRUCTION SUPPLIES	10477663 - 638500	1.00	General Construction Supplies Added Hot Tub	at	5,000.00 =	\$5,000	\$5,000
BUILDING MAINT SUPPLIES	10477663 - 638800	1.00	Chemical Probes	at	350.00 =	\$2,100	\$2,100
		1.00	Gauges	at	100.00 =		
		1.00	Heat/Vent. Replacement Parts	at	500.00 =		
		1.00	Paint Supplies	at	1,000.00 =		
		1.00	Vacuum Hoses	at	150.00 =		
CHEMICALS	10477663 - 639000	10.00	Phosphate Remover	at	25.00 =	\$17,500	\$17,500
		2.00	Calcium Chloride	at	500.00 =		
		1.00	Chemical Test Kit	at	200.00 =		
		70.00	Chlorine Pellets	at	125.00 =		
		1.00	CO2	at	3,600.00 =		
		1.00	Hot Tub Chemicals	at	2,700.00 =		
		1.00	Pumps	at	600.00 =		
		10.00	Soda Ash	at	20.00 =		
		1.00	Sodium Bisulfate	at	200.00 =		
DUES & MEMBERSHIPS	10477664 - 642000	1.00	Red Cross Certification Fees	at	1,300.00 =	\$1,300	\$1,300
BUILDINGS	10477665 - 658000	1.00	Lifeguard Durable Equipment	at	700.00 =	\$700	\$700
TRANSFER OUT	10477688 - 900001	1.00	Avaya Replacement 1 Phones @ \$6 x 12 months	at	72.00 =	\$72	\$72
TOTAL POOL						\$418,332	\$420,159

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PARKS & RECREATION - RECREATION							
HOURLY	10477761 - 611000	\$345,733	\$399,533	\$426,291	\$472,575	\$421,490	\$425,687
SALARY	10477761 - 611500	\$64,365	\$65,615	\$65,343	\$67,610	\$66,284	\$66,963
TEMPORARY HELP	10477761 - 612000	\$67,702	\$71,283	\$82,875	\$82,775	\$82,775	\$82,775
OVERTIME	10477761 - 612500	\$2,635	\$2,886	\$3,000	\$3,000	\$3,000	\$3,000
		\$480,436	\$539,317	\$577,509	\$625,960	\$573,549	\$578,425
PRINTING & BINDING	10477762 - 620500	\$2,155	\$1,372	\$2,700	\$2,700	\$2,700	\$2,700
REPORTS	10477762 - 620800	\$8,459	\$0	\$12,700	\$12,700	\$10,000	\$10,000
TELEPHONE	10477762 - 622000	\$8,061	\$7,381	\$8,580	\$8,580	\$8,580	\$8,580
WATER & SEWER	10477762 - 622400	\$4,164	\$3,836	\$4,500	\$4,500	\$4,500	\$4,500
ELECTRIC	10477762 - 622500	\$41,549	\$23,444	\$41,640	\$41,640	\$41,640	\$41,640
SUBSCRIPTIONS	10477762 - 624500	\$0	\$0	\$300	\$300	\$300	\$300
EQUIPMENT RENTAL	10477762 - 626000	\$3,798	\$4,220	\$6,100	\$6,100	\$6,100	\$6,100
MOTOR VEHICLE MAINT	10477762 - 626500	\$0	\$3,911	\$3,000	\$5,000	\$5,000	\$5,000
EQUIPMENT MAINTENANCE	10477762 - 627000	\$30,301	\$23,332	\$24,300	\$24,300	\$24,300	\$24,300
TENNIS COURT MAINTENANCE	10477762 - 627200	\$800	\$585	\$500	\$1,300	\$1,300	\$1,300
BUILDING MAINTENANCE	10477762 - 627500	\$17,814	\$17,276	\$18,000	\$18,000	\$18,000	\$18,000
EVENTS/SHOWS	10477762 - 628400	\$17,651	\$2,611	\$18,900	\$16,900	\$16,900	\$16,900
CONTRACTED SERVICES	10477762 - 628800	\$19,232	\$21,744	\$21,286	\$21,286	\$21,286	\$21,286
		\$153,982	\$109,712	\$162,506	\$163,306	\$160,606	\$160,606
OFFICE SUPPLIES	10477763 - 630500	\$2,959	\$4,297	\$3,600	\$3,600	\$3,600	\$3,600
HEATING FUEL	10477763 - 631500	\$20,105	\$20,969	\$28,196	\$28,196	\$28,196	\$28,196
GAS & OIL	10477763 - 632000	\$25	\$10	\$1,215	\$1,215	\$1,215	\$1,215
VEHICLE WASH	10477763 - 632501	\$0	\$0	\$35	\$35	\$35	\$35
FOOD	10477763 - 633500	\$3,361	\$1,393	\$2,000	\$2,500	\$2,500	\$2,500
CLOTHING	10477763 - 634500	\$0	\$379	\$1,200	\$1,200	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000	\$123	\$113	\$750	\$750	\$750	\$750
HOUSEHOLD SUPPLIES	10477763 - 635500	\$0	\$22	\$0	\$0	\$0	\$0
SMALL TOOLS	10477763 - 636000	\$700	\$405	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10477763 - 636500	\$9,238	\$9,385	\$10,600	\$12,600	\$12,600	\$12,600
RECREATION SUPPLIES	10477763 - 637800	\$10,141	\$5,176	\$10,000	\$10,000	\$10,000	\$10,000
BUILDING MAINT SUPPLIES	10477763 - 638800	\$2,060	\$768	\$7,100	\$7,100	\$7,100	\$7,100
MISC SUPPLIES	10477763 - 639900	\$480	\$654	\$400	\$400	\$400	\$400

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
DUES & MEMBERSHIPS	10477764 - 642000	\$49,193	\$43,572	\$66,096	\$68,596	\$68,596	\$68,596
		\$3,964	\$4,704	\$3,985	\$5,340	\$5,340	\$5,340
		\$3,964	\$4,704	\$3,985	\$5,340	\$5,340	\$5,340
BUILDINGS	10477765 - 658000	\$4,874	\$11,481	\$2,000	\$2,000	\$2,000	\$23,340
		\$4,874	\$11,481	\$2,000	\$2,000	\$2,000	\$23,340
TRANSFER OUT	10477788 - 900001	\$19,872	\$15,072	\$15,072	\$15,072	\$15,072	\$15,072
		\$19,872	\$15,072	\$15,072	\$15,072	\$15,072	\$15,072
TOTAL RECREATION		\$712,321	\$723,859	\$827,168	\$880,274	\$825,163	\$851,379

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PARKS & RECREATION - RECREATION						
HOURLY	10477761 - 611000	2 REC COORDINATOR 3 FRONT DESK ATTENDANT 3 CUST SERVICE ATTENDANT 2 ATTENDENT NO GRADE 3 RECREATION MANAGER 1 TEEN CENTER COORDINATOR 1 PARK RANGER/REC SUPERVISOR			\$421,490	\$425,687
SALARY	10477761 - 611500	1 REC OPERATIONS MANAGER			\$66,284	\$66,963
TEMPORARY HELP	10477761 - 612000	1,100.00 Gym Supervisor 650.00 REDBANK TEMP STAFF Building Supervision 700.00 REDBANK TEMP STAFF Teen Center Assistant 1,128.00 SPCC FRONT DESK STAFF 2,900.00 WAINWRIGHT TEMP STAFF	at at at at at	12.50 = 12.50 = 13.00 = 12.50 = 13.00 =	\$82,775	\$82,775
OVERTIME	10477761 - 612500	1.00 general overtime for staff	at	3,000.00 =	\$3,000	\$3,000
PRINTING & BINDING	10477762 - 620500	1.00 Copy Paper 1.00 Program Posters 1.00 Purchase Envelopes 1.00 Purchase Letterheads	at at at at	1,500.00 = 300.00 = 400.00 = 500.00 =	\$2,700	\$2,700
REPORTS	10477762 - 620800	2.50 Programs and Brochures More programs = More pages in each brochure	at	4,000.00 =	\$10,000	\$10,000
TELEPHONE	10477762 - 622000	12.00 8 Cellphones Add Teen Center Coordinator Cell Phone 12.00 Landlines 12.00 Spectrum	at at at	385.00 = 185.00 = 145.00 =	\$8,580	\$8,580
WATER & SEWER	10477762 - 622400	12.00 12 Months - Community Center 12.00 12 Months - Redbank 12.00 12 Months - Wilkinson	at at at	300.00 = 45.00 = 30.00 =	\$4,500	\$4,500
ELECTRIC	10477762 - 622500	12.00 12 Months - Community Center (Allocation from High School Increased) 12.00 12 Months - Redbank 12.00 12 Months - Wilkinson	at at at	2,870.00 = 540.00 = 60.00 =	\$41,640	\$41,640

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
SUBSCRIPTIONS	10477762 - 624500	1.00	Senior Postcards Mailing	at	300.00 =	\$300	\$300
EQUIPMENT RENTAL	10477762 - 626000	1.00	Lifts, Maintenance	at	3,000.00 =	\$6,100	\$6,100
		1.00	Port-a-potties	at	2,500.00 =		
		1.00	Power Tools	at	600.00 =		
MOTOR VEHICLE MAINT	10477762 - 626500	1.00	Maintenance of Rec Bus	at	5,000.00 =	\$5,000	\$5,000
			This is due to an aging bus and the addition of 2 to the fleet				
EQUIPMENT MAINTENANCE	10477762 - 627000	1.00	Emergency Generator Inspection	at	1,000.00 =	\$24,300	\$24,300
		1.00	Elevator Repair	at	500.00 =		
		1.00	HVAC Maintenance Redbank Building	at	4,000.00 =		
			Moved Siemens Redbank Maint Contract to contracted Services				
		1.00	HVAC Maintenance for Community Center-Repairs	at	7,000.00 =		
			Moved Siemens Maint.. Contract to Contracted Services				
		1.00	Kitchen Fire Inspection and Maintenance SPCC	at	1,000.00 =		
		1.00	Miscellaneous Equipment Repairs	at	6,200.00 =		
		1.00	SPCC and Redbank Backboard Maintenance Repairs	at	4,600.00 =		
			Moved from Building Maintenance				
TENNIS COURT MAINTENANCE	10477762 - 627200	1.00	Pickleball Court Lining	at	800.00 =	\$1,300	\$1,300
		1.00	Tennis Court Net Maintenance	at	500.00 =		
BUILDING MAINTENANCE	10477762 - 627500	1.00	Alarm Wainwright Building	at	300.00 =	\$18,000	\$18,000
		1.00	Electrical Repairs	at	1,000.00 =		
		1.00	General Repairs	at	5,700.00 =		
		1.00	Gym Floor Refinishing Maintenance	at	5,000.00 =		
			Trying to do every other year				
		1.00	Miscellaneous Building Maintenance	at	6,000.00 =		
EVENTS/SHOWS	10477762 - 628400	1.00	4th of July Entertainment	at	2,000.00 =	\$16,900	\$16,900
		1.00	4th of July Supplies	at	275.00 =		
		1.00	Car Show Entertainment	at	200.00 =		
		1.00	Equipment Rental	at	3,000.00 =		
			Stage, port-a-potties, lights				
		1.00	Mill Creek Summer Concerts Bands	at	7,500.00 =		
		1.00	Miscellaneous Event Supplies	at	875.00 =		
		1.00	Special Event Posters and Marketing	at	1,050.00 =		
		1.00	Winterfest Band, events	at	2,000.00 =		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
CONTRACTED SERVICES	10477762 - 628800	1.00	Garbage to Garden Composting for Community Center and Redbank	at	1,000.00 =	\$21,286	\$21,286
		1.00	Advantage Pest Services	at	3,200.00 =		
		1.00	Com Ctr Generator Contract	at	550.00 =		
		1.00	Community Center Systems Alarm Contract	at	1,300.00 =		
		1.00	Elevator Contract	at	1,500.00 =		
		1.00	Fire Extinguisher Contract Community Center and Redbank	at	1,300.00 =		
		1.00	HVAC MAint Contract for Redbank Community Center	at	1,100.00 =		
		1.00	HVAC Maint Contract for SPCC	at	9,736.00 =		
		1.00	Redbank Systems Alarm Contract	at	1,100.00 =		
		1.00	Sprinkler System Contract	at	500.00 =		
OFFICE SUPPLIES	10477763 - 630500	1.00	General	at	3,600.00 =	\$3,600	\$3,600
HEATING FUEL	10477763 - 631500	1,850.00	Propane Wainwright	at	2.16 =	\$28,196	\$28,196
		17,000.00	Natural Gas for Community Center	at	1.10 =		
		5,000.00	Natural Gas for Redbank	at	1.10 =		
GAS & OIL	10477763 - 632000	250.00	Mini Bus	at	1.86 =	\$1,215	\$1,215
		1.00	Transit Van	at	750.00 =		
VEHICLE WASH	10477763 - 632501	5.00		at	7.00 =	\$35	\$35
FOOD	10477763 - 633500	1.00	Redbank Teen Center Events	at	1,000.00 =	\$2,500	\$2,500
		1.00	Food for Special Events	at	1,000.00 =		
		1.00	Senior Luncheons	at	500.00 =		
CLOTHING	10477763 - 634500	1.00	Rec Staff Shirts	at	1,200.00 =	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000	1.00	First Aid Supplies Summer Camp First Aid Supplies out of Enterprise Account	at	750.00 =	\$750	\$750
SMALL TOOLS	10477763 - 636000	1.00	General	at	1,000.00 =	\$1,000	\$1,000
CLEANING SUPPLIES	10477763 - 636500	1.00	Cleaning Supplies, Paper Products, and Trash Bags	at	7,800.00 =	\$12,600	\$12,600
		1.00	Kitchen Supplies	at	1,000.00 =		
		1.00	Paper Goods	at	3,800.00 =		

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
RECREATION SUPPLIES	10477763 - 637800	1.00	Wainwright Complex Recreation Equipment	at	4,800.00 =	\$10,000	\$10,000
		1.00	Adult Program Supplies	at	600.00 =		
		1.00	Arts and Craft Supplies	at	800.00 =		
		1.00	Awards	at	1,000.00 =		
		1.00	Basketball Equipment	at	700.00 =		
		1.00	Game Room Equipment	at	800.00 =		
		1.00	Recreation Equipment	at	700.00 =		
		1.00	Tennis Equipment	at	600.00 =		
BUILDING MAINT SUPPLIES	10477763 - 638800	1.00	Light Bulbs	at	600.00 =	\$7,100	\$7,100
		1.00	Paint, and Miscellaneous Supplies	at	6,500.00 =		
MISC SUPPLIES	10477763 - 639900	1.00	Miscellaneous Supplies	at	400.00 =	\$400	\$400
DUES & MEMBERSHIPS	10477764 - 642000	3.00	ASCP/Seasac/BMI Entertainment Licenses	at	600.00 =	\$5,340	\$5,340
		1.00	Building Equipment Licenses	at	700.00 =		
		12.00	Constant Contact	at	120.00 =		
		1.00	Easy Pass for Senior Bus	at	400.00 =		
		1.00	Facebook Boosts Promotions	at	100.00 =		
		1.00	M.R.P.A. Dues & Membership	at	250.00 =		
		1.00	N.R.P.A. Dues & Memberships	at	650.00 =		
BUILDINGS	10477765 - 658000	8.00	Replacement Chairs for Community Center	at	250.00 =	\$2,000	\$23,340
TRANSFER OUT	10477788 - 900001	1.00	Avaya Replacement 1 Phones @ \$6 x 12 months	at	72.00 =	\$15,072	\$15,072
		1.00	Supplement to enterprise accounts for programs and financial assistance	at	15,000.00 =		
TOTAL RECREATION						\$825,163	\$851,379

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

	<u>ACTUAL 2019/2020 \$360</u>	<u>ACTUAL 2020/2021 \$360</u>	<u>APPROVED BUDGET 2020/2021 \$360</u>	<u>DEPARTMENT REQUEST 2021/2022 \$360</u>	<u>MANAGER'S BUDGET 2021/2022 \$360</u>	<u>ADOPTED BUDGET 2021/2022 \$360</u>
TOTAL BUS SERVICE	\$1,403,200	\$1,354,194	\$1,592,170	\$1,602,676	\$1,587,806	\$1,617,439

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BUS SERVICE								
HOURLY	10580061 - 611000	1 CLERK/TRANSPORTATION 15 BUS DRIVER 1 OPERATIONS SUPERVISOR 1 BUS-GARAGE PM 1 MECHANIC II					\$843,432	\$846,306
SALARY	10580061 - 611500	1 DIRECTOR OF BUS SERVICE					\$79,861	\$80,650
OVERTIME	10580061 - 612500	156.00 Mechanic O/T estimate is for f 1.00 OVERTIME 984.00 Overtime built into driver sch 1,300.00 Unscheduled absences and backf	at	35.00	=	5,460	\$105,000	\$105,000
			at	35,588.00	=	35,588		
			at	28.00	=	27,552		
			at	28.00	=	36,400		
OTHER FEES	10580061 - 615000	1.00 Holiday pay for Minor Holidays and other Holidays worked Detail: Drivers: 14 drivers @ 8 hours @ 32.12 = \$3,597.00; 5 holidays @ 3597.00= \$17,987.00; Overtime \$1,136 (estimated overtime) X 5 holidays=\$23,667.00: Sub-total = \$23,667 Mechanic: \$40.82 X 8 hours X 5 holidays = \$1,633 Ops. Supvsr: \$42.88 X 8 hours X 5 Holidays = \$1,699 Total = \$26,000 Expense to operate bus service on minor holidays.	at	27,000.00	=	27,000	\$27,000	\$27,000
PRINTING & BINDING	10580062 - 620500	3.00 12000 VIR Forms 1.00 Full Schedule and Map Posters 1.00 Printing 2.00 Route Rack Cards These are printed schedules and maps of all our routes that riders can carry.	at	590.00	=	1,770	\$7,500	\$7,500
			at	1,000.00	=	1,000		
			at	2,930.00	=	2,930		
			at	900.00	=	1,800		
ADVERTISING	10580062 - 621000	1.00 Promotional advertising and events The Transit Advisory Committee is in favor of additional branding of the bus service to incre	at	15,000.00	=	15,000	\$15,000	\$15,000
TELEPHONE	10580062 - 622000	12.00 Cell Phone Service switch from 3G to 4G 12.00 Local and Long distance charges	at	525.00	=	6,300	\$6,720	\$6,720
			at	35.00	=	420		
WATER & SEWER	10580062 - 622400	1.00 Water and sewer charges	at	2,820.00	=	1,850	\$1,850	\$2,820

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
ELECTRIC	10580062 - 622500	12.00	Electricity -Transit Hub	at	30.00	=	360	\$10,500	\$10,500
		12.00	Municipal Services Facility (28% Allocation)	at	845.00	=	10,140		
TRAVEL	10580062 - 623000	1.00	Seminars, conferences, training	at	1,000.00	=	1,000	\$1,000	\$1,000
			Participation has grown in state-wide responsibility as MTA President and related representational duties.						
MEDICAL SERVICES	10580062 - 625500	3.00	Return to duty post sick leave	at	289.00	=	867	\$1,551	\$1,551
		12.00	Driver I.C.C. / D.O.T. physicals. This is a mandatory requirement.	at	57.00	=	684		
MOTOR VEHICLE MAINT	10580062 - 626500	1.00	Vehicle Repairs- Warranties Expired	at	58,000.00	=	55,000	\$55,000	\$58,000
			The amount budgeted for this category was too low in FY21. We are currently at 105% of ot						
EQUIPMENT MAINTENANCE	10580062 - 627000	2.00	Computer & copier maintenance	at	300.00	=	600	\$1,500	\$3,000
		1.00	Inspect garage lift columns	at	900.00	=	900		
RADIO MAINTENANCE	10580062 - 627100	1.00	Bus antenna tuning	at	1,500.00	=	1,500	\$1,500	\$1,500
			No longer a contract.						
BUILDING MAINTENANCE	10580062 - 627500	0.30	Building Maintenance	at	8,000.00	=	2,400	\$7,176	\$7,176
		0.30	Fire Systems Maintenance	at	5,940.00	=	1,782		
		0.30	Fuel Tank Inspection	at	600.00	=	180		
		0.30	Generator Annual Maintenance	at	780.00	=	234		
		0.30	HVAC Annual Maintenance	at	8,600.00	=	2,580		
SOLID WASTE DISPOSAL	10580062 - 628100	2.00	Catch Basin Grit Removal at Bu	at	1,200.00	=	2,400	\$2,400	\$2,400
			Increased vendor costs						
CONTRACTED SERVICES	10580062 - 628800	1.00	Mandatory ADA Paratransit Service. (80% reimbursed from FTA 5307 grant)	at	137,000.00	=	137,000	\$147,000	\$154,000
		1.00	Regional Planning Support from GPCOG (80% reimbursed from FTA 5307 grant)	at	10,000.00	=	10,000		
TRAINING	10580062 - 629000	1.00	Professional continuing education	at	2,000.00	=	1,500	\$1,500	\$2,000
OFFICE SUPPLIES	10580063 - 630500	1.00	General office supplies	at	3,190.00	=	3,190	\$3,190	\$3,190
			Some supplies no longer eligible RTAP reimbursement						

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
HEATING FUEL	10580063 - 631500	0.30	Natural Gas (30% allocation of MSF)	at	43,334.00	=	12,000	\$12,000	\$13,000
GAS & OIL	10580063 - 632000	75,500.00	75,500 Gallons of Diesel fuel @ 1.91	at	1.91	=	144,205	\$164,578	\$164,578
		2.00	Antifreeze	at	792.00	=	1,584		
		6.00	Bus Oil	at	519.00	=	3,114		
		3.00	Diesel Additive	at	3,212.00	=	9,636		
		6.00	Diesel Exhaust Fuser	at	219.00	=	1,314		
		1.00	Parts Cleaner	at	700.00	=	700		
		1.00	Torches	at	95.00	=	95		
		7.00	Transmission Fluid	at	530.00	=	3,710		
		1.00	Washer Fluid	at	220.00	=	220		
TIRES	10580063 - 632500	4.00	4 New Wheels	at	500.00	=	2,000	\$17,440	\$17,440
		40.00	Mounting / Dismounting	at	85.00	=	3,400		
		14.00	Front Tires -	at	350.00	=	4,900		
		28.00	Retreads - rear	at	255.00	=	7,140		
VEHICLE WASH	10580063 - 632501	1,350.00	BUSES	at	7.00	=	9,450	\$9,674	\$9,674
		28.00	LEAF	at	4.00	=	112		
		28.00	SERVICE TRUCK	at	4.00	=	112		
CLOTHING	10580063 - 634500	52.00	Mechanics uniform (weekly rat	at	48.00	=	2,496	\$8,376	\$8,376
		1.00	Safety shoe allowance for mechanic. 2 Rain jackets	at	655.00	=	655		
		19.00	Uniforms for drivers and supervisors CBA item now at this amount	at	275.00	=	5,225		
SMALL TOOLS	10580063 - 636000	1.00	Miscellaneous tools for garage	at	1,500.00	=	1,500	\$1,500	\$1,500
CLEANING SUPPLIES	10580063 - 636500	1.00	Bus washing soap, rags, paper towels, etc.	at	4,000.00	=	2,000	\$2,000	\$4,000
VEHICLE SUPPLIES	10580063 - 638600	1.00	Warranties on new buses have all expired We are reducing this amount to balance with needs of vehicle repair budget line, which requi	at	55,000.00	=	45,000	\$45,000	\$55,000
BUILDING MAINT SUPPLIES	10580063 - 638800	1.00	Miscellaneous supplies	at	1,200.00	=	1,200	\$1,200	\$1,200

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
DUES & MEMBERSHIPS	10580064 - 642000	1.00	Maine Transit Assoc Dues	at	1,250.00	=	1,250	\$1,498	\$1,498
		1.00	NEPTA Dues	at	248.00	=	248		
OTHER	10580064 - 648500	1.00	Delaroc Fees per Transaction	at	2,500.00	=	2,500	\$5,500	\$5,500
		1.00	General Credit Card Fees (Overall system credit card fees shared by all users)	at	2,000.00	=	2,000		
		500.00	Initial Issuance of Cards for New Fare System	at	2.00	=	1,000		
			\$2.00 per card for new fare system						
TRANSFER OUT	10580088 - 900001	5.00	Avaya Replacement 5 Phones @ \$6 x 12 months	at	72.00	=	360	\$360	\$360
TOTAL BUS SERVICE								\$1,587,806	\$1,617,439

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
WATERFRONT							
TRAVEL	10581062 - 623000	\$0	\$0	\$500	\$500	\$500	\$500
CONTRACTED SERVICES - LEGAL	10581062 - 628801	\$0	\$9,000	\$12,000	\$12,000	\$12,000	\$10,000
		\$0	\$9,000	\$12,500	\$12,500	\$12,500	\$10,500
DUES & MEMBERSHIPS	10581064 - 642000	\$0	\$0	\$57	\$57	\$57	\$57
CONTRIBUTIONS	10581064 - 643000	\$40,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
		\$40,000	\$45,000	\$45,057	\$45,057	\$45,057	\$45,057
TOTAL WATERFRONT		\$40,000	\$54,000	\$57,557	\$57,557	\$57,557	\$55,557

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
WATERFRONT			
TRAVEL	10581062 - 623000 1.00 Regional development, NE Ports, Port Safety Forum of Me & NH, Dredging Comm.	500.00 = 500	\$500 \$500
CONTRACTED SERVICES - LEGAL	10581062 - 628801 1.00 BHC LEGAL SERVICES	10,000.00 = 12,000	\$12,000 \$10,000
DUES & MEMBERSHIPS	10581064 - 642000 1.00 Portland Propeller Club	57.00 = 57	\$57 \$57
CONTRIBUTIONS	10581064 - 643000 1.00 Harbor Commission	45,000.00 = 45,000	\$45,000 \$45,000
TOTAL WATERFRONT			\$57,557 \$55,557

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
GENERAL ASSISTANCE DEPARTMENT - ADMINISTRATION							
HOURLY	10682061 - 611000	\$54,368	\$58,944	\$63,400	\$74,733	\$123,267	\$73,994
SALARY	10682061 - 611500	\$69,552	\$77,071	\$72,870	\$75,288	\$73,811	\$72,990
OVERTIME	10682061 - 612500	\$69	\$191	\$1,223	\$0	\$0	\$0
		\$123,989	\$136,206	\$137,493	\$150,021	\$197,078	\$146,984
PRINTING & BINDING	10682062 - 620500	\$682	\$227	\$313	\$313	\$313	\$313
TELEPHONE	10682062 - 622000	\$1,058	\$628	\$470	\$830	\$830	\$830
SUBSCRIPTIONS	10682062 - 624500	\$50	\$0	\$60	\$60	\$60	\$60
EQUIPMENT MAINTENANCE	10682062 - 627000	\$102	\$0	\$474	\$474	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800	\$3,866	\$5,257	\$3,950	\$7,550	\$7,550	\$7,550
		\$5,759	\$6,112	\$5,267	\$9,227	\$9,227	\$9,227
OFFICE SUPPLIES	10682063 - 630500	\$1,282	\$1,101	\$2,000	\$2,000	\$2,000	\$2,000
		\$1,282	\$1,101	\$2,000	\$2,000	\$2,000	\$2,000
DUES & MEMBERSHIPS	10682064 - 642000	\$80	\$80	\$100	\$150	\$150	\$150
		\$80	\$80	\$100	\$150	\$150	\$150
TRANSFER OUT	10682088 - 900001	\$144	\$144	\$144	\$144	\$144	\$144
		\$144	\$144	\$144	\$144	\$144	\$144
TOTAL ADMINISTRATION		\$131,253	\$143,643	\$145,004	\$161,542	\$208,599	\$158,505

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
GENERAL ASSISTANCE DEPARTMENT - ADMINISTRATION			
HOURLY	10682061 - 611000		
	1 GA ADMINISTRATIVE ASSISTANT	\$123,267	\$73,994
	1 GA SOCIAL SERVICES SUPPORT SPC		
	1 SOCIAL WORKER		
SALARY	10682061 - 611500	\$73,811	\$72,990
PRINTING & BINDING	10682062 - 620500	\$313	\$313
	1.00 Miscellaneous Forms - NCR applications, etc. at 313.00 =		
TELEPHONE	10682062 - 622000	\$830	\$830
	12.00 Cell Phone at 30.00 =		
	12.00 Conversant/Avaya at 26.50 =		
	1.00 Long distance at 152.00 =		
SUBSCRIPTIONS	10682062 - 624500	\$60	\$60
	1.00 Trade Manuals / MMA GA publications incr for new year at 60.00 =		
EQUIPMENT MAINTENANCE	10682062 - 627000	\$474	\$474
	1.00 Photocopier annual maintenance in General Assistance Office at 474.00 =		
CONTRACTED SERVICES	10682062 - 628800	\$7,550	\$7,550
	1.00 \$50.00 per delivery, fee for 2500 gallons Global Oil contribution at 1,250.00 =		
	Provides emergency oil deliveries for our residents in need of heat during the		
	1.00 United Language Group Interpreting Services, .75 per minute. at 4,800.00 =		
	There is a notable increase in interpreting services for our Immigrant commur		
	1.00 Welpac User Agreement Annual Fee. at 1,500.00 =		
	Welpac is the software program for General Assistance and multiple programs		
OFFICE SUPPLIES	10682063 - 630500	\$2,000	\$2,000
	1.00 Printer and general office supplies. at 2,000.00 =		
	Provides necessary day-to-day to keep office efficient.		
DUES & MEMBERSHIPS	10682064 - 642000	\$150	\$150
	1.00 Maine Welfare Director's Annual membership fee for Social Services Director, Social Services Support Specialist and Administrative Assistant. at 150.00 =		
	The membership is for ongoing reduced cost educational workshops and mem		
TRANSFER OUT	10682088 - 900001	\$144	\$144
	2.00 Avaya Replacement at 72.00 =		
	2 Phones @ \$6 x 12 months		
TOTAL ADMINISTRATION		\$208,599	\$158,505

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
GENERAL ASSISTANCE DEPARTMENT - GA SOCIAL SERVICES							
WATER & SEWER	10682162 - 622400	\$3,478	\$2,930	\$3,000	\$3,500	\$3,500	\$3,500
ELECTRIC	10682162 - 622500	\$11,310	\$13,311	\$13,000	\$13,000	\$13,000	\$13,000
BURIALS	10682162 - 629700	\$5,540	\$5,890	\$11,000	\$8,000	\$8,000	\$8,000
		\$20,328	\$22,132	\$27,000	\$24,500	\$24,500	\$24,500
HEATING FUEL	10682163 - 631500	\$9,659	\$11,096	\$10,000	\$10,000	\$10,000	\$10,000
FOOD	10682163 - 633500	\$37,616	\$90,259	\$45,000	\$75,000	\$75,000	\$75,000
CLOTHING	10682163 - 634500	\$687	\$782	\$2,500	\$1,300	\$1,300	\$1,300
MEDICAL & LAB SUPPLIES	10682163 - 635000	\$21,947	\$26,663	\$30,000	\$30,000	\$30,000	\$30,000
HOUSEHOLD SUPPLIES	10682163 - 635500	\$13,371	\$23,995	\$15,000	\$19,000	\$19,000	\$19,000
DIAPERS	10682163 - 635600	\$1,889	\$9,795	\$6,500	\$6,500	\$6,500	\$6,500
		\$85,169	\$162,589	\$109,000	\$141,800	\$141,800	\$141,800
RENT	10682164 - 641000	\$439,603	\$402,108	\$510,000	\$540,000	\$540,000	\$540,000
BUS PASSES	10682164 - 643505	\$0	\$4,854	\$10,000	\$10,000	\$10,000	\$10,000
		\$439,603	\$406,962	\$520,000	\$550,000	\$550,000	\$550,000
TOTAL GA SOCIAL SERVICES		\$545,100	\$591,684	\$656,000	\$716,300	\$716,300	\$716,300

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
GENERAL ASSISTANCE DEPARTMENT - GA SOCIAL SERVICES			
WATER & SEWER	10682162 - 622400 1.00 Residential Service when not included in rent. at 3,500.00 =	\$3,500	\$3,500
ELECTRIC	10682162 - 622500 1.00 Residential Electricity. at 13,000.00 =	\$13,000	\$13,000
BURIALS	10682162 - 629700 1.00 General Assistance provides financial help when responsible relatives are not available or personal resources are inadequate. General Assistance maximums adopted October 1, 2020: Burials: \$1475.00 Cremations: \$1025.00 This is reduction of \$3000. from FY21 based on historical statistics.	\$8,000	\$8,000
HEATING FUEL	10682163 - 631500 1.00 Includes residential heating oil, coal, wood, propane, natural gas & pellets at 10,000.00 =	\$10,000	\$10,000
FOOD	10682163 - 633500 1.00 Costs for food vouchers to Hannaford and the African Mobile Market. Food costs have increased. Our immigrant families rely on General Assistance	\$75,000	\$75,000
CLOTHING	10682163 - 634500 1.00 This line item provided clothing for clients on an emergency basis. Based on the past FY 21, reduced this line item by \$1200.00 and will encourage	\$1,300	\$1,300
MEDICAL & LAB SUPPLIES	10682163 - 635000 1.00 Includes both prescription and over the counter drugs not covered by other programs. at 30,000.00 =	\$30,000	\$30,000
HOUSEHOLD SUPPLIES	10682163 - 635500 1.00 Household and personal care needs. This line item increased for FY22. DHHS assists with food vouchers and not v at 19,000.00 =	\$19,000	\$19,000
DIAPERS	10682163 - 635600 1.00 Diapers for young children and pull-ups. The Food Cupboard in South Portland offers diapers and other local organizat at 6,500.00 =	\$6,500	\$6,500
RENT	10682164 - 641000 1.00 Monthly rent & emergency lodging in motels.. Rental assistance and emergency lodging has never been higher. Many familie at 540,000.00 =	\$540,000	\$540,000
BUS PASSES	10682164 - 643505 1.00 Public transportation cards through Dirigo Touch Pass The new program Dirigo Touch Pass is implemented. Clients that are income at 10,000.00 =	\$10,000	\$10,000
TOTAL GA SOCIAL SERVICES		\$716,300	\$716,300

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
HEALTH							
MEDICAL SERVICES	10683062 - 625500	\$7,500	\$0	\$15,000	\$15,000	\$15,000	\$15,000
CONTRACTED SERVICES	10683062 - 628800	\$0	\$0	\$0	\$120,000	\$90,000	\$0
		\$7,500	\$0	\$15,000	\$135,000	\$105,000	\$15,000
CONTRIBUTIONS	10683064 - 643000	\$1,000	\$0	\$4,000	\$4,000	\$4,000	\$4,000
		\$1,000	\$0	\$4,000	\$4,000	\$4,000	\$4,000
TOTAL HEALTH		\$8,500	\$0	\$19,000	\$139,000	\$109,000	\$19,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
HEALTH									
MEDICAL SERVICES	10683062 - 625500	1.00	VNA Home health visits	at	15,000.00	=	15,000	\$15,000	\$15,000
CONTRACTED SERVICES	10683062 - 628800	1.00	AMISTAD/HOMETEAM -Moved to ARPA Funding 2022 QUOTE \$90K-180K	at	90,000.00	=	90,000	\$90,000	
CONTRIBUTIONS	10683064 - 643000	1.00	The Food Cupboard	at	4,000.00	=	4,000	\$4,000	\$4,000
TOTAL HEALTH								\$109,000	\$19,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
GENERAL OBLIGATION DEBT							
TEMPORARY & ADMIN	12090066 - 668800	\$38	\$0	\$1,000	\$1,000	\$1,000	\$1,000
BOND INTEREST	12090066 - 668900	\$364,331	\$478,231	\$451,431	\$544,492	\$544,492	\$544,492
LEASE INTEREST	12090066 - 668950	\$33,776	\$44,864	\$44,488	\$36,211	\$36,211	\$36,211
BOND PRINCIPAL	12090066 - 669000	\$635,000	\$635,000	\$635,000	\$1,024,665	\$1,024,665	\$1,024,665
LEASE PRINCIPAL	12090066 - 669050	\$204,117	\$302,885	\$303,342	\$208,299	\$208,299	\$208,299
		\$1,237,262	\$1,460,981	\$1,435,261	\$1,814,667	\$1,814,667	\$1,814,667
TOTAL GENERAL OBLIGATION DEBT		\$1,237,262	\$1,460,981	\$1,435,261	\$1,814,667	\$1,814,667	\$1,814,667

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
GENERAL OBLIGATION DEBT			
TEMPORARY & ADMIN	12090066 - 668800	\$1,000	\$1,000
BOND INTEREST	12090066 - 668900		
	1.00 09/01/20 Bond Payment -2016 MSF Interest at	161,528.00 = 161,528	\$544,492
	1.00 3/1/21 Bond Payment -2016 MSF Interest at	145,653.00 = 145,653	\$544,492
	1.00 Cash Corner Fire Station Bond 2/15/22 at	84,450.00 = 84,450	
	1.00 Cash Corner Fire Station Bond 8/15/21 at	90,945.00 = 90,945	
	1.00 Pedestrian/MUP Improvement Bond 2/15/22 at	9,778.00 = 9,778	
	1.00 Pedestrian/MUP Improvement Bond 8/15/21 at	10,861.00 = 10,861	
	1.00 Public Safety Bonds 8/15/21 at	19,556.00 = 19,556	
	1.00 Public Safety Bonds 8/15/21 at	21,721.00 = 21,721	
LEASE INTEREST	12090066 - 668950		
	1.00 Quint Fire Truck Lease-Interest 10/24/21 at	20,066.00 = 20,066	\$36,211
	1.00 Street Light Retrofit Lease - Interest 10/30/21 at	8,285.00 = 8,285	\$36,211
	1.00 Street Light Retrofit Lease - Interest 4/30/22 at	7,860.00 = 7,860	
BOND PRINCIPAL	12090066 - 669000		
	1.00 Bond Payment - 2016 MSF Principal 9/1/21 at	635,000.00 = 635,000	\$1,024,665
	1.00 Bond Payment -2020 Cash Corner Principal 8/15/21 at	259,777.00 = 259,777	\$1,024,665
	1.00 Bond Payment -2020 Pedestrian/MUP Improvement Bond Principal 8/15/21 at	43,296.00 = 43,296	
	1.00 Bond Payment -2020 Public Safety Principal 8/15/21 at	86,592.00 = 86,592	
	New \$1,000,000 Bond (approved in August of 2020)		
LEASE PRINCIPAL	12090066 - 669050		
	1.00 Quint Fire Truck Lease -Principal at	114,587.00 = 114,587	\$208,299
	1.00 Street Light Retrofit Lease - Principal at	93,712.00 = 93,712	\$208,299
TOTAL GENERAL OBLIGATION DEBT		\$1,814,667	\$1,814,667

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTINGENCY ABATEMENT RESERVE							
CONTRACTED SERVICES	13093062 - 628800	\$86,701	\$42,106	\$100,000	\$100,000	\$100,000	\$100,000
		\$86,701	\$42,106	\$100,000	\$100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	\$9,746	\$4,582	\$12,000	\$12,000	\$20,000	\$20,000
		\$9,746	\$4,582	\$12,000	\$12,000	\$20,000	\$20,000
TRANSFER OUT	13093088 - 900001	\$15,000	\$15,000	\$0	\$0	\$0	\$0
		\$15,000	\$15,000	\$0	\$0	\$0	\$0
TOTAL CONTINGENCY ABATEMENT RESERVE		\$111,447	\$61,688	\$112,000	\$112,000	\$120,000	\$120,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTINGENCY ABATEMENT RESERVE								
CONTRACTED SERVICES	13093062 - 628800	1.00 Contingency	at	100,000.00	=	100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	1.00 Poverty Abatements	at	20,000.00	=	20,000	\$20,000	\$20,000
TOTAL CONTINGENCY ABATEMENT RESERVE							\$120,000	\$120,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
MUNICIPAL FACILITIES							
PARKS & REC CONSTRUCTION	13094065 - 651800	\$0	\$270	\$27,700	\$0	\$0	\$0
		\$0	\$270	\$27,700	\$0	\$0	\$0
TRANSFER OUT	13094088 - 900001	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,270	\$47,700	\$20,000	\$20,000	\$20,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
MUNICIPAL FACILITIES			
PARKS & REC CONSTRUCTION	13094065 - 651800	\$0	
TRANSFER OUT	13094088 - 900001 1.00 Municipal facilities reserve at 20,000.00 = 20,000	\$20,000	\$20,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,000

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
<hr/>			
COUNTY TAX			
COUNTY TAXES	15098067 - 671000	\$3,119,820	\$3,119,820
<hr/>			
TOTAL COUNTY TAX		\$3,119,820	\$3,119,820

**City of South Portland
2021/2022 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
COUNTY TAX							
COUNTY TAXES	15098067 - 671000	\$2,952,578	\$3,084,423	\$3,084,423	\$3,138,137	\$3,119,820	\$3,119,820
		\$2,952,578	\$3,084,423	\$3,084,423	\$3,138,137	\$3,119,820	\$3,119,820
TOTAL COUNTY TAX		\$2,952,578	\$3,084,423	\$3,084,423	\$3,138,137	\$3,119,820	\$3,119,820



SEWER USER FUND ADOPTED BUDGET

FY 2022

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
	\$0	\$0	\$0	\$0	\$0	\$0
	\$590,000	\$0	\$0	\$0	\$0	\$0
ADMINISTRATION	\$186,023	\$178,382	\$182,803	\$173,759	\$170,605	\$172,156
TREATMENT PLANT	\$970,470	\$1,119,275	\$1,113,717	\$1,114,963	\$1,105,291	\$1,132,538
PUMP STATIONS	\$526,816	\$483,192	\$609,462	\$604,778	\$599,915	\$626,436
BILLING	\$200,486	\$200,879	\$212,209	\$201,132	\$201,132	\$201,132
RESERVE	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000
SEWER MAINTENANCE	\$803,675	\$842,997	\$898,635	\$922,658	\$910,534	\$916,598
ENGINEERING	\$245,588	\$203,536	\$268,119	\$267,276	\$263,192	\$265,234
DEBT	\$95,862	\$95,639	\$95,641	\$95,415	\$95,415	\$95,415
COMPLIANCE	\$87,743	\$97,903	\$108,882	\$111,802	\$110,004	\$110,902
SLUDGE DISPOSAL	\$344,780	\$334,435	\$401,744	\$504,214	\$504,214	\$504,214
INSURANCE	\$877,970	\$824,751	\$970,186	\$1,015,929	\$988,029	\$999,115
TOTAL SEWER USER	\$6,441,412	\$5,892,988	6,373,398	\$6,523,926	\$6,460,331	\$6,535,740

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Revenue Summary**

	ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
INTEREST & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0
SEWER LIEN FEES	\$490	\$238	\$0	\$0	\$0	\$0
STATE GRANT REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INVESTMENT INCOME	\$0	\$2,065	\$0	\$0	\$0	\$0
INDUSTRY COMPLIANCE	\$60,155	\$56,034	\$71,249	\$71,248	\$70,170	\$71,249
INDUSTRIAL APPLICATION PERMITS	\$200	\$200	\$0	\$0	\$0	\$0
USER FEES	\$4,198,149	\$4,466,096	\$4,705,390	\$4,711,896	\$4,683,378	\$4,705,390
INDUSTRIAL FEES	\$1,416,528	\$1,498,763	\$1,578,101	\$1,624,903	\$1,569,725	\$1,578,101
CAPE ELIZABETH OPERATIONS	\$186,594	\$246,139	\$181,000	\$160,257	\$181,000	\$181,000
DEBT REIMBURSEMENTS	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$1,676	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$840	\$45	\$0	\$0	\$0	\$0
SALE OF SURPLUS PROPERTY	\$1,078	\$1,245	\$0	\$0	\$0	\$0
BUDGETED USE OF SURPLUS	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFERS IN	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL SEWER USER	\$5,865,711	\$6,270,825	\$6,373,398	\$6,568,304	\$6,504,273	\$6,535,740

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
ADMINISTRATION							
HOURLY	50605061 - 611000	\$52,511	\$53,666	\$54,060	\$55,674	\$54,680	\$55,177
SALARY	50605061 - 611500	\$115,558	\$114,776	\$120,827	\$110,169	\$108,009	\$109,063
ACCRUED VACATION/PAYROLL	50605061 - 618800	\$7,103	\$0	\$0	\$0	\$0	\$0
		\$175,173	\$168,442	\$174,887	\$165,843	\$162,689	\$164,240
PRINTING & BINDING	50605062 - 620500	\$501	\$604	\$1,000	\$1,000	\$1,000	\$1,000
POSTAGE	50605062 - 621500	\$77	\$170	\$500	\$500	\$500	\$500
TELEPHONE	50605062 - 622000	\$875	\$418	\$1,422	\$1,422	\$1,422	\$1,422
EQUIPMENT MAINTENANCE	50605062 - 627000	\$0	\$-150	\$500	\$500	\$500	\$500
TRAINING	50605062 - 629000	\$490	\$779	\$1,000	\$1,000	\$1,000	\$1,000
		\$1,943	\$1,821	\$4,422	\$4,422	\$4,422	\$4,422
OFFICE SUPPLIES	50605063 - 630500	\$756	\$327	\$550	\$550	\$550	\$550
PRINTING SUPPLIES	50605063 - 631000	\$0	\$0	\$300	\$300	\$300	\$300
Books and AV Materials	50605063 - 638200	\$0	\$168	\$250	\$250	\$250	\$250
MISC SUPPLIES	50605063 - 639900	\$172	\$505	\$500	\$500	\$500	\$500
		\$928	\$1,000	\$1,600	\$1,600	\$1,600	\$1,600
DUES & MEMBERSHIPS	50605064 - 642000	\$2,100	\$1,975	\$1,750	\$1,750	\$1,750	\$1,750
		\$2,100	\$1,975	\$1,750	\$1,750	\$1,750	\$1,750
COMPUTER SOFTWARE	50605065 - 650300	\$5,735	\$5,000	\$0	\$0	\$0	\$0
		\$5,735	\$5,000	\$0	\$0	\$0	\$0
TRANSFER OUT	50605088 - 900001	\$144	\$144	\$144	\$144	\$144	\$144
		\$144	\$144	\$144	\$144	\$144	\$144
TOTAL ADMINISTRATION		\$186,023	\$178,382	\$182,803	\$173,759	\$170,605	\$172,156

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
ADMINISTRATION			
HOURLY	50605061 - 611000		
	1 EMP RELATIONS MANAGER	\$54,680	\$55,177
	1 WRP ADMINISTRATIVE ASSISTANT		
SALARY	50605061 - 611500	\$108,009	\$109,063
	1 WATER RESOURCE DIRECTOR		
PRINTING & BINDING	50605062 - 620500	\$1,000	\$1,000
POSTAGE	50605062 - 621500	\$500	\$500
	1.00 Postage Annually at 500.00 = 500		
TELEPHONE	50605062 - 622000	\$1,422	\$1,422
	12.00 Mobile Phone at 55.00 = 660		
	12.00 Conversant/Avaya & fax at 63.50 = 762		
EQUIPMENT MAINTENANCE	50605062 - 627000	\$500	\$500
TRAINING	50605062 - 629000	\$1,000	\$1,000
OFFICE SUPPLIES	50605063 - 630500	\$550	\$550

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>		<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
PRINTING SUPPLIES	50605063 - 631000			\$300	\$300	
BOOKS	50605063 - 638200			\$250	\$250	
MISC SUPPLIES	50605063 - 639900			\$500	\$500	
DUES & MEMBERSHIPS	50605064 - 642000	1.00	JETCC NEBRA MEWEA WEF NATIONAL ASSOCIATION OF CLEAN WATER	at 1,750.00 = 1,750	\$1,750	\$1,750
TRANSFER OUT	50605088 - 900001	2.00	Avaya Replacement 2 Phones @ \$6.00 x 12 months	at 72.00 = 144	\$144	\$144
TOTAL ADMINISTRATION				\$170,605	\$172,156	

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
TREATMENT PLANT							
HOURLY	50608061 - 611000	\$308,159	\$380,749	\$332,307	\$339,209	\$333,020	\$358,459
SALARY	50608061 - 611500	\$136,786	\$141,190	\$161,642	\$149,626	\$146,692	\$148,160
OVERTIME	50608061 - 612500	\$11,683	\$16,257	\$23,560	\$23,775	\$23,394	\$23,627
OTHER FEES	50608061 - 615000	\$9,640	\$10,913	\$10,792	\$10,837	\$10,669	\$10,776
		\$466,269	\$549,109	\$528,301	\$523,447	\$513,775	\$541,022
TELEPHONE	50608062 - 622000	\$4,476	\$4,515	\$5,073	\$5,073	\$5,073	\$5,073
WATER & SEWER	50608062 - 622400	\$3,575	\$3,730	\$3,500	\$3,500	\$3,500	\$3,500
ELECTRIC	50608062 - 622500	\$228,344	\$203,656	\$219,862	\$219,862	\$219,862	\$219,862
TRAVEL	50608062 - 623000	\$45	\$100	\$2,500	\$2,500	\$2,500	\$2,500
FREIGHT	50608062 - 624000	\$48	\$453	\$1,000	\$1,000	\$1,000	\$1,000
MOTOR VEHICLE MAINT	50608062 - 626500	\$1,997	\$313	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	50608062 - 627000	\$37,591	\$45,424	\$40,000	\$45,000	\$45,000	\$45,000
RADIO MAINTENANCE	50608062 - 627100	\$0	\$0	\$400	\$400	\$400	\$400
BUILDING MAINTENANCE	50608062 - 627500	\$7,675	\$8,016	\$8,500	\$8,500	\$8,500	\$8,500
SOLID WASTE DISPOSAL	50608062 - 628100	\$17,278	\$17,264	\$18,150	\$18,150	\$18,150	\$18,150
CONTRACTED SERVICES	50608062 - 628800	\$47,945	\$60,350	\$55,239	\$55,239	\$55,239	\$55,239
TRAINING	50608062 - 629000	\$1,000	\$1,591	\$2,960	\$2,960	\$2,960	\$2,960
		\$349,974	\$345,412	\$359,184	\$364,184	\$364,184	\$364,184
OFFICE SUPPLIES	50608063 - 630500	\$533	\$377	\$1,500	\$1,500	\$1,500	\$1,500
PRINTING SUPPLIES	50608063 - 631000	\$455	\$505	\$500	\$500	\$500	\$500
HEATING FUEL	50608063 - 631500	\$23,963	\$21,473	\$30,000	\$30,000	\$30,000	\$30,000
GAS & OIL	50608063 - 632000	\$3,633	\$5,189	\$6,151	\$6,151	\$6,151	\$6,151
TIRES	50608063 - 632500	\$652	\$0	\$600	\$600	\$600	\$600
VEHICLE WASH	50608063 - 632501	\$56	\$364	\$300	\$300	\$300	\$300
CLOTHING	50608063 - 634500	\$5,291	\$5,235	\$7,686	\$7,686	\$7,686	\$7,686
MEDICAL & LAB SUPPLIES	50608063 - 635000	\$8,130	\$12,137	\$10,000	\$10,000	\$10,000	\$10,000
SMALL TOOLS	50608063 - 636000	\$1,147	\$2,305	\$1,500	\$1,500	\$1,500	\$1,500
CLEANING SUPPLIES	50608063 - 636500	\$1,961	\$2,287	\$2,500	\$2,500	\$2,500	\$2,500
EQUIPMENT SUPPLIES	50608063 - 637500	\$38,075	\$67,782	\$45,000	\$45,000	\$45,000	\$45,000

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
Books and AV Materials	50608063 - 638200	\$0	\$150	\$250	\$250	\$250	\$250
VEHICLE SUPPLIES	50608063 - 638600	\$382	\$485	\$1,000	\$1,000	\$1,000	\$1,000
BUILDING MAINT SUPPLIES	50608063 - 638800	\$2,098	\$9,110	\$5,000	\$5,000	\$5,000	\$5,000
CHEMICALS	50608063 - 639000	\$56,794	\$64,156	\$97,885	\$98,985	\$98,985	\$98,985
MISC SUPPLIES	50608063 - 639900	\$10,134	\$31,981	\$15,000	\$15,000	\$15,000	\$15,000
		\$153,305	\$223,537	\$224,872	\$225,972	\$225,972	\$225,972
DUES & MEMBERSHIPS	50608064 - 642000	\$563	\$857	\$1,000	\$1,000	\$1,000	\$1,000
		\$563	\$857	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	50608088 - 900001	\$360	\$360	\$360	\$360	\$360	\$360
		\$360	\$360	\$360	\$360	\$360	\$360
TOTAL TREATMENT PLANT		\$970,470	\$1,119,275	\$1,113,717	\$1,114,963	\$1,105,291	\$1,132,538

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TREATMENT PLANT			
HOURLY	50608061 - 611000		
	1 MECHANICAL ELECTRICIAN		
	4 TP OPERATOR I		
	1 VEHICLE MAINT MECHANIC		
	1 MAINTENANCE MECHANIC		
	1 BUILDING MAINTENANCE CUSTODIAN		
		\$333,020	\$358,459
SALARY	50608061 - 611500		
	1 TREATMENT SYSTEMS MANAGER		
	1 CHIEF OPERATOR		
	1 MAINTENANCE SUPERVISOR		
		\$146,692	\$148,160
OVERTIME	50608061 - 612500		
	1 MECHANICAL ELECTRICIAN		
	4 TP OPERATOR I		
	1 VEHICLE MAINT MECHANIC		
	1 MAINTENANCE MECHANIC		
		\$23,394	\$23,627
OTHER FEES	50608061 - 615000		
	1 MECHANICAL ELECTRICIAN		
	4 TP OPERATOR I		
	1 MAINTENANCE MECHANIC		
		\$10,669	\$10,776
TELEPHONE	50608062 - 622000		
	1.00 Pagers (2) for operators on-call	at 192.00 = 192	\$5,073
	1.00 Subscription agreement for operator's laptop to allow remote access to SCADA system	at 374.00 = 374	
	2.00 Copper lines for SCADA system and building fire alarm system.	at 266.00 = 532	
	1.00 Conversant/Avaya	at 1,923.00 = 1,923	
	12.00 Cell phones for on-call operators and maintenance personnel	at 171.00 = 2,052	
WATER & SEWER	50608062 - 622400	\$3,500	\$3,500

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
ELECTRIC	50608062 - 622500	\$219,862	\$219,862
TRAVEL	50608062 - 623000	\$2,500	\$2,500
FREIGHT	50608062 - 624000	\$1,000	\$1,000
MOTOR VEHICLE MAINT	50608062 - 626500	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	50608062 - 627000	\$45,000	\$45,000
RADIO MAINTENANCE	50608062 - 627100	\$400	\$400
BUILDING MAINTENANCE	50608062 - 627500	\$8,500	\$8,500
SOLID WASTE DISPOSAL	50608062 - 628100		
	65.00 Semi-annual aeration tank grit removal at 110.00 = 7,150	\$18,150	\$18,150
	100.00 Grit and screenings generated from grit removal equipment at the treatment plant at 110.00 = 11,000		

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
CONTRACTED SERVICES	50608062 - 628800	1.00	Low level mercury analysis	at	200.00	=	200	\$55,239	\$55,239
		1.00	Reporting fees haz. chemicals (TIER 2)	at	200.00	=	200		
		1.00	Rental of tools and equipment not owned by the City.	at	450.00	=	450		
		1.00	Fire alarm monitoring service	at	725.00	=	725		
		16.00	PWD back flow preventer tests (16)	at	60.00	=	960		
		4.00	Quarterly misc. metals analysis (4)	at	250.00	=	1,000		
		1.00	Priority pollutant scan (1)	at	1,094.00	=	1,094		
		2.00	Operations Building and Main PS roof maintenance and repair agreement with Delta Roofing	at	800.00	=	1,600		
		1.00	Rug cleaning service 2 times a year + Floor maintenance	at	1,750.00	=	1,750		
		1.00	Effluent metal & ammonia test (EPA req.)	at	2,000.00	=	2,000		
		25.00	Effluent Nitrogen Testing per MePDES Permit	at	100.00	=	2,500		
		1.00	VUE Works	at	3,550.00	=	3,550		
		1.00	SCADA service contract	at	5,000.00	=	5,000		
		1.00	Misc. metals & compound analysis (1) Required by discharge license	at	5,000.00	=	5,000		
		1.00	Mowing and Grounds Maintenance Contract	at	5,350.00	=	5,350		
		4.00	Toxicity tests (1/4ly)	at	1,340.00	=	5,360		
		1.00	Annual Department of Environmental Protection Water Quality Improvement Fund.	at	5,900.00	=	5,900		
1.00	DEP Waste Discharge License fee (40% increase State / DEP approved)	at	12,600.00	=	12,600				
TRAINING	50608062 - 629000	1.00	JETCC / Wastewater training and conferences Sacramento correspondence courses	at	2,960.00	=	2,960	\$2,960	\$2,960

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>							<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
OFFICE SUPPLIES	50608063 - 630500	1.00	Office Supplies: Record keeping materials, computer supplies, misc.	at	1,500.00	=	1,500	\$1,500	\$1,500
PRINTING SUPPLIES	50608063 - 631000							\$500	\$500
HEATING FUEL	50608063 - 631500							\$30,000	\$30,000
GAS & OIL	50608063 - 632000	100.00	Grease	at	2.00	=	200	\$6,151	\$6,151
		280.00	Diesel-grit truck	at	1.95	=	546		
		500.00	Emergency generators	at	1.95	=	975		
		200.00	Lubricants	at	6.00	=	1,200		
		1,700.00	Plant pickup truck	at	1.90	=	3,230		
TIRES	50608063 - 632500							\$600	\$600
VEHICLE WASH	50608063 - 632501							\$300	\$300
CLOTHING	50608063 - 634500	12.00	Pair of gloves	at	8.00	=	96	\$7,686	\$7,686
		7.00	Pair of rubber boots	at	50.00	=	350		
		8.00	Boxes disposable gloves	at	60.00	=	480		
		7.00	Sets of rain gear	at	75.00	=	525		
		7.00	Pairs of coveralls	at	125.00	=	875		
		8.00	Safety shoes	at	150.00	=	1,200		
		52.00	Weekly uniform rental fees for 8 employees	at	80.00	=	4,160		

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
MEDICAL & LAB SUPPLIES	50608063 - 635000	1.00	TSS, BOD, DO, pH, coliform, Nitrogen, turbidity, chemicals, process control testing and equipment supplies	at	10,000.00	=	10,000	\$10,000	\$10,000
SMALL TOOLS	50608063 - 636000	1.00	drill bits, screwdrivers, ratchets, shims, tape, fasteners, pneumatic, electrical small tools	at	1,500.00	=	1,500	\$1,500	\$1,500
CLEANING SUPPLIES	50608063 - 636500							\$2,500	\$2,500
EQUIPMENT SUPPLIES	50608063 - 637500							\$45,000	\$45,000
BOOKS	50608063 - 638200							\$250	\$250
VEHICLE SUPPLIES	50608063 - 638600							\$1,000	\$1,000
BUILDING MAINT SUPPLIES	50608063 - 638800							\$5,000	\$5,000

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CHEMICALS	50608063 - 639000	1.00	Misc chemicals for odor control, coagulants, stainless steel acid wash, chlorine analyzers	at	2,000.00	=	2,000	\$98,985	\$98,985
		10,000.00	Sodium Bisulfite Dechlorination, 10,000 gallons	at	2.46	=	24,600		
		13.00	Emulsion Polymer for Belt Filter Presses @\$1.15/lb for 13 2300 pound totes	at	2,645.00	=	34,385		
		40,000.00	Sodium Hypochlorite for Secondary and Overflow Disinfection @ \$1.149/gallon at 6000 gal loads	at	0.95	=	38,000		
MISC SUPPLIES	50608063 - 639900	1.00	Safety Supplies	at	3,000.00	=	3,000	\$15,000	\$15,000
		1.00	Misc Supplies	at	12,000.00	=	12,000		
DUES & MEMBERSHIPS	50608064 - 642000	1.00	MeWEA Memberships, Biannual Operator Certificate Renewals	at	1,000.00	=	1,000	\$1,000	\$1,000
TRANSFER OUT	50608088 - 900001	5.00	Avaya Replacement 5 Phones @ 6.00 x 12 months	at	72.00	=	360	\$360	\$360
TOTAL TREATMENT PLANT								\$1,105,291	\$1,132,538

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
PUMP STATIONS							
HOURLY	50608161 - 611000	\$185,455	\$151,973	\$221,594	\$222,246	\$218,848	\$243,337
SALARY	50608161 - 611500	\$53,281	\$57,668	\$67,135	\$56,954	\$55,838	\$56,396
OVERTIME	50608161 - 612500	\$10,151	\$5,224	\$14,348	\$14,274	\$14,028	\$15,117
OTHER FEES	50608161 - 615000	\$4,702	\$2,316	\$5,931	\$5,850	\$5,747	\$6,132
ACCRUED VACATION/PAYROLL	50608161 - 618800	\$0	\$6,132	\$0	\$0	\$0	\$0
		\$253,588	\$223,312	\$309,008	\$299,324	\$294,461	\$320,982
TELEPHONE	50608162 - 622000	\$1,044	\$1,253	\$1,080	\$1,080	\$1,080	\$1,080
WATER & SEWER	50608162 - 622400	\$4,842	\$4,801	\$4,621	\$4,621	\$4,621	\$4,621
ELECTRIC	50608162 - 622500	\$159,968	\$146,222	\$177,448	\$177,448	\$177,448	\$177,448
FREIGHT	50608162 - 624000	\$218	\$997	\$500	\$500	\$500	\$500
MOTOR VEHICLE MAINT	50608162 - 626500	\$1,997	\$2,920	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	50608162 - 627000	\$26,301	\$11,743	\$25,000	\$25,000	\$25,000	\$25,000
RADIO MAINTENANCE	50608162 - 627100	\$922	\$37	\$500	\$500	\$500	\$500
BUILDING MAINTENANCE	50608162 - 627500	\$1,474	\$2,290	\$2,000	\$2,000	\$2,000	\$2,000
SOLID WASTE DISPOSAL	50608162 - 628100	\$3,747	\$4,749	\$7,000	\$7,000	\$7,000	\$7,000
CONTRACTED SERVICES	50608162 - 628800	\$20,512	\$14,005	\$18,810	\$18,810	\$18,810	\$18,810
TRAINING	50608162 - 629000	\$354	\$122	\$2,000	\$2,000	\$2,000	\$2,000
		\$221,377	\$189,139	\$240,959	\$240,959	\$240,959	\$240,959
OFFICE SUPPLIES	50608163 - 630500	\$119	\$63	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	50608163 - 631000	\$455	\$505	\$400	\$400	\$400	\$400
GAS & OIL	50608163 - 632000	\$12,419	\$10,669	\$10,340	\$10,340	\$10,340	\$10,340
TIRES	50608163 - 632500	\$0	\$743	\$1,760	\$1,760	\$1,760	\$1,760
VEHICLE WASH	50608163 - 632501	\$0	\$0	\$320	\$320	\$320	\$320
CLOTHING	50608163 - 634500	\$4,341	\$4,025	\$4,475	\$4,475	\$4,475	\$4,475
SMALL TOOLS	50608163 - 636000	\$1,376	\$2,112	\$1,500	\$1,500	\$1,500	\$1,500
CLEANING SUPPLIES	50608163 - 636500	\$468	\$319	\$500	\$500	\$500	\$500
EQUIPMENT SUPPLIES	50608163 - 637500	\$25,441	\$43,408	\$25,000	\$30,000	\$30,000	\$30,000
VEHICLE SUPPLIES	50608163 - 638600	\$343	\$261	\$2,500	\$2,500	\$2,500	\$2,500
BUILDING MAINT SUPPLIES	50608163 - 638800	\$84	\$2,687	\$1,000	\$1,000	\$1,000	\$1,000

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CHEMICALS	50608163 - 639000	\$479	\$598	\$1,500	\$1,500	\$1,500	\$1,500
MISC SUPPLIES	50608163 - 639900	\$6,133	\$5,271	\$9,500	\$9,500	\$9,500	\$9,500
		\$51,658	\$70,661	\$59,295	\$64,295	\$64,295	\$64,295
DUES & MEMBERSHIPS	50608164 - 642000	\$193	\$80	\$200	\$200	\$200	\$200
		\$193	\$80	\$200	\$200	\$200	\$200
TOTAL PUMP STATIONS		\$526,816	\$483,192	\$609,462	\$604,778	\$599,915	\$626,436

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
PUMP STATIONS				
HOURLY	50608161 - 611000	2 TP OPERATOR I 1 VEHICLE MAINT MECHANIC 2 MAINTENANCE MECHANIC	\$218,848	\$243,337
SALARY	50608161 - 611500	1 TREATMENT SYSTEMS MANAGER 1 MAINTENANCE SUPERVISOR	\$55,838	\$56,396
OVERTIME	50608161 - 612500	1 CITY ELECTRICIAN 2 TP OPERATOR I 1 VEHICLE MAINT MECHANIC 1 MAINTENANCE MECHANIC	\$14,028	\$15,117
OTHER FEES	50608161 - 615000	1 CITY ELECTRICIAN 2 TP OPERATOR I 1 MAINTENANCE MECHANIC	\$5,747	\$6,132
TELEPHONE	50608162 - 622000	12.00 3 Cell phones at 90.00 = 1,080	\$1,080	\$1,080
WATER & SEWER	50608162 - 622400		\$4,621	\$4,621
ELECTRIC	50608162 - 622500		\$177,448	\$177,448
FREIGHT	50608162 - 624000		\$500	\$500

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
MOTOR VEHICLE MAINT	50608162 - 626500	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	50608162 - 627000	\$25,000	\$25,000
RADIO MAINTENANCE	50608162 - 627100	\$500	\$500
BUILDING MAINTENANCE	50608162 - 627500	\$2,000	\$2,000
SOLID WASTE DISPOSAL	50608162 - 628100	\$7,000	\$7,000
CONTRACTED SERVICES	50608162 - 628800		
	1.00 VUE Works at 2,130.00 = 2,130	\$18,810	\$18,810
	1.00 Monthly PS Genset Vector Control at 5,400.00 = 5,400		
	1.00 Includes outside contractor service for pump stations, lawn care services, including equipment rigging and transportation. at 11,280.00 = 11,280		
TRAINING	50608162 - 629000	\$2,000	\$2,000
OFFICE SUPPLIES	50608163 - 630500	\$500	\$500

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
PRINTING SUPPLIES	50608163 - 631000						\$400	\$400
GAS & OIL	50608163 - 632000	30.00	Grease tubes	at	3.00	= 90	\$10,340	\$10,340
		1.00	Natural gas for emergency gene	at	800.00	= 800		
		6.00	Genset Oil Changes	at	200.00	= 1,200		
		500.00	Propane for emergency gensets	at	3.05	= 1,525		
		1,500.00	Diesel Fuel for emergency generators	at	1.95	= 2,925		
		2,000.00	Gasoline PS Vehicles, Equipment	at	1.90	= 3,800		
TIRES	50608163 - 632500	4.00	Flat repairs	at	40.00	= 160	\$1,760	\$1,760
		16.00	Radials	at	100.00	= 1,600		
VEHICLE WASH	50608163 - 632501						\$320	\$320
CLOTHING	50608163 - 634500	5.00	5 pair of rubber boots	at	50.00	= 250	\$4,475	\$4,475
		5.00	5 sets of rain gear	at	75.00	= 375		
		5.00	5 pair of coveralls	at	100.00	= 500		
		5.00	5 pair of safety shoes	at	150.00	= 750		
		52.00	Weekly uniform rental fee for 5 employees	at	50.00	= 2,600		
SMALL TOOLS	50608163 - 636000						\$1,500	\$1,500
CLEANING SUPPLIES	50608163 - 636500						\$500	\$500

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
EQUIPMENT SUPPLIES	50608163 - 637500						\$30,000	\$30,000
VEHICLE SUPPLIES	50608163 - 638600						\$2,500	\$2,500
BUILDING MAINT SUPPLIES	50608163 - 638800						\$1,000	\$1,000
CHEMICALS	50608163 - 639000	1.00	Grease emulsifiers, odor control products used within the wastewater pumping stations.	at	1,500.00	= 1,500	\$1,500	\$1,500
MISC SUPPLIES	50608163 - 639900	1.00	Safety Supplies	at	2,000.00	= 2,000	\$9,500	\$9,500
DUES & MEMBERSHIPS	50608164 - 642000						\$200	\$200
TOTAL PUMP STATIONS							\$599,915	\$626,436

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CHEMICALS	50608163 - 639000	\$479	\$598	\$1,500	\$1,500	\$1,500	\$1,500
MISC SUPPLIES	50608163 - 639900	\$6,133	\$5,271	\$9,500	\$9,500	\$9,500	\$9,500
		\$51,658	\$70,661	\$59,295	\$64,295	\$64,295	\$64,295
DUES & MEMBERSHIPS	50608164 - 642000	\$193	\$80	\$200	\$200	\$200	\$200
		\$193	\$80	\$200	\$200	\$200	\$200
TOTAL PUMP STATIONS		\$526,816	\$483,192	\$609,462	\$604,778	\$599,915	\$626,436

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BILLING							
CONTRACTED SERVICES	50608262 - 628800	\$201,132	\$201,132	\$212,209	\$201,132	\$201,132	\$201,132
RECORDING FEES	50608262 - 629400	\$-646	\$-253	\$0	\$0	\$0	\$0
		\$200,486	\$200,879	\$212,209	\$201,132	\$201,132	\$201,132
TOTAL BILLING		\$200,486	\$200,879	\$212,209	\$201,132	\$201,132	\$201,132

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BILLING									
CONTRACTED SERVICES	50608262 - 628800	1.00	Portland Water District Assessment Billings	at	201,132.00	=	201,132	\$201,132	\$201,132
TOTAL BILLING								\$201,132	\$201,132

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
RESERVE									
BUILDINGS	50608365 - 658000	1.00	Equipment Reserve	at	213,209.00	=	213,209	\$1,512,000	\$1,512,000
		1.00	Pump Stations Reserve	at	222,140.00	=	222,140		
		1.00	Collection System Reserve	at	326,651.00	=	326,651		
		1.00	Treatment Plant Reserve	at	750,000.00	=	750,000		
TOTAL RESERVE								\$1,512,000	\$1,512,000

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
SEWER MAINTENANCE							
HOURLY	50608461 - 611000	\$366,485	\$382,532	\$381,368	\$394,289	\$386,557	\$390,424
SALARY	50608461 - 611500	\$164,701	\$176,186	\$175,464	\$181,323	\$177,767	\$179,545
TEMPORARY HELP	50608461 - 612000	\$161	\$2,890	\$10,500	\$11,340	\$11,340	\$11,340
OVERTIME	50608461 - 612500	\$10,304	\$13,809	\$28,506	\$29,471	\$28,893	\$29,183
OTHER FEES	50608461 - 615000	\$10,460	\$10,824	\$12,749	\$13,180	\$12,922	\$13,051
		\$552,111	\$586,241	\$608,587	\$629,603	\$617,479	\$623,543
PRINTING & BINDING	50608462 - 620500	\$56	\$75	\$700	\$700	\$700	\$700
TELEPHONE	50608462 - 622000	\$6,966	\$7,506	\$6,204	\$6,204	\$6,204	\$6,204
WATER & SEWER	50608462 - 622400	\$767	\$1,021	\$800	\$800	\$800	\$800
ELECTRIC	50608462 - 622500	\$2,924	\$3,280	\$3,293	\$3,300	\$3,300	\$3,300
TRAVEL	50608462 - 623000	\$1,036	\$400	\$1,500	\$1,500	\$1,500	\$1,500
SUBSCRIPTIONS	50608462 - 624500	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
EQUIPMENT RENTAL	50608462 - 626000	\$12,550	\$1,580	\$23,950	\$23,950	\$23,950	\$23,950
MOTOR VEHICLE MAINT	50608462 - 626500	\$6,441	\$6,520	\$7,000	\$7,000	\$7,000	\$7,000
EQUIPMENT MAINTENANCE	50608462 - 627000	\$10,474	\$11,860	\$10,000	\$10,000	\$10,000	\$10,000
RADIO MAINTENANCE	50608462 - 627100	\$984	\$0	\$846	\$846	\$846	\$846
SOLID WASTE DISPOSAL	50608462 - 628100	\$35,962	\$51,634	\$55,810	\$55,810	\$55,810	\$55,810
CONTRACTED SERVICES	50608462 - 628800	\$32,137	\$33,437	\$37,206	\$37,206	\$37,206	\$37,206
TRAINING	50608462 - 629000	\$976	\$-149	\$3,000	\$3,000	\$3,000	\$3,000
		\$113,073	\$118,964	\$152,109	\$152,116	\$152,116	\$152,116
OFFICE SUPPLIES	50608463 - 630500	\$180	\$698	\$700	\$700	\$700	\$700
PRINTING SUPPLIES	50608463 - 631000	\$0	\$66	\$150	\$150	\$150	\$150
HEATING FUEL	50608463 - 631500	\$6,513	\$8,445	\$8,220	\$8,220	\$8,220	\$8,220
GAS & OIL	50608463 - 632000	\$24,764	\$24,170	\$23,415	\$23,415	\$23,415	\$23,415
TIRES	50608463 - 632500	\$3,528	\$3,945	\$3,650	\$3,650	\$3,650	\$3,650
VEHICLE WASH	50608463 - 632501	\$68	\$0	\$1,040	\$1,040	\$1,040	\$1,040
CLOTHING	50608463 - 634500	\$5,831	\$7,462	\$7,896	\$7,896	\$7,896	\$7,896
SMALL TOOLS	50608463 - 636000	\$2,405	\$2,890	\$2,500	\$2,500	\$2,500	\$2,500
CLEANING SUPPLIES	50608463 - 636500	\$940	\$861	\$900	\$900	\$900	\$900

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
EQUIPMENT SUPPLIES	50608463 - 637500	\$8,029	\$7,077	\$7,500	\$7,500	\$7,500	\$7,500
Books and AV Materials	50608463 - 638200	\$0	\$0	\$400	\$400	\$400	\$400
CONSTRUCTION SUPPLIES	50608463 - 638500	\$57,461	\$53,804	\$52,000	\$55,000	\$55,000	\$55,000
VEHICLE SUPPLIES	50608463 - 638600	\$16,486	\$15,155	\$15,000	\$15,000	\$15,000	\$15,000
BUILDING MAINT SUPPLIES	50608463 - 638800	\$340	\$423	\$400	\$400	\$400	\$400
CHEMICALS	50608463 - 639000	\$4,380	\$4,741	\$5,200	\$5,200	\$5,200	\$5,200
MISC SUPPLIES	50608463 - 639900	\$6,790	\$7,497	\$8,400	\$8,400	\$8,400	\$8,400
		\$137,715	\$137,235	\$137,371	\$140,371	\$140,371	\$140,371
DUES & MEMBERSHIPS	50608464 - 642000	\$488	\$270	\$280	\$280	\$280	\$280
		\$488	\$270	\$280	\$280	\$280	\$280
TRANSFER OUT	50608488 - 900001	\$288	\$288	\$288	\$288	\$288	\$288
		\$288	\$288	\$288	\$288	\$288	\$288
TOTAL SEWER MAINTENANCE		\$803,675	\$842,997	\$898,635	\$922,658	\$910,534	\$916,598

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
SEWER MAINTENANCE			
HOURLY	50608461 - 611000		
	1 VEHICLE MAINT MECHANIC		
	2 SWR MNT WORKER II		
	5 SWR MNT WORKER I	\$386,557	\$390,424
SALARY	50608461 - 611500		
	1 COLLECTION SYSTEMS MANAGER		
	1 STORMWATER COORDINATOR		
	1 COLLECTION SYSTEMS SUPERVISOR	\$177,767	\$179,545
TEMPORARY HELP	50608461 - 612000		
	1.00 Stormwater coordinator		
	at 11,340.00 = 11,340	\$11,340	\$11,340
	1 intern position.		
OVERTIME	50608461 - 612500		
	1 VEHICLE MAINT MECHANIC		
	1 SWR MNT WORKER II		
	6 SWR MNT WORKER I	\$28,893	\$29,183
OTHER FEES	50608461 - 615000		
	4		
	3 SWR MNT WORKER I	\$12,922	\$13,051
PRINTING & BINDING	50608462 - 620500		
	1.00 Printing of Stormwater		
	brochures and informational		
	at 700.00 = 700	\$700	\$700
	mailings.		
	Reduce by \$1,000.00 decreased need for outside printing.		
TELEPHONE	50608462 - 622000		
	1.00 Annual Pager Rental		
	at 360.00 = 360	\$6,204	\$6,204
	12.00 CONVER/AVAYA/FAX		
	at 90.00 = 1,080		
	1.00 MONTHLY I-PAD		
	WIRELESS CHARGE 4		
	DEVICES		
	ADDED 4th WIRELESS DEVICE		
	12.00 6 cell phones		
	at 207.00 = 2,484		
WATER & SEWER	50608462 - 622400		
	1.00 Annual water service		
	at 337.00 = 337	\$800	\$800
	water rate increase		
	1.00 Hydrant rental fee		
	at 463.00 = 463		

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022	
ELECTRIC	50608462 - 622500						\$3,300	\$3,300	
TRAVEL	50608462 - 623000	1.00	Annual travel expense to attend wastewater/stormwater training events	at	1,500.00	=	1,500	\$1,500	\$1,500
SUBSCRIPTIONS	50608462 - 624500	1.00	Cues Granite XP Annual Software License for Sewer Asset Inventory.	at	1,800.00	=	1,800	\$1,800	\$1,800
EQUIPMENT RENTAL	50608462 - 626000	1.00	Costs for rental of tools & equipment for various maintenance and repair projects	at	4,000.00	=	4,000	\$23,950	\$23,950
		266.00	Street sweeping	at	75.00	=	19,950		
MOTOR VEHICLE MAINT	50608462 - 626500	1.00	Outside vehicle service and repairs over spent account last 4 years, due to age of equipment	at	7,000.00	=	7,000	\$7,000	\$7,000
EQUIPMENT MAINTENANCE	50608462 - 627000	1.00	Outside services for equipment maintenance and repairs Over spent account last 4 years due to age of equipment	at	10,000.00	=	10,000	\$10,000	\$10,000
RADIO MAINTENANCE	50608462 - 627100	1.00	Repairs	at	226.00	=	226	\$846	\$846
		1.00	Service Contracts	at	620.00	=	620		
SOLID WASTE DISPOSAL	50608462 - 628100	14.00	14 Tons disposal-construction debris	at	110.00	=	1,540	\$55,810	\$55,810
		1.00	Casco Bay Boat pump out program	at	5,000.00	=	5,000		
		57.00	57 Tons disposal-sewer cleaner Debris	at	110.00	=	6,270		
		400.00	400 Tons disposal-Catch Basin Debris	at	45.00	=	18,000		
		1.00	Household Hazardous Waste collection event	at	25,000.00	=	25,000		

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTRACTED SERVICES	50608462 - 628800	1.00	Easement Rental Fee Guilford	at	350.00	=	350	\$37,206	\$37,206
		1.00	Stormwater BMP Inspections	at	2,000.00	=	2,000		
		1.00	Miscellaneous Utility Repair	at	2,600.00	=	2,600		
		1.00	Dig Safe Service Charge	at	3,336.00	=	3,336		
		1.00	VueWorks Annual Maint.	at	4,320.00	=	4,320		
		1.00	Traffic Control Services	at	5,000.00	=	5,000		
		1.00	Rodent Control Services	at	5,600.00	=	5,600		
		1.00	Phase II ISWG Stormwater Working Group Annual Fee	at	14,000.00	=	14,000		
		TRAINING	50608462 - 629000	1.00	Attending various stormwater and wastewater training programs	at	3,000.00		
OFFICE SUPPLIES	50608463 - 630500	1.00	Office supplies such as pen, paper and pencils.	at	700.00	=	700	\$700	\$700
PRINTING SUPPLIES	50608463 - 631000	1.00	Toner for photo copier	at	150.00	=	150	\$150	\$150
HEATING FUEL	50608463 - 631500	3,000.00	Propane for office and maintenance building	at	2.74	=	8,220	\$8,220	\$8,220
GAS & OIL	50608463 - 632000	1.00	Grease & Oil for equipment	at	1,000.00	=	1,000	\$23,415	\$23,415
		4,100.00	Gas	at	1.90	=	7,790		
		7,500.00	Diesel	at	1.95	=	14,625		

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TIRES	50608463 - 632500	1.00	Compressor, bucket mach, etc.	at	200.00	=	200	\$3,650	\$3,650
		1.00	Tire for skid steel loader	at	200.00	=	200		
		2.00	Tires for 6 cu yd dump truck (repairs)	at	125.00	=	250		
		2.00	Front-end loader tires (repairs)	at	250.00	=	500		
		2.00	Tires for sewer cleaner (repairs)	at	250.00	=	500		
		20.00	Truck tires increase due to actual quantity and costs	at	100.00	=	2,000		
VEHICLE WASH	50608463 - 632501							\$1,040	\$1,040
CLOTHING	50608463 - 634500	18.00	18 pair rubber gloves	at	8.00	=	144	\$7,896	\$7,896
		9.00	9 pair rubber boots	at	20.00	=	180		
		96.00	96 pair cotton gloves	at	2.00	=	192		
		9.00	9 regular coveralls	at	25.00	=	225		
		9.00	9 pair of insulated coveralls	at	50.00	=	450		
		9.00	9 sets of rain gear	at	75.00	=	675		
		9.00	9 pair of safety shoes	at	150.00	=	1,350		
		52.00	9 Uniform service fees	at	90.00	=	4,680		
SMALL TOOLS	50608463 - 636000	1.00	Small tools for maintenance garage and construction crew	at	2,500.00	=	2,500	\$2,500	\$2,500
CLEANING SUPPLIES	50608463 - 636500	1.00	Office cleaning supplies such as floor cleaner, window cleaner and paper products	at	900.00	=	900	\$900	\$900
EQUIPMENT SUPPLIES	50608463 - 637500	1.00	Parts needed for repairs to CCTV camera system and high pressure sewer cleaner	at	7,500.00	=	7,500	\$7,500	\$7,500

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>							<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
BOOKS	50608463 - 638200	1.00	Manuals for sewer/stormwater collection systems training	at	400.00	=	400	\$400	\$400
CONSTRUCTION SUPPLIES	50608463 - 638500	1.00	Materials used in the repair and replacement of sewer and stormwater lines such as pipe, fittings, stone, gravel, asphalt, and precast structures. New BMP stormwater requirement, additional \$3000 to implement tree box fi	at	55,000.00	=	55,000	\$55,000	\$55,000
VEHICLE SUPPLIES	50608463 - 638600	1.00	Replacement parts for motor vehicles, such as starters, belts, hoses and other related items	at	15,000.00	=	15,000	\$15,000	\$15,000
BUILDING MAINT SUPPLIES	50608463 - 638800	1.00	Items used in building maintenance such as paint and brushes.	at	400.00	=	400	\$400	\$400
CHEMICALS	50608463 - 639000	1.00	Bacteria treatment of the Maine Mall sewer area to reduce grease build up	at	5,200.00	=	5,200	\$5,200	\$5,200
MISC SUPPLIES	50608463 - 639900	1.00	General supplies used in the operation and maintenance of the municipal collections systems	at	8,400.00	=	8,400	\$8,400	\$8,400
DUES & MEMBERSHIPS	50608464 - 642000	1.00	New England Water Environment Association	at	100.00	=	100	\$280	\$280
		1.00	Maine Wastewater Control Association	at	180.00	=	180		
TRANSFER OUT	50608488 - 900001	4.00	Avaya Replacement 4 Phones @ \$6.00 x 12 months	at	72.00	=	288	\$288	\$288
TOTAL SEWER MAINTENANCE								\$910,534	\$916,598

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
ENGINEERING							
HOURLY	50608561 - 611000	\$70,398	\$72,023	\$71,954	\$74,298	\$72,842	\$73,570
SALARY	50608561 - 611500	\$132,653	\$86,615	\$136,697	\$133,990	\$131,362	\$132,676
TEMPORARY HELP	50608561 - 612000	\$5,658	\$6,038	\$9,000	\$9,720	\$9,720	\$9,720
OVERTIME	50608561 - 612500	\$49	\$0	\$0	\$0	\$0	\$0
		\$208,758	\$164,675	\$217,651	\$218,008	\$213,924	\$215,966
PRINTING & BINDING	50608562 - 620500	\$455	\$505	\$500	\$500	\$500	\$500
POSTAGE	50608562 - 621500	\$0	\$54	\$300	\$300	\$300	\$300
TELEPHONE	50608562 - 622000	\$2,034	\$2,013	\$2,016	\$2,016	\$2,016	\$2,016
SUBSCRIPTIONS	50608562 - 624500	\$1,353	\$1,929	\$6,000	\$6,000	\$6,000	\$6,000
MOTOR VEHICLE MAINT	50608562 - 626500	\$22	\$0	\$500	\$500	\$500	\$500
EQUIPMENT MAINTENANCE	50608562 - 627000	\$302	\$0	\$900	\$900	\$900	\$900
CONTRACT SERVICES-ENGINEER	50608562 - 628802	\$27,987	\$31,906	\$29,500	\$29,500	\$29,500	\$29,500
TRAINING	50608562 - 629000	\$2,654	\$-30	\$5,850	\$5,850	\$5,850	\$5,850
		\$34,808	\$36,377	\$45,566	\$45,566	\$45,566	\$45,566
OFFICE SUPPLIES	50608563 - 630500	\$381	\$672	\$1,000	\$500	\$500	\$500
PRINTING SUPPLIES	50608563 - 631000	\$402	\$475	\$800	\$600	\$600	\$600
GAS & OIL	50608563 - 632000	\$192	\$129	\$1,000	\$500	\$500	\$500
VEHICLE WASH	50608563 - 632501	\$0	\$0	\$80	\$80	\$80	\$80
CLOTHING	50608563 - 634500	\$587	\$0	\$500	\$500	\$500	\$500
EQUIPMENT SUPPLIES	50608563 - 637500	\$22	\$0	\$600	\$600	\$600	\$600
Books and AV Materials	50608563 - 638200	\$0	\$0	\$200	\$200	\$200	\$200
MISC SUPPLIES	50608563 - 639900	\$42	\$846	\$300	\$300	\$300	\$300
		\$1,626	\$2,122	\$4,480	\$3,280	\$3,280	\$3,280
DUES & MEMBERSHIPS	50608564 - 642000	\$180	\$40	\$350	\$350	\$350	\$350
		\$180	\$40	\$350	\$350	\$350	\$350
COMPUTER HARDWARE	50608565 - 650400	\$144	\$250	\$0	\$0	\$0	\$0
		\$144	\$250	\$0	\$0	\$0	\$0

**City of South Portland
 2021/2022 Adopted Budget
 Sewer User Fund Expenditure
 Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
TRANSFER OUT	50608588 - 900001	\$72	\$72	\$72	\$72	\$72	\$72
		\$72	\$72	\$72	\$72	\$72	\$72
TOTAL ENGINEERING		\$245,588	\$203,536	\$268,119	\$267,276	\$263,192	\$265,234

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>		
ENGINEERING					
HOURLY	50608561 - 611000	1 SENIOR CAD OPERATOR	\$72,842	\$73,570	
SALARY	50608561 - 611500	1 WRP ENGINEER CIVIL/TRANSPORTA 1 ENGINEERING DIVISION MANAGER	\$131,362	\$132,676	
TEMPORARY HELP	50608561 - 612000	1.00 Engineering Intern for July, August, of 2021 and May, June 2022 1	at 9,720.00 = 9,720	\$9,720	\$9,720
PRINTING & BINDING	50608562 - 620500	1.00 Letterhead, envelopes, documents and printed material	at 500.00 = 500	\$500	\$500
POSTAGE	50608562 - 621500	1.00 Mailing and overnight delivery	at 300.00 = 300	\$300	\$300
TELEPHONE	50608562 - 622000	12.00 Conversant/Avaya 12.00 3 Cell phones	at 15.00 = 180 at 153.00 = 1,836	\$2,016	\$2,016
SUBSCRIPTIONS	50608562 - 624500	1.00 Civil 3D & Revit FARRO Software - Scene FARRO Software - Pointsence Leika Linda.com (online education) Yearly	at 6,000.00 = 6,000	\$6,000	\$6,000
MOTOR VEHICLE MAINT	50608562 - 626500	1.00 Engineering Pickup	at 500.00 = 500	\$500	\$500

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>							<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
EQUIPMENT MAINTENANCE	50608562 - 627000	1.00	Plotter Cleaning	at	900.00	=	900	\$900	\$900
CONTRACT SERVICES-ENGINEERING	50608562 - 628802	1.00	Outside Professional Engineering	at	10,000.00	=	10,000	\$29,500	\$29,500
		1.00	GIS Services	at	19,500.00	=	19,500		
TRAINING	50608562 - 629000	1.00	Seminars, Engineering Training, and CADD Training	at	5,850.00	=	5,850	\$5,850	\$5,850
OFFICE SUPPLIES	50608563 - 630500		Offices are up to date. No need to maintain existing budget.					\$500	\$500
PRINTING SUPPLIES	50608563 - 631000	1.00	Copier and computer paper and toner	at	600.00	=	600	\$600	\$600
			Reduced budget since we haven't been using the existing budget amounts.						
GAS & OIL	50608563 - 632000	1.00	Engineering vehicle	at	500.00	=	500	\$500	\$500
			Reduced budget since we haven't been using that amount of fuel.						
VEHICLE WASH	50608563 - 632501							\$80	\$80
CLOTHING	50608563 - 634500	1.00	Clothing	at	500.00	=	500	\$500	\$500
EQUIPMENT SUPPLIES	50608563 - 637500	1.00	Equipment Supplies Flow Monitoring Batteries	at	600.00	=	600	\$600	\$600

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
	<u>Explanation</u>					
BOOKS	50608563 - 638200				\$200	\$200
MISC SUPPLIES	50608563 - 639900				\$300	\$300
DUES & MEMBERSHIPS	50608564 - 642000				\$350	\$350
TRANSFER OUT	50608588 - 900001	1.00	Avaya Replacement 1 Phones @ \$6.00 x 12 months	at 72.00 = 72	\$72	\$72
TOTAL ENGINEERING					\$263,192	\$265,234

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
DEBT							
BOND INTEREST	50608664 - 648900	\$0	\$0	\$6,493	\$6,267	\$6,267	\$6,267
BOND PRINCIPLE	50608664 - 649000	\$0	\$0	\$60,690	\$60,690	\$60,690	\$60,690
		\$0	\$0	\$67,183	\$66,957	\$66,957	\$66,957
TEMPORARY & ADMIN	50608666 - 668800	\$4,565	\$4,554	\$1,356	\$1,356	\$1,356	\$1,356
BOND INTEREST	50608666 - 668900	\$3,505	\$3,292	\$0	\$0	\$0	\$0
BOND PRINCIPAL	50608666 - 669000	\$87,792	\$87,792	\$27,102	\$27,102	\$27,102	\$27,102
		\$95,862	\$95,639	\$28,458	\$28,458	\$28,458	\$28,458
TOTAL DEBT		\$95,862	\$95,639	\$95,641	\$95,415	\$95,415	\$95,415

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
DEBT									
BOND INTEREST	50608664 - 648900	1.00	TH SRF INTEREST/FEES	at	6,267.00	=	6,267	\$6,267	\$6,267
BOND PRINCIPLE	50608664 - 649000	1.00	TH SRF BOND PRINCIPAL	at	60,690.00	=	60,690	\$60,690	\$60,690
TEMPORARY & ADMIN	50608666 - 668800	1.00	DEP And MMBB Admin Fees associated with issue	at	1,356.00	=	1,356	\$1,356	\$1,356
BOND PRINCIPAL	50608666 - 669000	1.00	ARRA Long Creek Project Loan Payments 10/1/18 and 4/1/19	at	27,102.00	=	27,102	\$27,102	\$27,102
TOTAL DEBT								\$95,415	\$95,415

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
COMPLIANCE							
HOURLY	50608761 - 611000	\$58,744	\$66,603	\$66,310	\$68,464	\$67,122	\$67,793
SALARY	50608761 - 611500	\$20,300	\$20,906	\$21,460	\$22,192	\$21,757	\$21,974
OVERTIME	50608761 - 612500	\$0	\$0	\$717	\$741	\$726	\$733
OTHER FEES	50608761 - 615000	\$0	\$0	\$319	\$329	\$323	\$326
		\$79,044	\$87,510	\$88,806	\$91,726	\$89,928	\$90,826
POSTAGE	50608762 - 621500	\$64	\$91	\$150	\$150	\$150	\$150
TELEPHONE	50608762 - 622000	\$632	\$591	\$660	\$660	\$660	\$660
MOTOR VEHICLE MAINT	50608762 - 626500	\$84	\$75	\$500	\$500	\$500	\$500
EQUIPMENT MAINTENANCE	50608762 - 627000	\$0	\$0	\$1,200	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES	50608762 - 628800	\$6,510	\$8,498	\$13,654	\$13,654	\$13,654	\$13,654
TRAINING	50608762 - 629000	\$571	\$130	\$1,500	\$1,500	\$1,500	\$1,500
		\$7,861	\$9,386	\$17,664	\$17,664	\$17,664	\$17,664
OFFICE SUPPLIES	50608763 - 630500	\$128	\$74	\$500	\$500	\$500	\$500
GAS & OIL	50608763 - 632000	\$134	\$168	\$432	\$432	\$432	\$432
VEHICLE WASH	50608763 - 632501	\$0	\$0	\$80	\$80	\$80	\$80
CLOTHING	50608763 - 634500	\$53	\$0	\$150	\$150	\$150	\$150
MEDICAL & LAB SUPPLIES	50608763 - 635000	\$10	\$82	\$200	\$200	\$200	\$200
Books and AV Materials	50608763 - 638200	\$0	\$0	\$250	\$250	\$250	\$250
VEHICLE SUPPLIES	50608763 - 638600	\$35	\$174	\$200	\$200	\$200	\$200
MISC SUPPLIES	50608763 - 639900	\$478	\$510	\$600	\$600	\$600	\$600
		\$837	\$1,008	\$2,412	\$2,412	\$2,412	\$2,412
TOTAL COMPLIANCE		\$87,743	\$97,903	\$108,882	\$111,802	\$110,004	\$110,902

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
COMPLIANCE			
HOURLY	50608761 - 611000 1 COMPLIANCE ADMINISTRATOR	\$67,122	\$67,793
SALARY	50608761 - 611500 1 TREATMENT SYSTEMS MANAGER	\$21,757	\$21,974
OVERTIME	50608761 - 612500 1 COMPLIANCE ADMINISTRATOR	\$726	\$733
OTHER FEES	50608761 - 615000 1 COMPLIANCE ADMINISTRATOR	\$323	\$326
POSTAGE	50608762 - 621500 1.00 Certified Mail at 150.00 = 150	\$150	\$150
TELEPHONE	50608762 - 622000 12.00 Monthly Cell Phone at 55.00 = 660	\$660	\$660
MOTOR VEHICLE MAINT	50608762 - 626500	\$500	\$500
EQUIPMENT MAINTENANCE	50608762 - 627000 1.00 Sampler, monitoring equipment maintenance at 1,200.00 = 1,200	\$1,200	\$1,200

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CONTRACTED SERVICES	50608762 - 628800	10.00	Volatile Organic Analysis	at	133.00	=	1,330	\$13,654	\$13,654
		2.00	Toxic Organic analysis	at	1,000.00	=	2,000		
		8.00	Semi-VOA	at	266.00	=	2,128		
		20.00	Heavy metals analysis	at	191.00	=	3,820		
		4.00	EPA required priority pollutant Scan 2 (influent, effluent) EPA required tests for industrial users 2 (influent, effluent) Local Limits Development	at	1,094.00	=	4,376		
TRAINING	50608762 - 629000	1.00	Includes yearly IP Conference	at	1,500.00	=	1,500	\$1,500	\$1,500
OFFICE SUPPLIES	50608763 - 630500							\$500	\$500
GAS & OIL	50608763 - 632000	1.00	Case oil	at	36.00	=	36	\$432	\$432
		220.00	Gasoline	at	1.80	=	396		
VEHICLE WASH	50608763 - 632501							\$80	\$80
CLOTHING	50608763 - 634500							\$150	\$150
MEDICAL & LAB SUPPLIES	50608763 - 635000							\$200	\$200

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
BOOKS	50608763 - 638200	1.00	Include Standard Methods & CFR revisions and publications	at	250.00	=	250	\$250	\$250
VEHICLE SUPPLIES	50608763 - 638600							\$200	\$200
MISC SUPPLIES	50608763 - 639900							\$600	\$600
TOTAL COMPLIANCE								\$110,004	\$110,902

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>APPROVED BUDGET 2020/2021</u>	<u>DEPARTMENT REQUEST 2021/2022</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
SLUDGE DISPOSAL							
SLUDGE DISPOSAL	50608862 - 628700	\$342,191	\$331,789	\$395,230	\$497,700	\$497,700	\$497,700
CONTRACTED SERVICES	50608862 - 628800	\$2,589	\$2,646	\$6,514	\$6,514	\$6,514	\$6,514
		\$344,780	\$334,435	\$401,744	\$504,214	\$504,214	\$504,214
TOTAL SLUDGE DISPOSAL		\$344,780	\$334,435	\$401,744	\$504,214	\$504,214	\$504,214

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>		<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
SLUDGE DISPOSAL						
SLUDGE DISPOSAL	50608862 - 628700	2,500.00	Disposal costs - Casella Contract Jul to Dec 2021 \$242,050.00 Jan to July 2022 \$255,650.00	at 96.82 = 242,050	\$497,700	
		2,500.00	Casella Contract Pricing Jan 2022 to Jul 2022	at 102.26 = 255,650		
CONTRACTED SERVICES	50608862 - 628800	1.00	Annual DEP reporting fee	at 120.00 = 120	\$6,514	
		1.00	Annual license fee for program approval	at 240.00 = 240		
		1.00	Dioxin Analysis	at 900.00 = 900		
		1.00	Miscellaneous analytical	at 1,000.00 = 1,000		
		1.00	Priority pollutant scan	at 1,094.00 = 1,094		
		1.00	Toxicity characteristic leaching procedure (TCLP) analysis.	at 1,240.00 = 1,240		
		4.00	Sludge nutrient and heavy metal analysis, quarterly. Chapter 405.6 A,B,C and E	at 480.00 = 1,920		
TOTAL SLUDGE DISPOSAL					\$504,214	\$504,214

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

		ACTUAL 2019/2020	ACTUAL 2020/2021	APPROVED BUDGET 2020/2021	DEPARTMENT REQUEST 2021/2022	MANAGER'S BUDGET 2021/2022	ADOPTED BUDGET 2021/2022
INSURANCE							
MAINE STATE RETIREMENT	50608961 - 618000	\$121,996	\$138,493	\$136,121	\$167,408	\$164,276	\$165,985
401A	50608961 - 618101	\$39,629	\$31,455	\$42,262	\$28,755	\$28,230	\$28,564
LONG TERM DISABILITY	50608961 - 618200	\$2,394	\$1,842	\$3,186	\$2,168	\$2,128	\$2,157
SOCIAL SECURITY	50608961 - 618300	\$125,184	\$135,259	\$151,078	\$155,599	\$152,789	\$154,370
WORKERS COMP	50608961 - 618500	\$55,338	\$43,927	\$67,721	\$69,684	\$48,291	\$55,724
HEALTH INSURANCE	50608961 - 618600	\$413,111	\$407,325	\$479,156	\$493,237	\$493,237	\$493,237
WELLNESS	50608961 - 618601	\$3,710	\$2,865	\$4,095	\$4,095	\$4,095	\$4,095
ACCRUED VACATION/PAYROLL	50608961 - 618800	\$47,600	\$-5,454	\$12,309	\$12,309	\$12,309	\$12,309
		\$808,962	\$755,712	\$895,928	\$933,255	\$905,355	\$916,441
CLAIMS & DAMAGES	50608964 - 645000	\$0	\$0	\$5,250	\$5,250	\$5,250	\$5,250
PROPERTY INSURANCE	50608964 - 646200	\$69,008	\$69,039	\$69,008	\$77,424	\$77,424	\$77,424
		\$69,008	\$69,039	\$74,258	\$82,674	\$82,674	\$82,674
TOTAL INSURANCE		\$877,970	\$824,751	\$970,186	\$1,015,929	\$988,029	\$999,115

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>	
INSURANCE				
MAINE STATE RETIREMENT	50608961 - 618000	1	\$164,276	\$165,985
401A	50608961 - 618101	1	\$28,230	\$28,564
LONG TERM DISABILITY	50608961 - 618200	1	\$2,128	\$2,157
SOCIAL SECURITY	50608961 - 618300	1	\$152,789	\$154,370
WORKERS COMP	50608961 - 618500	1	\$48,291	\$55,724
HEALTH INSURANCE	50608961 - 618600	1	\$493,237	\$493,237
WELLNESS	50608961 - 618601	1	\$4,095	\$4,095
ACCRUED VACATION/PAYROLL	50608961 - 618800	1	\$12,309	\$12,309

**City of South Portland
2021/2022 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>				<u>MANAGER'S BUDGET 2021/2022</u>	<u>ADOPTED BUDGET 2021/2022</u>
CLAIMS & DAMAGES	50608964 - 645000						\$5,250	\$5,250
PROPERTY INSURANCE	50608964 - 646200		1.00	Hartford Flood Insurance	at	1,259.00 = 1,259	\$77,424	\$77,424
			1.00	Property, Casualty and Liability Insurance	at	76,165.00 = 76,165		
TOTAL INSURANCE							\$988,029	\$999,115